

## **ELIGIBILITY AND USE OF PROCEEDS FOR K-12 SCHOOLS**

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Groups falling under the K-12 school system who wish to apply for a lottery licence must do so under the name of the School and not under the name of the class or group. The application must be signed by the Principal or Vice Principal of the school before a licence is issued.

Schools are permitted to fundraise for the following:

- purchase equipment for the school, including computers and gym equipment;
- graduation ceremonies;
- student travel for school sponsored sporting groups, bands and clubs, where the travel is outside the province, a letter from the applicable School District approving the travel shall accompany the application;
- uniforms for sporting groups and bands;
- playground equipment;
- lunch/breakfast programs;
- school sponsored activities.

Schools will not be issued a licence where the proceeds will be used for the following:

- student travel organized by agencies external to the school;
- entrepreneurial student programs where the proceeds go to the students.

To comply with the rules governing lotteries, schools must conduct and manage the lotteries and in the case of ticket lotteries must ensure that proper records are kept and that sold and unsold tickets and proceeds from the lotteries are turned into the school. In the case of lotteries conducted to offset the costs of student travel, proceeds can only be used to offset the total cost of the trips and not directed to any individual or group of parents. Schools are permitted to pay the sellers of tickets up to a 20% commission per each ticket sold.

For further clarification please contact our office at 729-2660.

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