

**Minutes of the 118th Meeting**  
**Provincial Apprenticeship and Certification Board**  
**9:00am – 4:00pm**  
**October 20, 2022**  
**Confederation Building**

**Board Members Present:**

- Lorna Harnum – Chair
- Jennifer Hillier – Employer Representative
- JoJo Greeley – Employer Representative
- Krista Cox – At-Large Representative
- Sandra Bishop – Departmental Representative
- Tyson Hedge – Employee Representative
- Barry Roberts – At-Large Representative
- Marion Isaacs – Employee Representative (Alternate)

**Board Member Absent:**

- Scott Randell – Employer Representative (Alternate)
- Krista Piercey – Employee Representative
- Bobby Meade – Employee Representative
- Chris Hewitt – At-Large Representative (Alternate)
- Steven Downer – At-Large Representative

**Recording Secretary:**

- Paula Dobbin – Administrative Officer

**Invitees:**

- Angela Abbott, Manager of Standards and Curriculum
- Bruce Gillingham – Training Director - U.A. Training Local 740
- Patrick Whelan – Training Director – Operating Engineers College
- Suzanne Jordan – Campus Coordinator – Academy Canada
- Theresa Pittman – Director, Strategic Initiatives – College of the North Atlantic
- Shawn Skinner – Director – Carpenter Millwright College

**1. Call to Order:**

Chair, Lorna Harnum welcomed all members and called the meeting to order.

**2. Quorum/Attendance:**

Chair confirmed that there was a quorum.

**3. Approval of Agenda:**

● **Items added to agenda**

- i. 6.c6 – Powerline Technician update CNA Seal Cove
- ii. 7i – Practical hours for Welder
- iii. 7j – PACB members and the attendance

**MOTION:**

- A motion was passed by JoJo Greeley and seconded by Krista Cox to approve the revised 118<sup>th</sup> agenda as presented.

#### **4. Approval of Minutes from the 116<sup>th</sup> & 117<sup>th</sup> PACB Meeting**

**MOTION:**

- A motion was passed by Tyson Hedge and seconded by Barry Roberts to adopt the minutes of the 116<sup>th</sup> meeting as presented.
- A motion was passed by Tyson Hedge and seconded by Krista Cox to adopt the minutes of the 117<sup>th</sup> meeting as presented.

#### **5. Business Arising from Minutes – Chair**

- Review of Action Items in the 116<sup>th</sup> & 117<sup>th</sup> meeting- N/A

#### **6. Routine Business**

- **Plans of Training (POT)**

**MOTION:**

- A motion was passed by Barry Roberts and seconded by Tyson Hedge to approve the Powerline Technician (Pre-employment & AACS) Plan of Training.

- **List of Provincial Trade Advisory Committee meetings**

#### **c. Accreditations - Angela Abbott – Manager of Standards and Curriculum**

**MOTION:**

- A motion was passed by Krista Cox and seconded by Marion McIsaac to approve the Welder (Pre-employment) program at College of the North Atlantic, Burin Campus for a five-year re-accreditation

**MOTION:**

- Motion was passed by Barry Roberts and seconded by Krista Cox to defer the re-accreditation for the Auto Body and Collision Technician (Pre-employment) program at Academy Canada, Corner Brook Campus until the findings are met and an OHS final report is presented.

**MOTION:**

- A motion was passed by Tyson Hedge and seconded by Krista Cox to defer the initial accreditation of the Sheet Metal Worker (Pre-employment) program at Academy Canada, Corner Brook Campus until the campus demonstrates that they are taking steps to address the Areas of Concern in the site visit report.

**MOTION:**

- A motion was passed by Tyson Hedge and seconded by Jojo Greeley to approve the Welder (Pre-employment) program at Academy Canada, Corner Brook Campus for a five-year re-accreditation

**MOTION:**

- A motion was approved by Barry Roberts and seconded by Jojo Greeley to defer the five year re-accreditation for the Powerline Technician (Pre-employment) program at College of the North Atlantic, St. Anthony Campus until there is evidence that the instructor has enrolled in the PSIC program.

**MOTION:**

- A motion was approved by Krista Cox and seconded by Marion Isaacs to defer the five-year re-accreditation for the Powerline Technician (Pre-Employment and Advanced) Program, College of the North Atlantic, Seal Cove Campus until there is evidence that the instructors have registered for a course(s) in the PSIC program.

## 7. New Business

### c. Alternate to the Post-Secondary Instructor's Training (PSIC) presentation

- A motion was passed by Barry Roberts and seconded by Marion Isaacs to accept the presentation for alternate to PSIC and to continue the process of developing an alternate to the existing 2 training options for PSIC

### e. Training Rate Increase - Hairstylist

**Memo:**

- A motion was passed by Krista Cox and seconded by Tyson Hedge to approve ATCD to seek Ministerial approval to increase the practical training rate for the hairstylist trade from \$145.00 to \$675.00

### f. De-designation of Electric Motor System Technician trade

**Memo:**

- A motion was passed by Barry Roberts and seconded by Tyson Hedge to approve the Electric Motor System Technician trade be de-designated in Newfoundland and Labrador. As of July 31, 2022 the Red Seal exams have been deactivated.

### g. Exam Misconduct Policy

**Memo:**

- A motion was passed by Jojo Greeley and seconded by Barry Roberts to approve the Exam Misconduct policy but change the word may to shall in the first 6 bullets and the last 2 bullets to keep the wording to may.

## **I Practical Hours for Welder**

### **Motion:**

- A motion was passed by Tyson Hedge and seconded by Barry Roberts to change the number of extra weeks approved for level 3 for practical training to two weeks instead of three, due to the current number of weeks in the plan of training being seven and not six as originally presented (there is a typo in the AACCS document). Total number of weeks of training for level 3 will still be nine.

## **8. Action Items**

- i. Send members the link for the Pass/Fail rates
- ii. Chair to send email to participants and CNA presenter on the Alternative to the Post-Secondary Instructor's Training presentation
- iii. Change wording on the memo Exam Misconduct

## **9. Date and Location of next meeting**

- December 13, 2022

## **10. Adjournment**

### **MOTION:**

- A motion was passed by Jojo Greeley and seconded by Tyson Hedge to adjourn the 118<sup>h</sup> meeting.