June 24, 2020

Minister of Municipal Affairs and Environment
PO Box 8700
St John’s NL A1B 4J6

Attention: Director of Environmental Assessment

Re: Environmental Assessment (EA) Registration
Laurel Road Residence Shoreline Protection

Dear Sir / Madam:

This Environmental Assessment (EA) registration is submitted on behalf of the Cahill Group of Companies for an undertaking to provide shoreline protection at the Laurel Road Residence in Conception Bay South, NL. The Laurel Road Residence is located on the southern shoreline of Conception Bay and is currently eroding due to wave impacts influenced by high winds and tidal forces.

The proposed shoreline protection for this undertaking is the use of Class II hydraulic rip-rap buried along the entire property’s shoreline (approximately 140m in length). The rip-rap will be covered with 300mm of natural beach material to maintain littoral sediment transport and public beach accessibility.

I trust the information contained in this EA registration is suitable. If you have any questions, please contact the EA’s principal contact, Mr. Hans Arisz, by phone: (506) 455-2888 or e-mail: harisz@rvanderson.com.

Yours very truly,

[Signature]

Mr. Fred Cahill

Encls:
Environmental Assessment (EA) Registration
  • 10 paper copies
  • 1 digital copy
Environmental Assessment (EA) Registration

Laurel Road Residence Shoreline Protection

1. PROPONENT

**Name of Corporate Body:**
Cahill Group of Companies

**Address:**
The Tower Corporate Campus
P.O. Box 1674
240 Waterford Bridge Road
St. John’s, NL
A1E 1E2

**Chief Executive Officer:**
Mr. Peter Cahill
Cahill Group of Companies
President
The Tower Corporate Campus
P.O. Box 1674
Waterford Bridge Road
St. John’s, NL
A1E 1E2

(709) 368-2125

**Principal Contact Person for EA:**
Mr. Hans Arisz
R.V. Anderson Associates Ltd.
Principal
445 Urquhart Crescent
Fredericton, NB
E3B 8K4

(506) 455-2888
2. THE UNDERTAKING

Name of the Undertaking
Laurel Road Residence Shoreline Protection

Purpose/Rationale/Need for the Undertaking
The Laurel Road Residence is located on the southern shoreline of Conception Bay. The shoreline of this property is currently eroding due to wave impacts influenced by high winds and tidal forces. Climate change impacts will likely exacerbate this issue and shoreline protection is required to ensure the foundation and structural integrity of the residential building is not compromised.

3. DESCRIPTION OF THE UNDERTAKING

Geographical Location
The Laurel Road Residence is located north-west of Conception Bay South, NL, situated along the south-eastern shoreline of the Conception Bay. The property is located at the northern end of the Laurel Road with direct access to Route 60 (Conception Bay Hwy). 1:12,500 and 1:50,000 scale maps are presented in Figure 1 and Figure 2 to provide an overview of the geographical location and surrounding features. Full size maps, including a National Topographic Survey edition map, are appended in Appendix 1.

Figure 1 - 1:50,000 scale, Google Traffic base map

![Map of Laurel Road Residence Shoreline Protection](image)
Physical Features

The undertaking includes the provision of shoreline protection along the entire property using buried Class II hydraulic rip-rap (average stone size of 570mm). The shoreline protection is approximately 140m long and 15m wide, impacting a total area of 2,100m². The embankment will be composed of buried Class II hydraulic rip-rap with a thickness between 2.2m and 1.1m. The shoreline protection includes the provision of 300mm minimum cover of natural beach material over the embankment to maintain littoral sediment transport and public beach access. An approximate footprint of the shoreline protection and a sample cross-section of the embankment are shown in Figure 3 and Figure 4, respectively. Detailed drawings for the shoreline protection are appended in Appendix 2.

Physical and biological environments which may be affected by the undertaking include near-shore ecosystems, littoral sediment transport, and nesting animal disruption. The impacts on the near-shore ecosystems and nesting animal disruptions are temporary as the ecosystem and natural shoreline will be restored by placing a minimum of 300mm beach material on top of the shoreline protection (rip-rap), as shown in Figure 4. Secondly, contractors will assess the area in advance of construction to ensure no nesting habitats are present.

The impacts of the project on littoral sediment transport are described below along with a rational for the project and the basis of design. The bluff along the property shoreline are un lithified and have experienced cliff top erosion at an average rate of 9.5 cm per year based on data by Irvine (2019) collected from 2002 to 2014. The historic erosion of these bluffs has resulted in the formation of partial protective boulder lags along the cliff base and is a sediment source to downdrift beaches (Chamberlains and Topsail beach).

The effects of climate change are predicted to increase sea level by 68 cm to 175 cm by the year 2100 and increase the frequency and intensity of severe storms. These increases are expected
to result in larger waves reaching the base of the bluff, narrowing of the beach and an increase in the rate of coastal erosion. The increased rate of coastal erosion and littoral sediment supply in-turn may lead to more rapid shoreline progradation downdrift and the closure/modification of tidal inlets in the Chamberlains and Topsail beach barriers (Laura Clare Paone, 2003).

The most significant impact of the proposed project on the littoral sediment transport is a reduction in the sediment load available for transport to downdrift beaches. This impact will however be offset by the significant overall increase in coastline erosion and sediment available for littoral transport expected to result from the effects of climate change. Protection of high-value infrastructure and development is an accepted approach to mitigating the risks of coastline erosion and flooding (in addition to “managed retreat and avoidance” and “accommodation”), provided it is financially sustainable and does not interfere with risk mitigation of nearby areas. As the construction and future maintenance of the proposed project is financed privately, the financial sustainability is assured. As the risk of coastline erosion and flooding of nearby areas is driven by sea level rise due to the effects of climate change, rather than changes in littoral sediment transport, the protection of the Cahill residence does not interfere with the risk mitigation of nearby areas.

The rational for the proposed project is based on the current and predicted increased rate of cliff top erosion being sufficiently large to warrant measures to mitigate the risks to the Cahill residence. As the residence is fully established, the strategies based on either “managed retreat or avoidance” and accommodation” are no longer practical and a protection-based strategy (as outlined in the registration document) was adapted.

The basis of design for the proposed works did consider predicted sea level rise as well as changes in the sea ice and wave climate, while future maintenance needs were considered and found to be acceptable.
Figure 3 - Approximate Footprint of Impacted Area

Figure 4 - Sample Cross-Sectional Drawing of Proposed Embankment
Construction

The approximate construction period of the undertaking is 1.5 months. Construction activities include excavation of existing material, placement of rip-rap and backfill of beach material. The date of first physical construction is expected to occur on May 1, 2020.

All construction activities will be completed with the use of excavators and dump trucks. The operation of these vehicles is expected to generate greenhouse gas emissions (e.g. carbon dioxide) and small quantities of particulate matter emissions. There is a small potential for the excavators to leak hydraulic fluid during operation. Daily inspections of the equipment will be conducted to ensure the good operation of excavators, minimizing the potential for liquid emissions during construction.

There are no potential causes of resource conflicts.

Operation

Not applicable - no operation impacts are anticipated.

Occupations

The construction of the shoreline protection is expected to require 12 employees. A breakdown of the occupations anticipated for this undertaking are listed in Table 1.

Table 1 - Breakdown of Occupations (2006 National Occupational Classification)

<table>
<thead>
<tr>
<th>Unit</th>
<th>Group</th>
<th>Total Time (hrs)</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0711</td>
<td>Construction Managers</td>
<td>100</td>
<td>3.39%</td>
</tr>
<tr>
<td>2131</td>
<td>Civil Engineers</td>
<td>50</td>
<td>1.69%</td>
</tr>
<tr>
<td>2264</td>
<td>Construction Inspectors</td>
<td>100</td>
<td>3.39%</td>
</tr>
<tr>
<td>7217</td>
<td>Contractors and Supervisors, Heavy Construction Equipment Crews</td>
<td>900</td>
<td>30.51%</td>
</tr>
<tr>
<td>7421</td>
<td>Heavy Equipment Operators (except crane)</td>
<td>1500</td>
<td>50.85%</td>
</tr>
<tr>
<td>7411</td>
<td>Truck Drivers</td>
<td>300</td>
<td>10.17%</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>2950</td>
<td>100%</td>
</tr>
</tbody>
</table>

All work is to be carried out by third-party contractors.

Employment equity relative to age and gender will be determined in accordance with applicable laws governing the contractors selected. The employment will be qualification based and will ensure selection of contractor is as equitable as possible.

Project Related Documents

Project-related documents already generated for the proponent include:

1. Drawings (Appendix 2)
2. Design Calculations
4. APPROVAL OF THE UNDERTAKING

To date formal submissions have been made to the following Regulatory Agencies:

- Town of Conception Bay South
- Department of Environment
- Department of Fisheries and Oceans
- Department of Crown Lands

Copies of the approvals received can be found in Appendix 3.

5. SCHEDULE

The construction date will be adjusted to accommodate the regulatory review process, environmental constraints, the construction season and public beach access during the summer season.

6. FUNDING

This project is 100% privately funded by the proponent and does not rely upon a grant or loan of capital funds from a government agency.

7. SIGNATURE

I trust the information contained in this EA registration is suitable. If you have any questions, please contact the EA’s principal contact, Mr. Hans Arisz by phone at (506) 455-2888 or e-mail harisz@rvanderson.com.

Yours very truly,

Mr. Fred Cahill

Date: June 24th, 2020
APPENDIX 1

Mapping
APPENDIX 2

Drawings
APPENDIX 3

Approvals
Good Day Mr. Cahill,

Please see attached regarding your application for project review.

Triage and Planning Unit
Fisheries Protection Program – Regulatory Review
Fisheries and Oceans Canada
Newfoundland and Labrador Region

Further to our telephone conversation please find attached a PDF copy of the following:

- Fisheries and Oceans Canada Request for Review Application
- Design Drawings
  - Site Grading and Servicing Plan (Dwg. A10143028-P1, Rev. 13)
  - Sewer Profile and Construction Details (Dwg. A1-143028-P2, Rev. 5)
  - Shoreline Cross-Sections -1 30\(^\circ\) Design Angle for Slope, 85 km/hr Design Wind Gust (Dwg. A1-143028-P3, Rev. B)
  - Shoreline Cross-Sections -2 30\(^\circ\) Design Angle for Slope, 85 km/hr Design Wind Gust (Dwg. A1-143028-P3, Rev. B)
- Design Calculations
  - Tidal Information
  - Average Depth and Shoreline Slope Calculations
  - Wave Calculations
  - Bank Protection Selection
  - Sensitivity and Constructability Analysis
- Aerial Photo and site photos showing existing site conditions

Regards,
Associate, Project Manager

Kavanagh Associates
a division of R.V. Anderson Associates Limited
engineering - environment - infrastructure

74 O'Leary Avenue PO Box 13039 STN A St. John's NL A1B 3V8
Tel 709 722 0024  Fax 709 722 0345
www.rvanderson.com
Please consider the environment before printing this email.

R.V. Anderson Associates Limited has been engaged in the provision of professional engineering, operations, and management services since 1948. This message is intended only for the use of the individual(s) to whom it is addressed. If you are not the intended recipient(s), disclosure, copying, distribution and use are prohibited; please notify us immediately and delete this email from your systems. Please see http://www.rvanderson.com for Copyright and Terms of Use.
Mr. Fred Cahill  
P.O. Box 1674  
240 Waterford Bridge Road  
St. John’s NL A1C 5P5

Dear Mr. Cahill:

Subject: Implementation of mitigation measures to avoid and mitigate serious harm to fish – Shoreline Stabilization, Chamberlains, NL

The Fisheries Protection Program (the Program) of Fisheries and Oceans Canada received your proposal on September 20, 2016.

Your proposal has been reviewed to determine whether it is likely to result in serious harm to fish which is prohibited under subsection 35(1) of the Fisheries Act.

The proposal has also been reviewed to determine whether it will adversely impact listed aquatic species at risk and contravene sections 32, 33 and 58 of the Species at Risk Act.

Our review consisted of:

- Application for review and associated documentation received September 20, 2016
- Additional information received September 23, 2016

We understand that you propose to:

- Excavate a portion of the shore and construct shoreline stabilization using Class II hydraulic riprap to protect a private property.

To avoid the potential of serious harm to fish and their habitat, we are recommending that the attached mitigation measures be included into your plans.

Provided that these mitigation measures are incorporated into your plans, the Program is of the view that your proposal will not result in serious harm to fish. No formal approval is required from the Program under the Fisheries Act in order to proceed with your proposal.
If your plans have changed or if the description of your proposal is incomplete, or changes in the future, you should consult our website (http://www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html) or consult with a qualified environmental consultant to determine if further review is required by the Program.
A copy of this letter should be kept on site while the work is in progress.

It remains your responsibility to meet the other requirements of federal, provincial and municipal agencies.

If you have any questions, please contact Triage and Planning at our St. John’s office at (709)-772-4140, by fax at (709)-772-5562, or by email at FPP-NL@dfo-mpo.gc.ca. Please refer to the file number referenced above when corresponding with the Program.

Yours sincerely,

Michelle M. Robberge
Team Leader
Triage and Planning

Attach (3)

Cc. Chris Newman – Kavanagh Associates
Shoreline Infill (Marine or Freshwater)

On November 25, 2013 the Fisheries Protection Provisions of the Fisheries Act came into force. The Fisheries Act requires that projects avoid causing serious harm to fish unless authorized by the Minister of Fisheries and Oceans. This applies to work being conducted in or near waterbodies that support fish that are part of or that support a commercial, recreational or Aboriginal fishery.

If you are conducting a project near water, it is your responsibility to ensure you avoid causing serious harm to fish in compliance with the Fisheries Act. The following advice will help you avoid causing harm and comply with the Act.

a. Suitable fill material may include clean blasted rock or boulders; fill should be free of fines or sediment, concrete or any other substance deleterious to fish or fish habitat.

b. Use site isolation measures (e.g., silt boom or silt curtain) for containing suspended sediment where in-water work is required.

c. Stabilize disturbed shorelines areas to prevent erosion using rip-rap or armour stone. Material used for shoreline stabilization must not be removed from below the high water mark. Material is to be of sufficient size to resist displacement by wave or tidal activity.

d. All in-water works should be carried out in the dry.

e. Fish passage and flows should be maintained at all times.

f. Conduct in-water work during periods of low flow to further reduce the risk to fish and their habitat or to allow work in water to be isolated from flows.

g. Equipment should be mechanically sound to avoid leaks of oil, gas, and/or hydraulic fluids.

h. When works are completed, banks and approaches should be restored to original condition.

Additional measures that may be required to protect fish and fish habitat can be found on the DFO national website (http://www.dfo-mpo.gc.ca/pnw-pee/index-eng.html) and in the Guidelines for the Protection of Freshwater Fish Habitat in Newfoundland & Labrador (http://www.dfo-mpo.gc.ca/Library/240270.pdf)

Should your plans change please contact the Fisheries Protection Program-Regulatory Review:

Fisheries Protection Program
Fisheries and Ocean Canada
80 East White Hills Road
St. John’s NL A1C 5X1
Telephone: (709) 772-4140
Fax: (709) 772-5562
Email: FPP-NL@dfo-mpo.gc.ca

Note: This advice is only applicable to the project specified on the accompanying DFO letter.
On November 25, 2013 the Fisheries Protection Provisions of the *Fisheries Act* came into force. The *Fisheries Act* requires that projects avoid causing *serious harm to fish* unless authorized by the Minister of Fisheries and Oceans. This applies to work being conducted in or near waterbodies that support fish that are part of or that support a commercial, recreational or Aboriginal fishery.

If you are conducting a project near water, it is your responsibility to ensure you avoid causing serious harm to fish in compliance with the *Fisheries Act*. The following advice will help you avoid causing harm and comply with the Act.

- **a.** Time work in water to protect fish, including their eggs, juveniles, spawning adults, migration and/or the organisms upon which they feed.
- **b.** Sensitive or important fish habitat should be avoided.
- **c.** Conduct in-water work during periods of low flow to further reduce the risk to fish and their habitat or to allow work in water to be isolated from flows.
- **d.** Minimize duration of in-water work.
- **e.** Schedule work to avoid wet, windy and rainy periods that may increase erosion and sedimentation.
- **f.** Minimize the amount of dredged material removed by only dredging the area and depth required.
- **g.** Equipment should be mechanically sound to avoid leaks of oil, gas, and/or hydraulic fluids.
- **h.** Operate machinery on land above the high water mark, on ice, or from a floating barge in a manner that minimizes disturbances to the bank and bed of the water body.
- **i.** Use site isolation measures (e.g., silt boom or silt curtain) for containing suspended sediment where in-water work is required.

Additional measures that may be required to protect fish and fish habitat can be found on the DFO national website (http://www.dfo-mpo.gc.ca/npwwppe/index-eng.html) and in the Guidelines for the Protection of Freshwater Fish Habitat in Newfoundland & Labrador (http://www.dfo-mpo.gc.ca/Library/240270.pdf).

Should your plans change please contact the Fisheries Protection Program-Regulatory Review:

**Fisheries Protection Program**
Fisheries and Ocean Canada
80 East White Hills Road
St. John's NL A1C 5X1

Telephone: (709) 772-4140
Fax: (709) 772-5562
Email: FPP-NL@dfo-mpo.gc.ca

**Note:** This advice is only applicable to the project specified on the accompanying DFO letter.
Measures to Avoid Causing Harm to Fish and Fish Habitat – **Timing**

Newfoundland and Labrador Region

In-water project activities listed on the DFO Projects Near Water website as “not requiring review by DFO” should be avoided in certain time periods in some waters in Newfoundland and Labrador in order to reduce the risk of harm to salmon and trout populations during important or sensitive life stages.

If you cannot avoid working in water during the periods set out below for those project activities, you should submit a Request for Review form for your work to the DFO Fisheries Protection Program at FPP-NL@dfo-mpo.gc.ca:

<table>
<thead>
<tr>
<th>WATER BODY TYPE/AREA</th>
<th>PERIOD TO AVOID IN-WATER WORK</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlantic salmon</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estuaries and the main stems of scheduled salmon rivers*</td>
<td>May 1 to September 30</td>
<td>Work may disrupt migration of Atlantic Salmon (i.e. smolt, kelt, adults).</td>
</tr>
<tr>
<td>Tributary and headwater areas of scheduled salmon rivers on the island of Newfoundland</td>
<td>October 1 to May 31</td>
<td>Work may disrupt spawning of Atlantic Salmon in the fall, or harm eggs and newly hatched fish.</td>
</tr>
<tr>
<td>Tributary and headwater areas of scheduled salmon rivers in Labrador</td>
<td>September 15 to June 15</td>
<td></td>
</tr>
<tr>
<td>Brown trout</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estuaries and the main stems of Brown Trout rivers**</td>
<td>October 1 to November 30</td>
<td>Work may disrupt migration of adult Brown Trout.</td>
</tr>
</tbody>
</table>


As of June 1, 2016
From: Colleen Kelly
Sent: Wednesday, August 10, 2016 11:26 AM
To: Colleen Kelly
Subject: FW: 143028 2016-08-09 Cahill Residence (Shoreline Protection)

From: Art Butler
Sent: Wednesday, August 10, 2016 11:26:33 AM (UTC-03:30) Newfoundland
To: Chris Newman
Subject: RE: 143028 2016-08-09 Cahill Residence (Shoreline Protection)

Good morning Chris,

Since our conversation last month we have not had any further movement on this file. As discussed, at that time, the initial response that we received from the Crown Lands Division indicated that they had no objection to any work proposed on the Cahill property, but that there was to be no disturbance to the 15m shoreline reservation. We have not heard anything further from that Dept., since our last conversation. Similarly we have not received anything from the Dept. of Fisheries and Oceans in response to the self-assessment of your project. Initially I had received a call from an official of that Dept. indicating that they would not be responding until they had received the assessment from the applicant.

As you are aware, we have also consulted with the Dept. of Natural Resources Geological Survey group which has extensively studied the impacts of coastal erosion, in both this area, as well as other parts of Newfoundland. That group has indicated some concern, based on their experience in that field, and have recommended that the Town further study the potential negative implications of such a project, prior to granting its approval.

Based on the foregoing, a further review of the application has been deferred until a response has been received to all referrals.

I trust that this update is satisfactory but please feel free to contact me if you require anything further.

Thanks
Art

From: Chris Newman [mailto:cnnewman@rvanderson.com]
Sent: August-09-16 6:00 PM
To: Art Butler <AButler@conceptionbaysouth.ca>
Subject: 143028 2016-08-09 Cahill Residence (Shoreline Protection)

Good Evening Art,

Further to our telephone conversation last month can you please provide an update of your review for the shoreline protection on the above noted project. It is our understanding that the Town of CBS has also reached out to other agencies for comments. We have also made submissions to the Department of Environment (DOE), Crown Lands and completed the self assessment for the Department of Fisheries and Oceans (DFO).

To date we have only received comments from DOE in which you were copied.

Regards,
Associate, Project Manager
Please consider the environment before printing this email.

R.V. Anderson Associates Limited has been engaged in the provision of professional engineering, operations, and management services since 1948. This message is intended only for the use of the individual(s) to whom it is addressed. If you are not the intended recipient(s), disclosure, copying, distribution and use are prohibited; please notify us immediately and delete this email from your systems. Please see http://www.rvanderson.com for Copyright and Terms of Use.
As per your request.
Art Butler

From: Barnable, Steve <stevebarnable@gov.nl.ca>
Sent: May-11-16 9:17 AM
To: Art Butler
Subject: Shoreline Protection - Fred Cahill 26-30 laurel Road, Chamberlains, CBS Re: Letter Dated May 5, 2016 (To Robert Dicks - Now Milly Meaney)

As discussed in a telephone conversation, today, the Crown would have no objection to the shoreline protection that Mr. Cahill is undertaking within his property as you noted. The statutory 15 metre reservation is to remain undisturbed.

Steve Barnable
Regional Lands Manager - Eastern

Crown Lands Administration Division, Lands Branch
Department of Municipal and Intergovernmental Affairs
Howley Building, Higgins Line
P.O. Box 8700
St. John’s, NL A1B 4J6
Tel: (709) 729-2654 Fax: (709) 729-0726

“This email and any attached files are intended for the sole use of the primary and copied addressee(s) and may contain privileged and/or confidential information. Any distribution, use or copying by any means of this information is strictly prohibited. If you received this email in error, please delete it immediately and notify the sender.”
Good Morning,

Per Council decision at November 15, 2016 regular meeting (below), please see completed form attached. A copy has also been mailed to Applicant.

**Crown Lands Application – 26-50 Laurel Road, Chamberlains**

**Recommendation:**

Be it so resolved that the Town Indicate no objection to the issuing of a permit to occupy Crown land, adjacent to the shoreline at Chamberlains Beach, for the purpose of providing shoreline protection to a residential property subject to the completion, submission and approval of a Land Use Impact Assessment Report, prepared by suitably qualified professionals, evaluating the level of hazard risk including biophysical impacts on the coastal ecosystem and natural processes and to identify the measures necessary to eliminate or mitigate these risks.

Regards,

Theresa Murphy
Planning and Development Clerk

11 Remembrance Square
P.O. Box 14040, Stn. Manuels,
Conception Bay South, NL A1W 3J1
T. 709-834-6500 ext 408
www.conceptionbaysouth.ca

Please consider the environment before printing this email!

Confidentiality Notice: This email transmission may contain confidential or legally privileged information and is intended only for the individual or entity named in the email address. Any disclosure, copying, distribution, or reliance upon the contents of this email not otherwise authorized by the sender is strictly prohibited. If you have received this email transmission in error, please immediately reply to the sender, so that proper delivery of the email can be effected, and then please delete the message from your inbox. Thank you.
**Government of Newfoundland and Labrador**
**Department of Municipal Affairs**

**MUNICIPAL RECOMMENDATION FORM FOR CROWN LANDS APPLICATIONS**
**WITHIN MUNICIPAL AND PLANNING AREA BOUNDARIES**

This form is must be submitted with your Crown Lands Application to the appropriate Regional Office. This form must be returned fully completed and accompanied by mapping to scale, signed by a person authorized to act on behalf of the municipality.

<table>
<thead>
<tr>
<th>TO BE COMPLETED BY APPLICANT -- PART A</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NAME OF APPLICANT</strong></td>
</tr>
<tr>
<td><strong>MAILING ADDRESS</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>HOME TELEPHONE</strong></td>
</tr>
<tr>
<td><strong>LAND TO BE USED FOR</strong></td>
</tr>
<tr>
<td><strong>LOCATION OF LAND</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TO BE COMPLETED BY MUNICIPAL COUNCIL -- PART B</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DOES YOUR COMMUNITY HAVE</strong></td>
</tr>
<tr>
<td>☒ AN APPROVED MUNICIPAL PLAN</td>
</tr>
<tr>
<td><strong>ACCORDING TO THE DEVELOPMENT REGULATIONS THE AREA APPLIED FOR IS ZONED AS</strong></td>
</tr>
<tr>
<td><strong>IS THE PROPOSED USE</strong></td>
</tr>
<tr>
<td><strong>ATTACH COPY OF ZONING MAP SHOWING LOCATION OF SITE</strong></td>
</tr>
<tr>
<td><strong>DOES THE PROPOSED USE CONFORM TO THE STANDARDS AND CONDITIONS SET OUT IN THE DEVELOPMENT REGULATIONS?</strong></td>
</tr>
<tr>
<td><strong>DESCRIBE THE LAND USE</strong></td>
</tr>
<tr>
<td><strong>IN THE SURROUNDING AREA</strong></td>
</tr>
<tr>
<td><strong>NORTH SIDE</strong></td>
</tr>
<tr>
<td><strong>SOUTH SIDE</strong></td>
</tr>
<tr>
<td><strong>IF THE PROPOSED USE WILL CONFLICT WITH EXISTING LAND USE IN THE GENERAL AREA, PLEASE EXPLAIN</strong></td>
</tr>
</tbody>
</table>

**INDICATE WHICH OF THE FOLLOWING MUNICIPAL SERVICES ARE AVAILABLE AT THE SITE** |
| ☐ WATER AND SEWER | ☐ WATER ONLY | ☐ SEWER ONLY | ☒ NO SERVICES |

| **DESCRIBE TYPE AND CONDITION OF THE ROAD TO THE SITE** | N/A |
| **IS THE ROAD PRESENTLY MAINTAINED YEAR ROUND** | ☒ YES | ☐ NO |
| **BY WHOM** | ☐ COUNCIL | ☐ DEPT. OF TRANSP. AND WORKS | ☐ APPLICANT |
| **WILL ROAD EXTENSION OR IMPROVEMENTS BE NEEDED IF THE APPLICATION IS APPROVED** | ☐ YES | ☒ NO |

**IN THE OPINION OF THE COUNCIL,**

| **THE LAND APPLIED FOR IS** | ☒ CROWN | ☐ PRIVATE | ☐ OWNERSHIP UNCLEAR |
| **IF PRIVATE OR OWNERSHIP UNCLEAR, EXPLAIN IN COMMENTS BELOW. ADDITIONALLY, IF SITE IS PRESENTLY OCCUPIED, PLEASE GIVE DETAILS.** |  |  |  |

**CONTINUED ON PAGE 2**
THE COUNCIL OF
The Town of Conception Bay South

TELPHONE NUMBER
834-6500

APPLICATION IS
☐ APPROVED ☐ REFUSED (GIVE REASONS) ☑ APPROVED SUBJECT TO THE ☐ DEFERRED (GIVE REASONS)
FOLLOWING CONDITIONS

COMMENTS
That a permit to occupy, for the purpose of installing Shoreline protection, be issued subject to the completion, submission, and approval of a Land Use Impact Assessment Report, prepared by suitably qualified professionals, evaluating the level of Hazard Risk, including any potential biophysical impacts on the coastal ecosystem and natural processes and to identify the measures necessary to eliminate or mitigate these risks.

Arthur Butler
SIGNED ON BEHALF OF COUNCIL
November 22, 2016
DATE

Development Control Coordinator
TITLE

INSTRUCTIONS

A. APPLICANT:
1. THIS IS NOT A CROWN LANDS APPLICATION FORM
2. This form provides Council’s recommendation only. A final decision on your application is the responsibility of this Department and no occupation or development of the site is permitted until a formal title document has been delivered by the Department.
3. Complete Part A of this form and include an accurate sketch of the area requested or attach a map.
4. Submit this form and map to the office of the Council of the Town or Community in which the Crown lands you would like to obtain is located.
5. When the Council has completed its recommendation you may submit your application along with this approval form to the appropriate Government Service Centre or Regional Land Office.
6. Upon delivery of a Crown Title, you are required to notify the Council.

B. MUNICIPAL COUNCIL:
1. Please complete this form and return it to the applicant. A copy may be taken for your records.
2. Attach mapping to scale outlining the lands being applied for. Sign and date the mapping.
3. This form must be completed for all requests for Crown lands within your Municipal planning area or Municipal boundary.
4. If you have any questions on the proposed development, please contact the applicant directly.
5. Questions pertaining to the processing of applications may be made to the nearest Regional Land Office.
6. The Department reserves the right to accept an application without an approved Municipal Recommendation Form, where, in the opinion of the Department, the Recommendation Form had not been processed by Council in a timely manner. In such cases, the Regional Lands Office will proceed with referrals in the normal manner, including a referral to the Municipality.

REGIONAL LANDS OFFICES

Department of Municipal Affairs
Eastern Regional Lands Office
Hersey Building, Illumina
10th P.O. Box 8700
St. John’s, NL A1B 436
Telephone: (709) 729-2654
Facsimile: (709) 729-3726

Department of Municipal Affairs
Central Regional Lands Office
220 Airport Boulevard, Gander
NL A1Y 3H9 Telephone: (709) 254-1400 Facsimile: (709) 254-1925

Department of Municipal Affairs
Western Regional Lands Office
Office Lower Level, Sph
Richard Squires Building
P.O. Box 2006
Corner Brook, NL A1H 6H8
Telephone: (709) 377-2932 Facsimile: (709) 377-2931

Department of Municipal Affairs
Labrador Regional Lands Office
260 2nd Street
P.O. Box 3014, Stn. “B”
Happy Valley-Goose Bay, NL A0E 1E0
Telephone: (709) 836-3488 Facsimile: (709) 836-9566