**Student:** **Date:**

|  **Outcomes** | **R** | **D** | **C** | **A** | **Changed Outcomes** |
| --- | --- | --- | --- | --- | --- |
| **Unit 1 – Personal Management** |
| 1.0 develop and maintain a Personal Career Plan (PCP) | [ ]  [ ]  | [ ]  | [ ]  | [ ]  |       |
| 2.0 identify the concept of career development | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 3.0 analyze the complexity of career development | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 4.0 explore self-awareness of personal management skills | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 5.0 demonstrate effective decision-making and goal- setting | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 6.0 recognize how health and wellness can impact careers  | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 7.0 develop strategies to achieve a positive life/work balance | [ ]  | [ ]  | [ ]  | [ ]  |       |
| **Unit 2 – Financial Literacy** |
| 8.0 distinguish between needs, wants and consequences with consideration of self, others and society  | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 9.0 evaluate personal resources  | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 10.0 create a personal budget | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 11.0 explore the process of developing a financial plan | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 12.0 integrate personal values, goals and lifestyle choices into a financial plan  | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 13.0 evaluate strategies for saving money | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 14.0 examine the benefits of work | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 15.0 interpret the information on a pay stub | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 16.0 explore why taxes are paid and how taxes are used | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 17.0 discuss personal income tax | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 18.0 examine ways to protect your personal financial identity | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 19.0 explain the role of credit and debt in personal finance | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 20.0 explain the purpose of insurance | [ ]  | [ ]  | [ ]  | [ ]  |       |
| **Unit 3 – Life/Work Exploration and Employability Skills** |
| 21.0 describe the purpose of labour market information (LMI) | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 22.0 evaluate how LMI can be used when making life and work decisions  | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 23.0 generate strategies to pursue volunteer and paid positions | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 24.0 develop strategies for changes in employment status | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 25.0 create documents for the job application process |  [ ]  | [ ]  | [ ]  | [ ]  |       |
| 26.0 demonstrate skills necessary to prepare for and participate in a job interview | [ ]  | [ ]  | [ ]  | [ ]  |       |
|  27.0 develop personal marketing strategies | [ ]  | [ ]  | [ ]  | [ ]  |       |
| **Unit 4 – Preparing for Life/Work Transitions** |
|  28.0 explore a variety of post-secondary programs | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 29.0 develop a plan to transition from high school to post-secondary education/training and/or the world of work  | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 30.0 examine the intent of the Labour Standards Act and how it applies to young workers | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 31.0 explain the legal rights and responsibilities of employers and employees with regard to occupational health and safety | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 32.0 evaluate elements of workplace etiquette and culture | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 33.0 assess the dynamic nature of the workplace | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 34.0 recognize that life and career transitions are continuous | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 35.0 demonstrate learning by sharing the personal career plan | [ ]  | [ ]  | [ ]  | [ ]  |       |