

## MINUTES

### Muskrat Falls Project Oversight Committee

#### MEETING NO. 5 – September 26, 2014

#### Committee Member:

##### Present:

Ms. Julia Mullaley, Clerk (Chair)  
Mr. Charles Bown, DM, Natural Resources  
Ms. Donna Brewer, DM, Finance  
Ms. Tracy English, Associate DM, Natural Resources  
Ms. Tracy King, Assistant Secretary to Cabinet  
Mr. Paul Morris, ADM, Natural Resources  
Mr. Cory Grandy, ADM, Transportation and Works  
Mr. Paul Myrden, Director, Finance  
Mr. Randy Pelletier, Solicitor, Justice (for Mr. Paul Noble)

##### Regrets:

Mr. Paul Noble, DM, Justice  
Mr. Peter Au, ADM Finance

#### Committee Support:

Mr. Craig Martin, Executive Director, Cabinet Secretariat  
Mr. Cluney Mercer, ADM, Municipal and Intergovernmental Affairs

Time: 10:00a.m.

Place: Cabinet Secretariat Boardroom

#### **1. Minutes July 24, 2014 MF Oversight Meeting**

Committee reviewed and approved the Minutes from the July 24, 2014 meeting.

#### **2. Oversight Activities**

The Executive Director provided an update on the progress of oversight activities to date, including information provided by Nalcor, development of reporting templates, initial indicators on cost and schedule performance and status of the preparation of audited financial statements for Muskrat Falls by Nalcor's external auditor.

#### **3. Oversight Committee Budget**

The Executive Director provided a proposed breakdown of the Committee's approved budget into various expenditure categories. The Committee approved the breakdown as submitted.

#### **4. Request for Proposals (RFP) – Advisory Services**

The Committee reviewed the proposed RFP. Some edits were noted. The proposed “limited call” process was discussed and agreed by Committee given the scope of activities under the advisory services. The Committee approved the RFP for issuance.

#### **5. Workplanning – Activities for next report**

The Committee reviewed the commitments included in the July 2014 report and discussed the activities and deliverables for the report for the period ended September 30, 2014.

#### **6. Action Items for Next Meeting**

Committee Members discussed the next steps to be taken:

- a) Finalize Committee reporting templates and include current cost and schedule information for next meeting;
- b) Issue RFP – Advisory Services, review proposals and provide update at next meeting;
- c) Invite representatives from Nalcor to next meeting to present and respond to questions on several topics, including status of the material contracts pending award and progress at the Muskrat Falls site.

#### **7. Adjournment**

Meeting was adjourned at approximately 11:45am.



**Craig Martin, CMA**  
Executive Director,  
Muskrat Falls Project Oversight Committee