

Minutes of the 120th Meeting
Provincial Apprenticeship and Certification Board
10:00am – 12:00pm
March 14, 2023
Webex Meeting

Board Members Present:

- Lorna Harnum – Chair
- Jennifer Hillier – Employer Representative
- JoJo Greeley – Employer Representative
- Krista Cox – At-Large Representative
- Sandra Bishop – Departmental Representative
- Tyson Hedge – Employee Representative
- Barry Roberts – At-Large Representative
- Bobby Meade – Employee Representative
- Chris Hewitt – At-Large Representative (Alternate)
- Steven Downer – At-Large Representative

Board Member Absent:

- Scott Randell – Employer Representative (Alternate)
- Krista Piercey – Employee Representative
- Marion Isaacs – Employee Representative (Alternate)

Recording Secretary:

- Paula Dobbin – Administrative Officer

Invitees:

- Angela Abbott, Manager of Standards and Curriculum

1. Call to Order:

Chair, Lorna Harnum welcomed all members and called the meeting to order.

2. Quorum/Attendance:

Chair confirmed that there was a quorum.

3. Approval of Agenda:

MOTION:

- A motion was passed by Barry Roberts and seconded by Tyson Hedge to approve the revised 120th agenda as presented.

4. Approval of Minutes from the 119th PACB Meeting

MOTION:

- A motion was passed by Tyson Hedge and seconded by Steven Downer to adopt the minutes of the 119th meeting as presented.

5. Business Arising from Minutes – Chair

Review of Action Items in the 118th meeting

- i. Send members the link for the terminology of each member title
- ii. Send information on Prism Economic Company
- iii. Send members job ad on Director of Apprenticeship & Trades Certification Division

6. Routine Business

- a. **Plans of Training (POT) N/A.**
- b. **List of Provincial Trade Advisory Committee meetings**
- c. **Accreditations - Angela Abbott – Manager of Standards and Curriculum**

MOTION:

- A motion was passed by Tyson Hedge and seconded by Barry Roberts to approve the Powerline Technician (Pre-employment) program at College of the North Atlantic, Seal Cove Campus for a three-year re-accreditation

7. New Business

a. Division Update

- i. Post-Secondary Instructor Certificate (PSIC) update
- ii. New Board Member recruitment update
- iii. Level exam results 81% last year 70.5%. Red Seal Interprovincial exam results 60% and Newfoundland 63%
- iv. Apprenticeship Review was awarded to Prism Economics and will commence on April 1, 2023
- v. New Projects- Administered Skilled Youth for High School students for 3 years,
- vi. SK-350 Mobile Crane at the White Rose worksite in Argentia will be discussed again in June

MOTION:

- A motion was passed by Barry Roberts and seconded by Tyson Hedge to approve the Appeal process to add the Director as ex-officio to the Appeals Committee.

MOTION:

- A motion was passed by Steven Downer and seconded by Chris Hewitt to approve to remove the wording Appeals Committee on the Appeals Process paragraph to state “ A person may appeal a penalty to the PACB.

8. Date and Location of next meeting

- June 21, 2023 Face to Face

9. Adjournment

MOTION:

- A motion was passed by Krista Cox and seconded by Tyson Hedge to adjourn the 120^h meeting.