Mineral Development Division
Department of Energy and Mines
P.O. Box 8700, St. John's, NL A1B 4J6
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PROSPECTORS ASSISTANCE CONFERENCE GRANT APPLICATION FORM

General Instructions

- **All applications must be submitted via email to: MineralIncentive@gov.nl.ca. Incomplete applications will not be processed.**

- Prospectors Assistance Conference Grants: up to $1,400.00 is available for a select number of prospectors to help cover their accommodations, meals, and travel costs associated with attending either the **AME Roundup Conference** (January 25 – 28, 2027) or **PDAC International Convention, Trade Show, and Investors Exchange** (March 7 – 10, 2027) under the Newfoundland and Labrador pavilion.

- At both events, EM will occupy the traditional 20' x 30' Newfoundland and Labrador pavilion on the Trade Show floor, where they will host several prospectors from Newfoundland and Labrador. Selected prospectors will receive a **complimentary Exhibitor Pass** and a **dedicated space within the booth** to operate from and promote their mineral properties.

- Prospectors with independent displays or booths at the same event will **NOT** be eligible for this funding.

- To be considered for funding for either event, applications must be received no later than **11:59PM** on the following dates:
    - **AME Roundup 2027: Sunday, December 27, 2026**
    - **PDAC 2027: Sunday, January 24, 2027**

- To assist the Selection Committee in making their decisions, please include a complete list of the properties and commodities you intend to promote. Additionally, provide a summary for each property that includes a description of recent work and any new findings, as this information will be considered during the decision-making process.

- If you are a new applicant, had a change of address and/or banking information, or have not received a grant within the last five years, please complete the **Supplier Setup & Maintenance Form** and submit to the Financial Systems Control Division.

- For more information about Prospectors Assistance Conference Grants, please contact Brad Way at 709-729-5851 or **MineralIncentive@gov.nl.ca**. For details about the conferences, please check their websites: **2027 AME Roundup** and **2027 PDAC**.

SECTION A: PERSONAL INFORMATION	
Name of Prospector:	Birth Date:
Address:	E-mail:
City/Town:	Phone Number:
Postal Code:	Supplier Number:

SECTION B: PROSPECTING EXPERIENCE & TRAINING

How many years of prospecting experience do you have?

0 – 1 years ☐ 2 - 5 years ☐ 6 – 9 years ☐ 10 + years ☐

Have you completed the Prospectors Training Course?

YES ☐ NO ☐ **If YES, what year?** ☐

Have you previously received a Prospectors Assistance Grant through the Mineral Incentive Program?

YES ☐ NO ☐ **If YES, what year?** ☐

Have you previously worked in the mining industry?

YES ☐ NO ☐ **If YES, list the number of years and company name(s)**.

COMPANY(S): _____ YEAR(S): _____

_____ _____

_____ _____

SECTION C: EVENT SELECTION

Please select the event(s) you wish to be considered for below.

AME Roundup 2027 ☐

PDAC 2027 ☐

If Both, indicate preference _____ ☐

Please note the deadlines for applications are as follows:

AME Roundup 2027: December 27, 2026

PDAC 2027: January 24, 2027

SECTION D: PROPERTIES & COMMODITIES

Please include a list of the properties and commodities you will be promoting.

Property & Commodities Table

Property Name	Mineral Licence Number(s)	Mineral Licence Holder(s)	Commodity(s)

SECTION E: PROPERTY SUMMARY

Please give a summary of each property. Ensure to include a description of recent work and any new findings, as this information will be considered during the decision-making process. Limit your summaries to one paragraph (or a few bullets) per property. If you have several properties, and need more space, please include an extra page to your application. Please note that promotional material that is already made (i.e., pamphlets, posters, etc.) can be used here however, recent work must still be reported.

SECTION F: CONFERENCE BUDGET ESTIMATE

Prospectors Assistance Conference Grants will offset a portion of expenses incurred by those members selected by the Selection Committee to attend **AME Roundup 2027** or **PDAC 2027** (or both should space be available). The maximum reimbursable travel subsidy is **$1,400.00** (supported with receipts).

Conference Budget Table

Expenditure Item	Amount ($)
Accommodations	
Meals	
Travel (Airfare/Ground Transportation)	
Total Estimated Budget	$ 0.00

Reimbursement Amounts and Instructions

Accommodations

For hotel accommodations while in Toronto and/or Vancouver (maximum of five nights), only the room charge, and related room taxes can be considered. Private accommodations (maximum of five nights) are eligible for reimbursement at a maximum rate of $50 per night. Receipts from private accommodations must include the date of stay and the name, address, and contact information (e.g., phone number and/or email address) of the residence owner.

Meals

Must provide receipts. Alcohol will be excluded from meal reimbursement.

Travel Allowance (Airfare/Ground Transportation)

Direct Return Airfare Newfoundland and Labrador – Toronto or Vancouver. Original ticket stubs (boarding pass), invoice, and proof of payment are required. For ground transportation to and from airport, please provide taxi receipts and/or private vehicle mileage at 0.36 cents/km.

Submitting your Claim

Approved prospectors will be provided with a final report expense claim that must be completed and submitted within one week of the last day of the approved conference attended. This document and all receipts and invoices, that must be in the name of the grant holder only, must be submitted to MineralIncentive@gov.nl.ca

Receipts and invoices which pre-date the Effective Date of the Prospectors Conference Grant Agreement will **NOT** be eligible for funding. An exception for airfare paid in advance of the Effective Date of the Agreement will be granted when the required original ticket stub confirms the dates of flights as occurring after the Effective Date.

Receipts and invoices that have been modified and/or altered (highlighted, marked up, etc.) may not be eligible for funding.

Receipts smaller than 8.5” x 11” MUST be attached to 8.5” x 11” sheets (maximum of 4 receipts per page) in an organized manner (i.e., categorized accommodations invoices/receipts, meals receipts, etc.). These sheets can then be scanned and preferably combined into one document. Scanned invoices and receipts must be legible. Unorganized/illegible accounting summaries will be returned.

SECTION G: CHECKLIST, ACKNOWLEDGEMENTS & SIGNATURE

Please confirm you have included all the required information and associated documentation for this application.

Information	Required Documents	Completed	
		YES	N/A
SECTION A: PERSONAL INFORMATION	Personal Information/Supplier No.		
SECTION B: PROSPECTING EXPERIENCE & TRAINING	Questionnaire		
SECTION C: EVENT SELECTION	Conference Selection		
SECTION D: PROPERTIES & COMMODITIES	Properties & Commodities Table		
SECTION E: PROPERTY SUMMARY	Property(s) Summary(s)		
SECTION F: CONFERENCE BUDGET ESTIMATE	Conference Budget Table		
SECTION G: CHECKLIST, ACKNOWLEDGEMENTS & SIGNATURE	Checklist Table, Signature & Date		

Do you give permission to the Mineral Incentive Program so that your email address can be shared with other Department of Energy and Mines groups for communication and information purposes only?

YES ☐ NO ☐

I,_____ , hereby apply for a Prospectors Assistance Conference Grant under the Department of Energy and Mines' Mineral Incentive Program and declare that I have read and understand both the General Instructions and Reimbursement Instructions contained within this application form.

_____ _____

Signature **Date**

Under the authority of the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015), personal information is collected in order to process, manage, and issue the programs or services of the Department of Energy and Mines. Personal information is kept confidential as required by ATIPPA, 2015, but may be released under request in accordance with ATIPPA, 2015. If you have questions pertaining to the collection, use and/or disclosure of this information, please contact the ATIPP Coordinator at 729-0463.