

TEACHER FELLOWSHIP PROGRAM 2024-25

Eligibility Criteria

To be eligible to receive a Teacher Fellowship, a candidate must:

- at the time of the application, be a Canadian citizen or have been lawfully admitted to Canada for permanent residence in accordance with the provisions of the Immigration Act;
- be a permanent resident of the province of Newfoundland and Labrador. **Please note:** Candidates from other provinces and territories must have worked in Newfoundland and Labrador for at least one year immediately preceding the start of the university program;
- be in full-time attendance at an accredited Canadian post-secondary institution in a French milieu in Canada (see note below);
- take credit courses only;
- register only for courses where the language of instruction is French. (It is the responsibility of the applicant to ensure that the courses are available in French.);
- hold a valid Newfoundland and Labrador teacher's certificate;
- have taught a minimum of 50 days in Newfoundland and Labrador during the 2023-24 school year. Note: *This does not include the completion of an internship.*
- agree to return to teach in the K-12 school system in the province of Newfoundland and Labrador in the 2025-26 school year. **NOTE:** If a candidate receives a Teacher Fellowship and does not return to teach in the province of Newfoundland and Labrador in the 2025-26 school year, they will be required to return the funds received. Candidates will be required to provide the Department of Education with proof that they have returned to NL in the 2025-26 school year and are teaching in the K-12 school system.

Deadline and Selection

- The deadline for receipt of applications is **4:30pm, Newfoundland time, June 28, 2024.**
- Applicants will be advised of their status by email shortly thereafter.
- Fellowships will be awarded by computer random selection if necessary.
- Applications received after the deadline will be placed at the end of the wait list.
- Should a candidate decide to cancel all or half of the Teacher Fellowship, the candidate must contact the Programs and Services Division immediately. **This must be followed by a written confirmation of cancellation.**

Administration

The following documents must accompany all applications (**DO NOT SEND ORIGINALS**):

- Completed Teacher Application Form
- *Certification of Teacher Status* form completed by your employer (NL Schools or CSFP, as is the case).
- A photocopy of proof of Canadian citizenship or proof of being lawfully admitted to Canada for permanent residence in accordance with the provisions of the Immigration Act. Birth certificate is acceptable for Canadian-born applicants.

Please note: Applications and any other required documents must be received at the Programs and Services Division by email. All documents sent by email will be accepted as PDF attachments **ONLY**.

Funding

The awarding of financial assistance to successful applicants in this program is subject to the availability of funding.

- T4A forms will be issued to recipients by the Department of Education. Income from fellowships and bursaries may be exempt from taxable income. It is your responsibility to determine the amount of any exemption that you may be entitled to claim. Information on students and income is available [here](#).
- For more information, please consult the website of the Canada Revenue Agency (CRA) [here](#).
- Teachers meeting the eligibility criteria may be awarded a Teacher Fellowship to a maximum of \$25,000 per academic year (\$12,500 per semester).

Payment

- A first payment of \$12,500 will be issued upon the completed **Fall Certification of Attendance** form that is provided by the Programs and Services Division.
- A second payment of \$12,500 will be issued upon receipt of the completed **Winter Certification of Attendance** form accompanied by an **official transcript of the fall semester marks** indicating that the student has successfully completed a minimum of four courses.

For additional information, contact:

School Trips, Bursaries and Fellowships
Programs and Services Division
Department of Education
P. O. Box 8700, St. John's, NL A1B 4J6

Via email: fellowships@gov.nl.ca

For more information regarding the bursary/fellowship programs, please consult our website [here](#).

NOTE: It is the responsibility of the applicant to ensure that the application is received at the Programs and Services Division by the deadline date.

Funding for this program is being made available through the *Canada-Newfoundland and Labrador Agreement on Minority-Language Education and Second Official-Language Instruction.*



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Deadline date: June 28, 2024

Teacher Application Form

Last name, first name, middle initial(s)		
Full permanent address (<i>PO box or street, town, province, postal code</i>)		Phone
		Cell
Email		
School where you are teaching		Phone
School district or region:		
Have you previously received a Teacher Fellowship? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, when?		
Category of applicant: <input type="checkbox"/> Core French teacher <input type="checkbox"/> FI teacher <input type="checkbox"/> FFL teacher <input type="checkbox"/> Other:		
Proposed program of study		
University of your choice	Program	Have you applied to the institution? <input type="checkbox"/> Yes <input type="checkbox"/> No
Fellowship requested for: <input type="checkbox"/> Fall semester 2024 <input type="checkbox"/> Winter semester 2025		
Courses: <input type="checkbox"/> French language <input type="checkbox"/> Education <input type="checkbox"/> Other:		
Applicant's declaration		
I declare that all information provided is complete and true. I have read and accept the conditions stated on this form and have answered all questions applicable to me on the form. I also agree to return to Newfoundland and Labrador to resume my full time teaching duties for the 2025-26 school year.		
Signature: _____		Date: _____

DEADLINE FOR RECEIPT OF APPLICATIONS AT THE PROGRAMS AND SERVICES DIVISION IS JUNE 28, 2024

Please forward application with appropriate supporting documents as an attachment in PDF format only via email to: fellowships@gov.nl.ca

Please note: Applications without all required documents will not be processed. Please make sure you have all supporting documents included with your application.

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PRIVACY NOTICE

Personal information collected on this form is protected by the *Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015)* and is used solely for the purposes of the administration/operation of the *Teacher Fellowship Program* provided by the Programs and Services Division of the Department of Education. This information is kept confidential and held securely as required by *ATIPPA, 2015*. If you have any questions about the collection or use of this information, please contact the Policy and Information Management Division of Department of Education at 709-729-6281.



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Certification of Teacher Status

NOTE: This form must be completed by the Assistant Deputy Minister (Educational Operations) (or designate) of NL Schools or the Director of Education (or designate) for CSFP and must be submitted with your application for a Teacher Fellowship.

The application will not be accepted if this form is not included.

Teacher's last name, first name, middle initial(s)	
Teacher status 2023-24:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Replacement/substitute: Number of days _____
Category:	<input type="checkbox"/> Core French teacher <input type="checkbox"/> French immersion teacher <input type="checkbox"/> French First Language teacher <input type="checkbox"/> Other: _____
Teacher status 2025-26:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Other: _____
Name of school:	
School district or region:	
Has this teacher applied for paid educational leave?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Assistant Deputy Minister (Educational Operations) (or designate) for NL Schools or Directors of Education (or designate) for CSFP	
Name: _____	Date: _____
Signature: _____	

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