

GRANTS FOR SCHOOL-ORGANIZED TRIPS

Saint-Pierre 2023/24

Purpose

To assist schools in providing exposure to French language and culture for intermediate and senior high school students through visits to Saint-Pierre.

Eligibility Criteria

1. Students from Grades 7 to 12 **only** are eligible to participate.
2. Teachers must accompany groups and must ensure that all participants submit a written report on the trip **within 30 days** of the return date.

Documentation

All applications must be accompanied by:

- (i) a detailed itinerary of projected cultural activities and
- (ii) a budget.

NOTE: Applications will not be accepted without an itinerary and a budget. If plans are not confirmed, please indicate this on the application.

Deadline

The deadline for receipt of applications is 4:30 p.m. on **December 15, 2023**.

NOTE: It is the responsibility of the applicant to ensure that the application and required documents are received via email to fellowships@gov.nl.ca by the deadline date.

Selection Procedure

- (i) Priority will be established according to the date of the schools last successful travel grant application.
- (ii) Applications received after December 15, 2023, will be placed on the wait list in order of receipt.

Schools will be advised of the status of their application by email after the deadline date.

Conditions of Award

1. Schools travelling to Saint-Pierre will receive the following:
 - (i) \$110 per student to a maximum of \$3,300 (30 students) or \$275 per student (if students are

attending the Francoforum Program) to a maximum of \$8,250 (30 students).

- (ii) \$110 per teacher accompanying the group to a maximum of \$220 (2 teachers)
 - One teacher grant for up to 11 students
 - Two teacher grants for 12 or more students
 - (iii) \$1.00 per km for a return trip from the school to Fortune to a maximum of \$2,400 (2,400 km).
2. The trip must be taken by the end of the school year 2023/24.
 3. It is the responsibility of the school to ensure that teacher leave is provided.

Travel Guidelines

Students and staff wishing to participate in school trips are required to follow the current travel regulations of their school district.

Cancellation of Trip

In the event of cancellation of a trip, the Department of Education will require a letter of explanation **from the administration of the school**.

The Department of Education is not responsible for covering incurred costs should a school trip be cancelled or postponed.

NOTE: A school may submit one application for a trip to either Saint- Pierre, Quebec or New Brunswick in any given year.

For additional information, please contact:

School Trips, Bursaries and Fellowships
Programs and Services Division, Curriculum Section
Department of Education
P.O. Box 8700, St. John's NL A1B 4J6
Via email (preferred method): fellowships@gov.nl.ca
Telephone: 709-729-2741
<https://www.gov.nl.ca/education/k12/french/bursaries>

This program is funded jointly by the Government of Newfoundland and Labrador and by the Government of Canada.



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Saint-Pierre 2023/24 *Deadline date: December 15, 2023*

School		Phone	
School's mailing address (<i>PO box or street, town, province, postal code</i>)			
FRANCOFORUM PROGRAM Phone: 0-11-508-41-24-38 Website: www.lefrancoforum.com		<input type="checkbox"/> Yes <input type="checkbox"/> No	Grade(s) Number of students
Name(s) of teacher(s) accompanying students		Cell Email	
Dates of trip		Date of the most recent grant received by your school for a French trip	
Distance (return) from school to Fortune kms			
Travel Plans Confirmed		Yes No	
CERTIFICATION As school administrator, I, _____, agree to ensure that individual teachers and students submit written reports to the Programs and Services Division within 30 days of the school trip. I acknowledge this as a condition of receiving this grant. Signature: _____ Date: _____ (School Administrator) Signature: _____ Date: _____ (Teacher) NOTE: It is the responsibility of the school to ensure that teacher leave is provided.			

DEADLINE FOR RECEIPT OF APPLICATIONS AT THE PROGRAMS AND SERVICES DIVISION IS DECEMBER 15, 2023.

Email application to: fellowships@gov.nl.ca (as a PDF document only)
School Trips, Bursaries and Fellowships
Programs and Services Division
Department of Education

NOTE: Only completed applications with proper documentation attached will be processed. Please email the application as a PDF document only.

PRIVACY NOTICE

The personal information collected on this form is collected under the authority of subsection 61(c) of the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015) and is used solely for the purposes of the administration/operation of the *School-Organized Trip Program* provided by the Programs and Services Division of the Department of Education. This information is kept confidential and held securely as required by ATIPPA, 2015. If you have any questions about the collection or use of this information, please contact the Policy and Information Management Division of the Department of Education at 709-729-6281.

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