



## **BUSINESS PLAN**

**Office of Climate Change, Energy  
Efficiency and Emissions Trading**

**2010-2011**

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## Message from the Premier



I am pleased to provide the business plan for the Office of Climate Change, Energy Efficiency and Emissions Trading.

The Office of Climate Change, Energy Efficiency and Emissions Trading was established in recognition of the cross cutting nature of the subject matter. Climate change is not just an environmental issue; it is equally a social, political and economic issue which has the potential to impact all levels of society from individuals and households to industrial and commercial businesses. As such, it is incumbent on government to integrate consideration of how to tackle climate change and adapt to its unavoidable impacts into the work of all departments. Further, given that energy efficiency reduces greenhouse gas emissions as well as energy costs, it has a clear role to play in any climate change related efforts.

In accordance with the *Transparency and Accountability Act*, the Office has been classified as a Category 2 entity and is expected to plan and report on outputs. The Office has lead responsibility within government for strategy development on climate change, energy efficiency and emissions trading. It will provide leadership across government to ensure that climate change and energy efficiency are reflected in provincial legislation, policies and initiatives. This plan of action will inform government decision making with a view to better preparing the province to deal with these important issues.

The focus of the plan is for fiscal 2010-2011. It provides an overview of the Office and identifies the objective to be accomplished during that period. It is a one year transition plan which will bring the Office to 2011, at which time a three year Business Plan will be tabled to bring the Office in line with the rest of government who are now in the final year of their 2008-11 planning cycle. As Premier I am accountable for the preparation of this plan and for the achievement of the specific objective contained herein.

A handwritten signature in blue ink that reads "Danny Williams". The signature is fluid and cursive, with a large loop at the end of the name.

**Honourable Danny Williams, QC**  
**Premier**

## 1.0 OVERVIEW

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The Office of Climate Change, Energy Efficiency and Emissions Trading was established, in 2009, as a central agency within Executive Council. The Office will act as the lead within government to work with the Federal Government, other provinces, industry and other stakeholders on policy matters related to climate change, energy efficiency and emissions trading. The Office will develop and maintain a framework to assess the impacts for the province on initiatives (i.e., international, national, provincial, municipal, academic and industry-led) related to, climate change, energy efficiency and emissions trading. The Office will also seek to ensure that climate change and energy efficiency matters are considered, as appropriate, in developing and implementing provincial legislation, policies, programs, services and infrastructure decisions.

Some of the initiatives that the Office is responsible for developing and overseeing are, an updated Climate Change Action Plan, a Greenhouse Gas Strategy for the Energy-Intensive sector, an Energy Efficiency strategy, a Climate Change Adaptation Strategy for northern Labrador, and the Energy Conservation and Efficiency Partnership. The Office will assume responsibility for a range of climate change and related policy matters including assessment of potential carbon pricing mechanisms, maintaining projections of the province's greenhouse gas emissions and representing the province's interests in national and international climate change negotiations. The Office is also responsible for any strategic and policy work relating to climate change impacts and adaptation.

As the Office is responsible for cross-cutting issues which affect a number of policy areas, staff work collaboratively with the other departments to develop well-informed policies and strategies, in particular the Departments of Natural Resources and Environment and Conservation.

The Office does not have responsibility for the delivery and implementation of programs and services, including regulatory matters, which fall within the mandates of line departments. For example, the Department of Environment and Conservation will be responsible for the implementation of non-policy related commitments in the 2005 Climate Change Action Plan, management of the Green Fund, the Atlantic Climate Adaptation Solutions Program and other climate change adaptation initiatives. The Department of Natural Resources and Newfoundland and Labrador Housing Corporation will continue to oversee the household energy efficiency retrofit programs.

The Office currently has seven staff members and is located on the 5<sup>th</sup> Floor, West Block, Confederation Complex, St. John's. For the fiscal year 2010-11, the Office has an operating budget of \$ 1,062,400.

## **2.0 MANDATE**

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The mandate of the Office is to lead strategy and policy development across government in the areas of climate change, energy efficiency and emissions trading.

## **3.0 LINES OF BUSINESS**

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The Office of Climate Change, Energy Efficiency and Emissions Trading is responsible for three lines of business relevant to its mandate:

- Policy and strategic advice;
- Support and coordination; and
- Research and analysis

### **POLICY AND STRATEGIC ADVICE**

The Office has lead responsibility within government for strategy development on climate change, energy efficiency and emissions trading. This includes responsibility for analyzing the implications of carbon pricing mechanisms, and monitoring federal and provincial/territorial government responses to climate change, and international climate change agreements. The Office represents provincial interests at regional, national and international climate change fora.

### **SUPPORT AND COORDINATION**

The Office provides leadership across government to ensure that climate change and energy efficiency considerations are appropriately integrated into other departments' work and thereby are reflected in provincial legislation, policies and initiatives. The Office actively works with departments and agencies to support the comprehensive understanding of climate change and energy efficiency impacts and opportunities and coordinate policy responses.

### **RESEARCH AND ANALYSIS**

The Office is responsible for collecting policy relevant information from a variety of sources to provide evidence-based policy advice and develop well-informed strategies. To meet this responsibility, the Office collects statistical information and conducts both primary and secondary research on issues surrounding climate change and energy efficiency to identify information gaps.

## 4.0 VALUES

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The Office of Climate Change, Energy Efficiency and Emissions Trading is a new organization with a culture founded on achieving excellence, producing high quality and innovative work for clients and employees, and working collaboratively with internal and external stakeholders. Operating in a team environment, the Office will focus on achieving success by adhering to the highest professional and ethical standards.

The Office of Climate Change, Energy Efficiency and Emissions Trading will focus efforts during this planning cycle on the following values:

Each person will...	
Professionalism	<ul style="list-style-type: none"><li>• Produce high-quality work and take initiative wherever possible</li><li>• Commit to working together effectively</li></ul>
Collaboration	<ul style="list-style-type: none"><li>• Commit to building strong and effective relationships</li><li>• Share information and maintain open communication with clients</li><li>• Work to develop a common vision with clients</li></ul>
Respect	<ul style="list-style-type: none"><li>• Consider the differences of opinions, values, beliefs, and culture</li><li>• Acknowledges the competencies and contributions of his/her colleagues</li></ul>
Innovation	<ul style="list-style-type: none"><li>• Continuously seek out new and better ways to meet business and operational challenges</li></ul>

## 5.0 PRIMARY CLIENTS

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The primary clients of the Office of Climate Change, Energy Efficiency and Emissions Trading include Ministers of Natural Resources and Environment and Conservation, Cabinet Ministers, Deputy Ministers, government officials, and crown corporations. The Office will also seek to build effective relations with external stakeholders such as industry/private sector; non-government organizations; municipal governments and other provinces, territories and the Federal Government.

## 6.0 VISION

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Climate change is not just an environmental issue, it is equally an economic and social issue that can impact the province and its people. Climate change can also present opportunities for clean energy development, job growth and the application of innovative technologies. The province has a vast energy warehouse including clean, green, renewable resources like the Lower Churchill and wind power. These resources, coupled with our world-renowned expertise in oceans and environmental technologies, will enable the province to reduce greenhouse gas emissions, maintain strong economic growth and adapt to climate change.

**The vision of the Office is of a province that achieves economic, social and environmental success by effectively integrating progressive action on climate change and energy efficiency.**

## 7.0 MISSION

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The mission statement identifies the priority focus areas over two planning cycles. It represents the key longer-term results that the Office will be working towards as they move forward on the strategic directions of government. The statement also identifies the measures and indicators that will assist both the entity and the public in monitoring and evaluating success.

The Office's mission statement speaks to the bigger picture of increasing the province's capacity to prepare for climate change impacts and implement policies and strategies to better position the province to respond<sup>1</sup>.

**By 2017, the Office of Climate Change, Energy Efficiency and Emissions Trading will have advanced the province's capacity to respond and adapt to climate change.**

Measure:     Advanced the province's capacity to respond and adapt to climate change.

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<sup>1</sup> A mission statement typically covers two, three-year planning cycles. The next planning cycles are 2011-14 and 2014-2017. As a new entity, CCEEET is tabling a one-year transitional plan. It has elected to include a mission statement covering 2010 and the next two planning cycles out to 2017.

Indicators:

- Developed strategies to advance the province's ability to adapt and respond to climate change.
- Represented the province's interests and position at national and international fora.
- Developed a network of contacts with relevant expertise.
- Identified gaps and weaknesses in province's evidence base on climate change and energy efficiency, and made progress in addressing these gaps.

## **8.0 ISSUE**

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In consideration of government's strategic directions and the mandate and financial resources of the Office, one main objective has been identified to guide the work of the Office for the next year. Indicators are provided to assist both the Office and the public in monitoring and evaluating success.

Over the coming year, the Office of Climate Change, Energy Efficiency and Emissions Trading has lead responsibility in government for strategy and policy development on climate change, energy efficiency and emissions trading. The Office is responsible for a range of climate change and related policy matters including assessment of potential carbon pricing mechanisms, maintaining projections of the province's greenhouse gas emissions and representing the province's interests in national and international climate change negotiations. The Office is also responsible for any strategic and policy work relating to climate change impacts and adaptation.

The Office will identify gaps and weaknesses in the province's evidence base on climate change and energy efficiency and seek to address these so government is better placed to assess the economic, social, fiscal and environmental impacts of initiatives related to climate change, energy efficiency and emissions trading going forward. The Office will work with partners in government, including the Departments of Natural Resources and Environment and Conservation to advance the climate change agenda.

### **Objective:**

By March 31, 2011, the Office will have established a strong foundation to support the advancement of the province's capacity to respond and adapt to climate change and promote energy efficiency.

**Measure:** Established a strong foundation.



**Indicators:**

- Concluded a strategy and policy development process in consultation with other departments including the Departments of Natural Resources and Environment and Conservation.
- Provided input across government to support the consideration of climate change and energy efficiency matters in departmental policy and program development.
- Promoted the advancement of Newfoundland and Labrador's interests on climate change and energy efficiency at intergovernmental forums.
- Worked to strengthen the province's climate change and energy efficiency data and information to inform policy and program development.
- Strengthened the province's engagement with external stakeholders on climate change, energy efficiency and emissions trading.

## APPENDIX A:

### STRATEGIC DIRECTIONS

Strategic directions are the articulation of desired physical, social or economic outcomes that normally require action by more than one government entity. These directions are generally communicated by government through platform documents, Throne and Budget Speeches, policy documents and other communiqués. The *Transparency and Accountability Act* requires departments and public bodies to take into account these strategic directions in the preparation of their performance-based plans. This action will facilitate the integration of planning practices across government and will ensure that all entities are moving forward on key commitments.

The direction related to the Office of Climate Change, Energy Efficiency and Emissions Trading is provided below.

Title: Climate Change and Emissions Trading

Outcome: A province that has improved its response and adaptation to global climate change.

Components of Strategic Direction	This Direction is Address in entity's		
	Business Plan	Operational Plan	Work Plan
Developed Strategies	X		
Determine the environmental and economic impacts of emissions trading		X	

Title: Energy Efficiency

Outcome: Strengthened government's capacity to undertake energy efficiency programs and services.

Components of Strategic Direction	This Direction is Address in entity's		
	Business Plan	Operational Plan	Work Plan
Develop an Energy Efficiency Strategy	X		
Energy Conservation and Efficiency Partnership	X		