

Minutes of the 124th Meeting
Provincial Apprenticeship and Certification Board
4:00 - 4:30pm
February 8, 2024
Virtual via TEAMS Meeting

Board Members Present:

- Lorna Harnum – Chair
- Darin King – Employee Representative (Alternate)
- John McLellan – Employer Representative
- Mark Lush- Employer Representative (Alternate)
- Barry Roberts – At-Large Representative
- Krista Cox – At-Large Representative
- Bonnie Steele – Departmental Representative

Board Member Absent:

- Bobby Meade – Employee Representative
- Steven Downer – At-Large Representative (Alternate)
- Marion Isaacs – Employee Representative
- Cyril Hayden – Employer Representative

Recording Secretary:

- Bonnie Steele recorded the minutes.

Invitees:

- Angela Abbot – Manager of Standards and Curriculum - ATCD

1. Welcome and Call to Order:

Chair, Lorna Harnum called the meeting to order.

2. Quorum/Attendance:

Chair confirmed that there was a quorum.

3. Approval of Agenda:

The Chair requested approval of the agenda.

MOTION:

- A motion was passed by Krista Cox and seconded by Darin King to approve the agenda as presented.

4. Routine Business

Plans of Training (POT) - No POTs were presented at this meeting.

5. Accreditations

a. Memo – Dietrac, Lewisporte, Heavy Duty Equipment Technician - 5 year re-accreditation

An update on the instructor exemption was provided at the September 12, 2023. Instructor received a medical exemption that was satisfactory to the Department of

Education. This request is to receive approval of the 5 year re-accreditation. Members discussed the request.

MOTION:

- A motion was passed by Krista Cox and seconded by Mark Lush to approve the re-accreditation of the Heavy Duty Equipment Technician (Pre-employment) program at Dietrac, Lewisporte, for five years, as information requested by the Board was deemed satisfactory.

b. Memo - Bricklayer Masonry College, Concrete Finisher Program – request for extension of site visit deadline to April 30, 2024.

Members discuss the request for an extension of the site visit taking into consideration there are currently no students to participate in the review. Students are anticipated in spring enrolment. Barry Roberts asked that the Director review the existing policy for wording on extensions.

MOTION:

- A motion was passed by Darin King and seconded by Mark Lush to approve the request by Bricklayer Masonry College, Concrete Finisher Program for an extension of site visit deadline to April 30, 2024.

6. Adjournment

MOTION:

- A motion was passed by Krista Cox and seconded by Mark Lush to adjourn the 124th meeting.