

## **GRANTS FOR SCHOOL-ORGANIZED TRIPS - QUEBEC AND NEW BRUNSWICK 2018-19**

**Purpose:** To assist schools in providing exposure to French language and culture for Intermediate and Senior High School students through visits to Quebec or New Brunswick.

### **Eligibility Criteria**

1. Students from Grades 7 to 12 **only** are eligible to participate.
2. Teachers must accompany groups and must ensure that **all participants submit a written report on the trip within 30 days of the return date.**

### **Documentation**

All applications must be accompanied by (i) a detailed itinerary of projected cultural activities and (ii) a budget.

**Note:** Applications will not be accepted without an itinerary and a budget. If plans are not confirmed, please advise in a cover letter.

### **Deadline**

The deadline for receipt of applications at the office of the Programs and Services Division, Department of Education and Early Childhood Development is **4:30 p.m., December 21, 2018.**

**Note:** It is the responsibility of the applicant to ensure that the application, whether mailed or faxed, is received at the Programs and Services Division by the deadline date.

### **Selection procedure**

- (i) Schools will be awarded a grant or placed on the waiting list according to the last year they received a grant, with random selections being conducted when necessary.
- (ii) Applications received after 4:30 p.m., **December 21, 2018**, will be placed on the waiting list in order of receipt.

**Schools will be advised, in writing, of the status of their application shortly after the deadline date.**

## **Conditions of Award**

1. Schools travelling to Quebec or New Brunswick will receive the following to assist with the cost of airfare:
  - (i) \$385 per student to a maximum of \$11,550
  - (ii) \$385 per teacher accompanying the group to a maximum of \$770
    - One teacher grant for up to 11 students
    - Two teacher grants for 12 or more students
2. The trip must be taken by the end of the school year 2018-19.
3. It is the responsibility of the school to ensure that teacher leave is provided.

## **Cancellation of Trip**

In the event of cancellation of a trip after March 8, 2019, the Department of Education and Early Childhood Development requires a letter of explanation from the administration of the school.

**Note:** A school may also apply to participate in the SEVEC Exchange Canada Program. Participation in the SEVEC Program ELIMINATES a school from the Grants for School Organized Trips – Quebec and New Brunswick Program.

### **FOR ADDITIONAL INFORMATION, CONTACT:**

Programs and Services Division/Curriculum Section  
Department of Education and Early Childhood Development  
P. O. Box 8700  
St. John's, NL A1B 4J6

Telephone: (709) 729-2741/6604  
Facsimile: (709) 729-1400  
*brigitteallain@gov.nl.ca*

*[www.ed.gov.nl.ca/edu/k12/french/bursaries.html](http://www.ed.gov.nl.ca/edu/k12/french/bursaries.html)*

**This program is funded jointly by the Department of Education and Early Childhood Development of Newfoundland and Labrador and by the Department of Canadian Heritage, Government of Canada.**



**Application Form: Grants For School-organized  
Trips Quebec and New Brunswick - 2018-19**

**Note: A school may submit ONE application for either a visit to St. Pierre or a trip to Quebec or New Brunswick.**

School

Complete school mailing address

Telephone

Date of trip

Number of students

Grade(s)

Name of teacher(s) accompanying students

Cell phone

Email

Date of the most recent grant received by your school for a trip to Quebec or New Brunswick

**CERTIFICATION**

As school administrator, I, \_\_\_\_\_, agree to ensure that individual teachers and students submit written reports to the Programs and Services Division within 30 days of the school trip. I acknowledge this as a condition of receiving this grant.

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_  
(School Administrator)

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_  
(Teacher)

**NOTE: It is the responsibility of the school to ensure that teacher leave is provided.**

**DEADLINE FOR RECEIPT OF APPLICATIONS AT THE PROGRAMS AND SERVICES DIVISION  
IS 4:30 P.M., DECEMBER 21, 2018**

**FORWARD APPLICATION TO:** Brigitte Allain, (*brigitteallain@gov.nl.ca*)  
Programs and Services Division, Curriculum Section  
Department of Education and Early Childhood Development  
P. O. Box 8700, St. John's, NL A1B 4J6

**Note: Only completed applications with proper documentation attached will be processed.**

**This program is funded jointly by the Department of Education and Early Childhood Development of Newfoundland and Labrador and by the Department of Canadian Heritage, Government of Canada.**