

Child/Spousal Support Referral

Your personal information is being collected in accordance with Section 39 (4) of the Family Law Act and will be used to provide you with services relating to spousal support. It will not be used for any other purposes unless authorized under the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015). Under ATIPPA, 2015 personal information is protected under section 64 (1) and you have the right to access your personal information held by the departments, and to request the correction of your personal information if there has been an error or omission. Any inquiries about the use and protection of this personal information should be directed to the Access and Privacy Coordinator of the Department of Children, Seniors and Social Development. A listing of departmental coordinators and their contact information can be found at: www.atipp.gov.nl.ca/info/coordinators.html.

Any person applying for or in receipt of Income Support benefits must pursue all other financial resources available to him/her or a cohabitating partner. Applicants/recipients are required where practical, to seek spousal support.

Although it is not considered when determining eligibility for Income Support benefits, staff may assist you in obtaining child support. Would you like a referral to a departmental social worker for assistance in obtaining child support?

- No
 Yes

Applicant Contact Information

Name (full legal name)	Date of Birth (yyyy/mm/dd)
Address:	
Telephone number:	Other possible telephone numbers:
E-Mail address:	CSSD File Number:

Do you have, or did you ever have, a **Verbal/Private Agreement, Court Order** or **Domestic Contract** for spousal support?

- No
 Yes

Details: _____

Please check any of the following that are applicable:

- I have a lawyer providing me with assistance regarding these issues. My lawyer is _____.
- I have filed an application with court to pursue these issues.
- I have filed an ISO (Inter-jurisdictional Support Order) application to pursue spousal support.
- I have a Court Order (Peace Bonds, Undertakings, Probation Orders, etc.) that may impact my contact with my former partner _____.
- I would like to discuss other extenuating circumstances that may affect me pursuing spousal support from _____.

I am aware that:

1. Recipients of Income Support are required by law to seek spousal support (Section 13(1) Income and Employment Support Act. SN2002).
2. The Department of Children, Seniors and Social Development social workers provide assistance, education and guidance in pursuing an order/agreement for spousal support. They can also assist in pursuing child support if requested.
3. There are situations when it is in the best interest to not pursue spousal support. An assessment will be completed by a social worker.
4. Section 17(4) of the Income and Employment Support Act and Section 5 of the Regulations provide CSSD with the authority to request and receive information from a recipient of Income support. In the event that the requested information is not provided, CSSD has the authority to “vary, suspend or cancel income or employment support”.
5. If there are any previous court orders or written agreements related to spousal support, I am required to bring these documents to CSSD when requested to do so.

I have read and completed this form providing information which is true to the best of my knowledge.

Signature of Applicant

Date

Please return all documents to:

Department of Children, Seniors and Social Development
Document Processing Unit
P. O. Box 8790
St. John's, NL
A1B 5E4
incomesupport@gov.nl.ca
Fax number: (709)729-2641