

## **Accessibility Standards Advisory Board November 18, 2022 Meeting Summary Report**

### **Attendance:**

Debbie Ryan (Chair), Juanita Ford, Les Gilholme, Joshua Menchions, Jeffrey Normore, Camille Rose, Trisha Rose, Terri Jean Murray (Director, DPO), Karen Davis (DPO), Kate Dawe (DPO), Alan Doody (Deputy Minister, CSSD), Kay Penn (CSA), Doug Morton (CSA).

### **Regrets:**

Dr. Shawna Matthews (Vice-chair)

### **Introduction:**

Draft documents were shared with the Board members prior to the meeting for their reference, which included the terms of reference, copy of CSA presentation, Draft Accessibility Plan Guide.

Members were welcomed to the meeting by DPO Director and Board Chair. The chair initiated a Question and Answer period to identify board members expectations and to gain their perspectives to help inform prioritization of standard development.

### **CSA Presentation:**

Doug Morten and Kay Penn from CSA presented on best practices in standard development and benefits including CSA B-651 Accessible Design for Built Environment. Future dialogue with Board and CSA is welcome.

### **Standards of Accessibility:**

Members identified areas for standard development and discussed priorities. Discussion included, Customer Service/Accommodations, Information and Communication, Education, Employment, Health, Procurement, Built Environment and Transportation.

Recommendations for prioritization of standard development will be communicated to the Minister.

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### **Action Items**

- Accessibility plan guide and template: Agreed to send feedback to DPO via email.
- Tentative meeting scheduled on December 16, 2022 or January 17, 2023 to discuss next steps.
- Next tentative in-person meeting will be March 13, 2023. Location to be determined.