

Minutes of the 115th Meeting
Provincial Apprenticeship and Certification Board
9:00am – 4:30am
April 5th, 2022
Confederation Building

Board Members Present:

- Lorna Harnum – Chair
- Jennifer Hillier – Employer Representative
- JoJo Greeley – Employer Representative
- Marion Isaacs – Employee Representative (Alternate)
- Krista Cox – At-Large Representative – Call in
- Steven Downer – At-Large Representative
- Chris Hewitt – At-Large Representative (Alternate)
- Sandra Bishop – Departmental Representative

Board Member Absent:

- Scott Randell – Employer Representative (Alternate)
- Krista Piercey – Employee Representative
- Tyson Hedge – Employee Representative
- Bobby Meade – Employee Representative
- Barry Roberts – At-Large Representative

Recording Secretary:

- Paula Dobbin – Administrative Officer

Invitees:

- Angela Abbott, Manager of Standards and Curriculum

1. Call to Order:

Chair, Lorna Harnum welcomed all members and called the meeting to order.

2. Quorum/Attendance:

Chair confirmed that there was a quorum.

3. Approval of Agenda:

MOTION:

- A request was made by the Board Chair to move agenda Item 6d. Memo – Instructors Completion of Post-Secondary Instructor’s Certificate to the June meeting
- A motion was passed by JoJo Greeley and seconded by Jennifer Hillier to approve the revised 115th agenda as presented.

4. Approval of Minutes from the 114th PACB Meeting

MOTION:

- A motion was passed by JoJo Greeley and seconded by Marion Isaacs to adopt the minutes of the 114th meeting as presented.

5. Business Arising from Minutes – Chair

- Review of Action Items in the 114th meeting.

6. Routine Business

a. Plans of Training (POT)

- **Power Systems Operator**

MOTION:

A motion was passed by JoJo Greeley and seconded by Jennifer Hillier to approve the Power Systems Operator Private POT, Occupational Skills Logbook and TQ work Experience form

- **Cabinetmaker**

MOTION:

A motion was passed by Marion Isaacs and seconded by JoJo Greeley to approve the Cabinetmaker Pre-employment POT, NL Curriculum Standard POT, Tool and Equipment list and Logbook

- **Auto Body and Collision Technician**

MOTION:

A motion was passed by Steven Downer and seconded by JoJo Greeley to approve the Auto Body and Collision Technician 2022 Atlantic Apprenticeship Curriculum Standard, Atlantic Harmonized Logbook, and 2022 Pre-employment POT

- **Mobile Crane Operator**

MOTION:

A motion was passed by Marion Isaacs and seconded by Jennifer Hillier to approve the Mobile Crane Operator 2022 Pre-employment POT, and 2022 NL Curriculum Standard POT

- **Boom Truck Operator**

MOTION:

A motion was passed by Marion Isaacs and seconded by Jennifer Hillier to approve the Boom Truck Operator 2022 Pre-employment POT and 2022 NL Curriculum Standard POT

- **Metal Fabricator**

MOTION:

A motion was passed by Steven Downer and seconded by JoJo Greeley to approve the Metal Fabricator Tool and Equipment list

- **Refrigeration and Air Conditioning Mechanic**

MOTION:

A motion was passed by Jennifer Hillier and seconded by Marion Isaacs to approve the Refrigeration and Air Conditioning Mechanic 2021 Atlantic Apprenticeship Curriculum Standard, Atlantic Harmonized Logbook, and the 2019 Provincial POT-2021 Atlantic Apprenticeship Curriculum Standard Unit Comparison Table (Matrix)

- **Sheet Metal Worker**

MOTION:

A motion was passed by JoJo Greeley and seconded by Chris Hewlett to approve the Sheet Metal Worker 2022 Atlantic Apprenticeship Curriculum Standard and Atlantic Harmonized Logbook

b. Accreditations - Angela Abbott – Manager of Standards and Curriculum

MOTION:

- A motion was passed by Chris Hewlett and seconded by Marion Isaacs to approve the Carpentry (Pre-employment and Advanced Level) Program at Academy Canada, Corner Brook Campus for a five-year re-accreditation

MOTION:

- A motion was passed by Steven Downer and seconded by Jojo Greeley to conditionally approve the five-year re-accreditation for the Construction/Industrial Electrician (Pre-employment) program at the College of the North Atlantic, Happy Valley Goose Bay Campus. Will re-assess in 60 days after ATCD completes a student survey and an instructor performance review is completed by CNA.

d. MOTION:

- A motion was passed by Jojo Greeley and seconded by Chris Hewlett to keep the agenda item (Instructors Completion of Post-Secondary Instructor's Certificate) as discussion point and move it to the 116th meeting as an agenda item

7. New Business

c.2. MOTION:

- A motion was passed by Steven Downer and Jojo Greeley to accept the Atlantic Apprenticeship Curriculum Standard Proposed Practical Training increases for identified trades, and the Atlantic Apprenticeship Curriculum Standard Practical Unit Template

h.

MOTION:

- A motion was passed by Jojo Greeley and Chris Hewlett to not accept the reduction of the Level Exam pass rates for Levels I and II from 70 percent to 60 percent to support apprentice progression

8. Action Items

- **ATCD director will check into the class calls and how soon they are being sent out to students to attend**
- **ATCD director will send link out to members on Green Energy project**
- **Instructors Completion agenda item 6d moved to the June meeting for discussion**

9. Date and Location of next meeting

- June 29, 2022 9:00am-4:00pm Face to Face

10. Adjournment

MOTION:

- A motion was passed by Steven Downer and seconded by Marion Isaacs to adjourn the 115^h meeting.