

SECTION 8 REPORTING OF RESULTS TO STUDENTS AND SCHOOLS

Individual transcripts of results are issued and mailed directly to all current high school students as soon as possible after each term evaluation. A copy of the student's transcripts is also sent to their current school.

Any candidate who does not receive a transcript at the time of initial release of results, or whose transcript contains any unexplained omission of any course result, should contact the High School Certification office to ensure that missing marks are forwarded as soon as possible.

It is the responsibility of schools, immediately upon receipt of the final results, to check the results report against their own records. In the event that any error is discovered or suspected, schools should contact High School Certification and resubmit the correct information for any results affected. In the event that a student is awarded a credit in a course he/she did not take, the school should, in writing (mail/fax/email), request the deletion of the course.

Official certification of results will be provided only by the Department of Education and Early Childhood Development upon request in person, by mail, or by fax. The necessary forms are located at <http://www.ed.gov.nl.ca/edu/k12/highschool/transcripts.html>. Information regarding the results of any individual, school, or school district will not be given or discussed by telephone and may be discussed only by the parties directly concerned in person or by mail.