

**Chapter 6: Shelter Benefits**

**(i) Board and Lodging**

<b>Intent:</b>	To clarify the circumstances and the rates when Income Support benefits for Board and Lodging are provided.
<b>Act:</b> (if applicable)	<b>2 (q) "relative"</b> means a child, parent or grandparent of an applicant or recipient;
<b>Regulations:</b>	<p><b>14 and 15 (rate structure)</b> <b>Other income support</b></p> <p>19. (1) Other monthly income support for which an applicant or recipient may be eligible is:</p> <p>(k) for an applicant or recipient boarding with non-relatives who requires additional support due to a persistent and permanent social impairment as certified by an approved professional, an additional amount up to \$362;</p> <p>(5) Other income support for which an applicant or recipient may be eligible is:</p> <p>(b) for board and lodging for temporary periods only, a daily amount that the minister may approve;</p>
<b>Overview:</b> (if applicable)	<ul style="list-style-type: none"> <li>• Board and lodging is a living arrangement for applicants/recipients where the board and lodging requirement covers the cost of board, clothing and personal care items.</li> <li>• The amount of Income Support that is provided is based on:             <ul style="list-style-type: none"> <li>○ the relationship to the home owner (i.e. living with relatives or non-relatives),</li> <li>○ the number of dependents included on the Income Support case,</li> <li>○ the age of the recipient,</li> <li>○ whether there is a barrier to employment/training and/or</li> <li>○ whether there is a physical/intellectual disability, mental illness or a persistent and social impairment of the applicant/recipient.</li> </ul> </li> </ul>

**Policy: General**

- Whenever possible or practical, single individuals should be encouraged to find board and lodging accommodations as opposed to providing rental assistance.
- If the higher rate of board and lodging for a single person under 30 is being considered, CSO's should ensure that the rationale is documented in CAPS and supported by any medical documentation, file history or other relevant information.

**Applicants/Recipients Boarding who Require Additional Supports**

Some individuals with special or complex needs may require additional funding to maintain a more supportive board and lodging arrangement. These arrangements may include a level of support and/or supervision not found in all boarding situations.

- Individuals with a Social Disability
    - If a recipient receiving benefits pursuant to [Regulation 14\(1\)](#) requires a more supportive environment such as supervision, additional benefits may be provided under [Regulation 19 \(1\) \(k\)](#) to meet the needs of the recipient  
**Note:** Regulation 19 (1) (k) can only be used in conjunction with Regulation 14 (1).
    - This additional benefit would be negotiated with the caregiver based on the need of the client and the level of supervision/care required.
    - This additional benefit is not to be used where the client is residing with relatives.
    - Verification from an approved professional of the specific needs/supports of the recipient is required.
    - Approval from the Client Services Manager/Regional Manager of Income & Social Supports is required to provide the additional benefit.
  - Recipients with a Physical and/or Intellectual Disability and/or Mental Illness
    - A recipient with a physical or an intellectual disability or a mental illness requiring additional supports should be
-

referred to the appropriate office of the Regional Health Authority.

**Daily Rates Emergencies - [Regulation 19 \(5\)\(b\)](#)**

- The only circumstances where the Department would issue daily rates for board and lodging is when there is an emergency situation falling under [Disaster Assistance](#).

---

**Procedure: Basic Board and Lodging**

- Applicants/Recipients Boarding with Relatives
  - Refer to [Regulation 14\(2\)](#) for rates to be considered for applicants/recipients.
  - Refer to [Regulation 15 \(2\) \(a\)](#) for rates for single applicants/recipients < 30 years with no barriers to employment/training.
  - When home-owners who are Income Support recipients have relatives who are board & lodging with them, this board & lodging income is considered exempt income and is not considered when determining eligibility for Income Support benefits.
- Applicants/Recipients Boarding with Non-Relatives
  - Refer to [Regulation 14 \(1\)](#) for rates for applicants/recipients with dependents or single applicants or recipients 30 years.
  - Refer to [Regulation 15 \(2\) \(b\)](#) for rates for single applicants or recipients < 30 years with no barriers to employment/training.
  - When homeowners who are Income Support recipients have non-relatives who are board & lodging with them, this board & lodging income is considered [partially exempt income](#) and is considered when determining eligibility for Income Support benefits.

**Applicants/Recipients Boarding who Require Additional Supports**

- Recipients with a Social Disability
-

	<ul style="list-style-type: none"> <li>○ Review documentation provided and determine if a higher rate of board and lodging is required. The following factors should be considered and well documented in CAPS when assessing for the higher rate: <ul style="list-style-type: none"> <li>▪ age and education</li> <li>▪ employment/training</li> <li>▪ family circumstance</li> <li>▪ community/district employment opportunities</li> <li>▪ any prior medical/social problems</li> <li>▪ present living arrangement</li> <li>▪ alcohol or substance abuse</li> <li>▪ habitual conflict with the law, and/or</li> <li>▪ other social impairments</li> </ul> </li> <li>● Recipients with a Physical and/or Intellectual Disability and/or Mental Illness <ul style="list-style-type: none"> <li>○ Refer to the appropriate office of the Regional Health Authority for required supports.</li> </ul> </li> </ul>
<b>Authority Level:</b>	<p><b>Client Services Officer</b></p> <ul style="list-style-type: none"> <li>● Regular board and lodging rates</li> </ul> <p><b>Client Services Manager/Regional Manager of Income &amp; Social Supports</b></p> <ul style="list-style-type: none"> <li>● Board and lodging rates exceeding basic rates.</li> </ul>
<b>Date revised:</b>	September 4, 2018