

**Chapter 9: Special Needs Benefits**

**(ix) Housekeeping Services**

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| <b>Intent:</b>                      | To provide an additional benefit to recipients to hire an individual to provide basic household duties and/or supervision of a child(ren) or a dependent adult when all other resources, i.e. family or friends, have been exhausted.  |
| <b>Act:</b><br>(if applicable)      | 2.(q) "relative" means a child, parent or grandparent of an applicant or recipient;  |
| <b>Regulations:</b>                 | <p>2.(e) "housekeeping services" means those activities provided to a recipient which are necessary to maintain a household for a period of time determined by an officer and does not include supportive services</p> <p>19.(1) Other monthly income support for which an applicant or recipient may be eligible is:</p> <p>(c) for housekeeping services where the person providing the service is a relative, up to a maximum of \$239;</p> <p>(d) for housekeeping services where the person providing the service is not a relative, up to a maximum of \$298;</p>  |
| <b>Overview:</b><br>(if applicable) | N/A  |
| <b>Policy:</b>                      | <ul style="list-style-type: none"> <li>• Housekeeping Services can be provided to a recipient <b>for a maximum of six months</b> when the recipient: <ul style="list-style-type: none"> <li>○ is hospitalized leaving a dependent child(ren) or dependent adult at home,</li> <li>○ must leave the home community to receive medical treatment for him/herself or a dependent child, leaving a dependent child(ren) or dependent adult at home,</li> <li>○ has been recently released from hospital and requires assistance with normal household duties and/or dependent child/adult care, and/or</li> <li>○ has an illness or medical condition which requires assistance with housekeeping for a short term.</li> </ul> </li> <li>• Recipients who require supports for lengthy or indefinite periods of time or who may require supportive services, will be referred to the appropriate Regional Integrated Health</li> </ul> |

Authority for an assessment by a social worker for home support services.

**Procedure:** Client Services Officers must:

- obtain verification of the recipient's:
  - medical condition which prevents the recipient/spouse from performing household duties, and
  - the relationship of the service provider to the recipient and spouse.
- obtain documentation indicating the possible length of time the service will be required,
- refer any recipient who requires supports for lengthy or indefinite periods of time or who may require supportive services, to the appropriate Regional Integrated Health Authority for an assessment by a Social Worker for home support services,
- forward all documentation to TRIM, and
- indicate in the case record:
  - the duration of the approval,
  - if additional documentation has been requested and
  - if the case has been referred to an Integrated Health Authority Board.
  
- KIV all cases if additional documentation has been requested, and/or for the duration of the approval to ensure the service is not provided longer than required.

**Authority Level:** Client Services Officer

**Date revised:** May 3. 2007

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