AT Guidelines

1. Applications for assistive technology must be made on the current forms available on the EECD website and must be accompanied by the attachments specified for particular devices.

   a. A 30-day trial with the requested technology must have been completed and the benefits documented in the trial use summary before supply of the technology will be considered.

   b. Communication devices may be considered for students who are non-verbal, or who have very limited functional verbal communication. Any request for communication software or devices must be supported by a recent report (within 1 year) from the Speech-Language Pathologist affiliated with that school.

2. The deadline for application for assistive technology for the upcoming school year is May 15. Applications received after this date will be processed and filled as supplies and/or funding permit.

3. EECD will not deploy assistive technology after April 30. Applications outstanding or received after that date will be deployed the following September.

4. AT applications and other documents specified in the application process must be signed by the school principal and the district’s designated SSS representative before they are forwarded to the EECD.

5. Incomplete applications will be returned to the district office.

6. Applications for more than one piece of technology may be made on the same form assuming documentation regarding trials, etc. is included for each technology item requested.

7. Once assistive technology is deployed to a student or school, it becomes the property of the school district which is then responsible for any necessary security, maintenance or repairs. Do NOT return items to the Department of Education and Early Childhood Development.

8. Assistive technologies follow the students throughout their school career. When students transition to another building within the Newfoundland and Labrador School system, their technology should accompany them.

9. When a student no longer requires the assistive technology or leaves the NL school system, any technology which had been assigned to him or her must be returned to the school district for reassignment.

Please note: EECD does not provide computers/laptops through assistive technology. Please consult your school district for information regarding the Computers for Schools Program.