## TEACHER BURSARY PROGRAM - SPRING/SUMMER 2024

#### **Eligibility Criteria**

To be eligible for a Teacher Bursary, a candidate must:

- at the time of the application, be a Canadian citizen or have been lawfully admitted to Canada for permanent residence in accordance with the provisions of the Immigration Act;
- be a permanent resident of the province of Newfoundland and Labrador. Please note: candidates from other provinces and territories must have worked in Newfoundland and Labrador for at least one school year immediately preceding the date of the university program;
- attend a post-secondary institution in a French milieu in Canada;
- register only for courses where the language of instruction is French;
- be present on campus for the duration of the program;
- hold a valid Newfoundland and Labrador teacher's certificate;
- have taught in Newfoundland and Labrador during the 2023-24 school year. <u>Note:</u> Preservice teachers who have completed a teaching internship through Memorial University of Newfoundland in 2023-24 may also apply;
- agree to return to teach in the K-12 school system in the province of Newfoundland and Labrador in the 2024-25 school year;

#### NOTE:

If a candidate receives a teacher bursary and does not return to teach in the province of Newfoundland and Labrador in the 2024-25 school year, they will be required to return the funds received. Candidates will be required to provide the Department of Education with proof that they have returned to NL in the 2024-25 school year and are teaching in the K-12 school system.

## Administration

A photocopy of proof of Canadian citizenship or proof of being lawfully admitted to Canada for permanent residence in accordance with the provisions of the Immigration Act must accompany all applications.

**(DO NOT SEND ORIGINALS)**. Birth certificate is acceptable for Canadian-born applicants.

**Please note:** Applications and any other required documents must be received at the Programs and Services Division, Department of Education, by email. All documents sent by email will be accepted as PDF attachments **ONLY**.

NOTE: It is the responsibility of the applicant to ensure that the application is received at the Programs and Services Division by the deadline date.

#### **Funding**

The awarding of financial assistance to successful applicants in this program is subject to the availability of funding.

- T4A forms will be issued to recipients by the Department of Education. Income from fellowships and bursaries may be exempt from taxable income. It is the applicant's responsibility to understand if they qualify for exemption. Information on students and income is available here.
- For more information, please consult the website of the Canada Revenue Agency (CRA) here;
- Teachers meeting the eligibility criteria may be awarded a Teacher Bursary of \$700 per week to a maximum of six weeks (\$4,200).

#### **Deadline and Selection**

- The deadline for receipt of applications at the Programs and Services Division, Department of Education, is 4:30 pm, June 28, 2024.
- Applicants will be advised of their status by email shortly thereafter.
- Bursaries will be awarded to applicants based on their record of participation in the Teacher Bursary Program.
   Applicants who have never received a bursary will be given priority. Further selection will be done based on the number of years of participation and the last date of participation in the program. Applicants who have received a bursary most recently, as well as those who have participated most often, will be accorded lowest priority.
- Late applications will be assessed as they are received and placed on a wait list.
- Should a candidate decide to cancel their Teacher Bursary, they must contact the Programs and Services Division immediately. This must be followed by a written confirmation of cancellation.

#### **Payment**

 Bursaries will be paid directly to the successful candidates upon receipt by the Programs and Services Division of the completed Certification of Attendance form. The form is to be signed by instructors and by a representative of the Registrar's Office of the institution attended, as well as the bursary recipient, when the course is completed.

#### For additional information, please contact:

School Trips, Bursaries and Fellowships Programs and Services Division, Curriculum Section Department of Education P. O. Box 8700, St. John's, NL A1B 4J6

Via email: fellowships@gov.nl.ca

https://www.gov.nl.ca/education/k12/french/bursaries/

Funding for this program is being made available through the Canada-Newfoundland and Labrador Agreement on Minority-Language Education and Second Official-Language Instruction.



# TEACHER BURSARY PROGRAM

Spring/Summer 2024

Deadline: June 28, 2024

Last name, first name, middle initial(s)		
Full permanent address (PO box or street, town, province, postal code)		Phone
		Cell
Email	Address during school year, if different (PO box or street, town, province, postal code)	
School where you are presently teaching		Phone
Present status:		
PROPOSED PROGRAM OF STUDY		
Institution of your choice	Program	Number of weeks
Have you applied to the institution? Yes No	Courses    French language   French language methodology     Other	
<b>APPLICANT'S DECLARATION:</b> I declare that all information provided is complete and true. I have read and accept the conditions and have answered all questions applicable to me on this form. I also agree to return to Newfoundland and Labrador to resume my teaching duties in 2024-25.		
Signature:	Date:	

### DEADLINE FOR RECEIPT OF APPLICATIONS AT THE PROGRAMS AND SERVICES DIVISION IS JUNE 28, 2024

Please forward application with appropriate supporting documents as an attachment in <a href="mailto:fellowships@gov.nl.ca">PDF format only via email to: fellowships@gov.nl.ca</a>

**Please note:** Applications without all required documents will not be processed. Please make sure you have all supporting documents included with your application.

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#### PRIVACY NOTICE

Personal information collected on this form is protected by the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015) and is used solely for the purposes of the administration/operation of the Teacher Bursary Program provided by the Programs and Services Division of the Department of Education. This information is kept confidential and held securely as required by ATIPPA, 2015. If you have any questions about the collection or use of this information, please contact the Policy and Information Management Division of Department of Education at 709-729-6281.