

# GRANTS FOR SCHOOL-ORGANIZED TRIPS

## Quebec or New Brunswick 2023/24

---

### Purpose

To assist schools in providing exposure to French language and culture for intermediate and senior high school students through visits to Quebec or New Brunswick.

### Eligibility Criteria

1. Students from Grades 7 to 12 **only** are eligible to participate.
2. Teachers must accompany groups and must ensure that all participants submit a written report on the trip **within 30 days** of the return date.

### Documentation

All applications must be accompanied by:

- (i) a detailed itinerary of projected cultural activities and
- (ii) a budget.

**NOTE:** Applications will not be accepted without an itinerary and a budget. If plans are not confirmed, please indicate this on the application.

### Deadline

The deadline for receipt of applications is 4:30 p.m. on **December 15, 2023**.

**NOTE:** It is the responsibility of the applicant to ensure that the application and required documents are received via email to [fellowships@gov.nl.ca](mailto:fellowships@gov.nl.ca) by the deadline date.

### Selection Procedure

- (i) Priority will be established according to the date of the school's last successful travel grant application.
- (ii) Applications received after **December 15, 2023**, will be placed on the wait list in order of receipt.

**Schools will be advised of the status of their application in writing after the deadline date.**

### Conditions of Award

1. Schools travelling to Quebec or New Brunswick will receive the following to assist with the cost of airfare:
  - (i) \$1,000 per student to a maximum of \$30,000 (30 students).

- (ii) \$1,000 per teacher accompanying the group to a maximum of \$2,000 (2 teachers)

- One teacher grant for up to 11 students
- Two teacher grants for 12 or more students

2. The trip must be taken by the end of the school year 2023/24.
3. It is the responsibility of the school to ensure that teacher leave is provided.

### Travel Guidelines

Students and staff wishing to participate in school trips are required to follow the current travel regulations of their school district.

### Cancellation of Trip

In the event of cancellation of a trip, the Department of Education will require a letter of explanation **from the administration of the school**.

The Department of Education is not responsible for covering incurred costs should a school trip be cancelled or postponed.

**NOTE 1:** A school may submit one application for a trip to either St. Pierre, Quebec or New Brunswick in any given year.

**NOTE 2:** Schools who receive funding from the Experiences Canada program will not be eligible to receive additional funding for the same trip through Grants for School-Organized Trips - Quebec or New Brunswick.

### For additional information, please contact:

School Trips, Bursaries and Fellowships  
Programs and Services Division, Curriculum Section  
Department of Education

P.O. Box 8700, St. John's NL A1B 4J6

Via email (preferred method): [fellowships@gov.nl.ca](mailto:fellowships@gov.nl.ca)

Telephone: 709-729-2741

<https://www.gov.nl.ca/education/k12/french/bursaries>

**This program is funded jointly by the Government of Newfoundland and Labrador and by the Government of Canada.**



## GRANTS FOR SCHOOL-ORGANIZED TRIPS

Quebec or New Brunswick 2023/24 *Deadline date: December 15, 2023*

School		Phone	
School's mailing address ( <i>PO box or street, town, province, postal code</i> )			
Name(s) of teacher(s) accompanying students		Grade(s)	No. of students
		Cell	
		Email	
Dates of trip	To:	Quebec	New Brunswick
Date of the most recent grant received by your school for a French trip			
Travel Plans Confirmed	Yes	No	

**CERTIFICATION**

As school administrator, I, \_\_\_\_\_, agree to ensure that individual teachers and students submit written reports to the Programs and Services Division within 30 days of the school trip. I acknowledge this as a condition of receiving this grant.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(School Administrator)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Teacher)

**NOTE: It is the responsibility of the school to ensure that teacher leave is provided.**

**DEADLINE FOR RECEIPT OF APPLICATIONS AT THE PROGRAMS AND SERVICES DIVISION IS DECEMBER 15, 2023.**

Please email application to: [fellowships@gov.nl.ca](mailto:fellowships@gov.nl.ca) (as PDF document only)  
School Trips, Bursaries and Fellowships  
Programs and Services Division, Curriculum Section  
Department of Education

**NOTE: Only completed applications with proper documentation attached will be processed. Please email the application as a PDF document only.**

### PRIVACY NOTICE

The personal information collected on this form is collected under the authority of subsection 61(c) of the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015) and is used solely for the purposes of the administration/operation of the *School-Organized Trip Program* provided by the Programs and Services Division of the Department of Education. This information is kept confidential and held securely as required by ATIPPA, 2015. If you have any questions about the collection or use of this information, please contact the Policy and Information Management Division of the Department of Education at 709-729-6281.

**This program is funded jointly by the Government of Newfoundland and Labrador and by the Government of Canada**