

Please check the appropriate box:

Trade Qualifiers ☐	The signature of the Journeyperson following each of the required skills acknowledges the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this trade.
Pre- Apprenticeship Credits ☐	The signature of the Journeyperson following each of the required skills acknowledges the applicant has performed in each of the skill areas appropriate for this trade.

- The Advisory Committee in the **Automotive Service Technician** trade has identified the work experiences or skills listed below as those required for the trade.
- Journeypersons must be certified in the trade stated by this document. A Journeyperson in another trade may sign certain sections if the skills are common to both trades.

Skills Required for Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Maintains safe work environment.				
Uses personal protective equipment (PPE) and safety equipment				
Uses tools and equipment				
Uses fasteners, tubing, hoses and fittings				
Uses hoisting and lifting equipment				
Uses electronic service tools and systems for diagnostics and programming				
Uses documentation and technical information				
Uses communication techniques				
Repairs drive shafts and axles				
Diagnoses wiring and electrical systems				
Diagnoses low voltage (12 volt) batteries				

Skills Required for Certification	Performed to Journey person Standard			Verified by Applicant
	Journey person Signature	Date	Certificate Number	
Repairs low voltage (12 volt) batteries				
Diagnoses non-electronic steering, suspension and control systems				
Diagnoses non-ABS braking and control systems				
Diagnoses tires, wheels, hubs and wheel bearings				
Repairs non-electronic steering, suspension and control systems				
Repairs non-ABS braking and control systems				
Repairs tires, wheels, hubs and wheel bearings				
Diagnoses wind noises, rattles and water leaks				
Diagnoses interior and exterior components, accessories and trim				
Diagnoses latches, locks and movable glass				
Repairs wind noises, rattles and water leaks				
Repairs interior and exterior components, accessories and trim				
Repairs latches, locks and movable glass				
Diagnoses cooling systems				
Diagnoses lubricating systems				
Diagnoses engine assembly				
Diagnoses accessory drive systems				
Repairs cooling systems				
Repairs lubricating systems				
Repairs engine assembly				

Skills Required for Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Repairs accessory drive systems				
Diagnoses drive shafts and axles				
Diagnoses manual transmissions and transaxles				
Diagnoses clutches				
Diagnoses final drive assemblies				
Diagnoses starting/charging systems				
Diagnoses lighting and wiper systems				
Repairs wiring and electrical systems				
Repairs starting/charging systems				
Repairs lighting and wiper systems				
Diagnoses electronic steering, suspension and control systems				
Diagnoses ABS braking and control systems				
Repairs electronic steering, suspension and control systems				
Repairs ABS braking and control systems				
Diagnoses gasoline fuel delivery and injection systems				
Diagnoses gasoline electronic ignition systems				
Diagnoses gasoline intake and exhaust systems				
Diagnoses gasoline emission control systems				
Repairs gasoline fuel delivery and injection systems				

Skills Required for Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Repairs gasoline electronic ignition systems				
Repairs gasoline intake and exhaust systems				
Repairs gasoline emission control systems				
Reads diagnostic trouble codes (DTCs)				
Monitors data				
Tests system circuitry and components				
Interprets test results				
Diagnoses electrical options and accessories				
Repairs electrical options and accessories				
Diagnoses automatic transmissions and transaxles				
Diagnoses transfer cases				
Repairs or replaces automatic transmissions and transaxles				
Diagnoses air flow control systems				
Diagnoses refrigerant systems				
Diagnoses heating systems				
Repairs air flow control systems				
Repairs refrigerant systems				
Repairs heating systems				
Diagnoses restraint systems				
Repairs restraint systems				

Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____/_____/_____/_____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ **Cell phone:** (____) _____ **Email:** _____

Certificate Number: _____ **and/or** **I.P. Number:** _____

Issuing Jurisdiction: _____

Name (signature): _____

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____/_____/_____/_____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ **Cell phone:** (____) _____ **Email:** _____

Certificate Number: _____ **and/or** **I.P. Number:** _____

Issuing Jurisdiction: _____

Name (signature): _____

For Office Use Only

Credit: _____

Approved by: _____ Date: _____

month / day / year

Note To Trade Qualifier Applicants

If employer verification is not possible please contact the nearest Apprenticeship and Trades Certification Office to discuss available options.

Contact Information

Apprenticeship and Trades Certification Division Industrial Training Section	Mount Pearl	1170 Topsail Road, P.O. Box 8700, St. John's, NL A1B 4J6 Phone: 1-709-729-2729 or Toll Free 1-877-771-3737
	Clareville	45 Tilley's Road, Clareville, NL A5A 1Z4 Phone: 1-709-466-3982 or Toll Free: 1-877-771-3737
	Grand Falls-Windsor	42 Hardy Avenue, Grand Falls-Windsor, NL A2A 2J9 Phone: 1-709-292-4215 or Toll Free 1-877-771-3737
	Corner Brook	1-3 Union Street, 2 nd Floor, P.O. Box 2006, Corner Brook, NL A2H 6J8 Phone: 1-709-637-2366 or Toll Free 1-877-771-3737
	Happy Valley-Goose Bay	163 Hamilton River Road, P.O. Box 3014, Station B, Happy Valley-Goose Bay, NL A0P 1E0 Phone: 1-709-896-6348 or Toll Free 1-877-771-3737
	Wabush	1D Grenfell Drive, P.O.Box 160, Wabush, NL A0R 1B0 Phone: 1-879-382-1920 or Toll Free 1-877-771-3737

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