

Expense Report

Name **Honourable Keith Hutchings**
Department **Department of Fisheries and Aquaculture**

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Expenses Paid Within the Reporting Period

Reference ID	Transaction Date	Purpose	Payment Date	Amount
TCMS296795	22-SEP-2013	To attend OCEANS MTS/IEEE 2013 Conference and Exhibition	16-OCT-2013	\$1,073.69
TCMS298047	01-OCT-2013	Meeting with Stakeholder(s)	18-OCT-2013	\$107.04
TCMS300694	17-OCT-2013	Attend the China International Seafood Show and Congress	06-NOV-2013	\$3,603.13
PAYROLL	22-OCT-2013	Automobile and Related Expenses	22-OCT-2013	\$505.47
TCMS302504	30-OCT-2013	Attend the China International Seafood Show and Congress	20-NOV-2013	\$1,816.72
PAYROLL	05-NOV-2013	Automobile and Related Expenses	05-NOV-2013	\$307.69
PAYROLL	19-NOV-2013	Automobile and Related Expenses	19-NOV-2013	\$601.46
			Total	\$8,015.20

Note: The Ministerial Automobile Allowance and related gas expense is processed through the payroll system since it is a taxable benefit as per Canada Revenue Agency requirements.

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Travel Claim Details		Amount	\$1,073.69
Reference ID	TCMS296795		
Transaction Date	22-SEP-2013		
Purpose	To attend OCEANS MTS/IEEE 2013 Conference and Exhibition		
Category		Amount	
Accommodations		\$622.58	
Meals & Incidentals		\$273.25	
Travel		\$76.19	
Tax		\$101.67	

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Travel Claim Details		Amount	\$107.04
Reference ID	TCMS298047		
Transaction Date	01-OCT-2013		
Purpose	Meeting with Stakeholder(s)		
Category		Amount	
Meals & Incidentals			\$79.50
Travel			\$16.07
Tax			\$11.47

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Travel Claim Details		Amount	\$3,603.13
Reference ID	TCMS300694		
Transaction Date	17-OCT-2013		
Purpose	Attend the China International Seafood Show and Congress		
Category		Amount	
Meals & Incidentals			\$30.49
Travel			\$3,186.58
Tax			\$386.06

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Travel Claim Details		Amount	\$1,816.72
Reference ID	TCMS302504		
Transaction Date	30-OCT-2013		
Purpose	Attend the China International Seafood Show and Congress		
Category		Amount	
Accommodations		\$1,128.47	
Meals & Incidentals		\$493.59	
Tax		\$194.66	

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Payroll Details		Amount	\$505.47
Source	PAYROLL		
Payment Date	22-OCT-2013		
Description	Automobile and Related Expenses		
Category		Amount	
Other Expenses			\$505.47
Note: The Ministerial Automobile Allowance and related gas expense is processed through the payroll system since it is a taxable benefit as per Canada Revenue Agency requirements.			

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Payroll Details		Amount	\$307.69
Source	PAYROLL		
Payment Date	05-NOV-2013		
Description	Automobile and Related Expenses		
Category		Amount	
Other Expenses			\$307.69
Note: The Ministerial Automobile Allowance and related gas expense is processed through the payroll system since it is a taxable benefit as per Canada Revenue Agency requirements.			

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Payroll Details		Amount	\$601.46
Source	PAYROLL		
Payment Date	19-NOV-2013		
Description	Automobile and Related Expenses		
Category		Amount	
Other Expenses		\$601.46	
Note: The Ministerial Automobile Allowance and related gas expense is processed through the payroll system since it is a taxable benefit as per Canada Revenue Agency requirements.			