

## MINUTES

### Muskrat Falls Project Oversight Committee

#### MEETING NO. 7 – November 13, 2014

#### Committee Member:

##### Present:

Ms. Julia Mullaley, Clerk (Chair)  
Ms. Donna Brewer, DM Finance  
Mr. Charles Bown, DM Natural Resources (Items #1 and #2)  
Mr. Paul Noble, DM, Justice (Items #3 and #4)  
Ms. Tracy English, Associate DM, Natural Resources  
Ms. Tracy King, Assistant Secretary to Cabinet  
Mr. Paul Morris, ADM, Natural Resources  
Mr. Cory Grandy, ADM, Transportation and Works  
Mr. Paul Myrden, Director, Finance  
Mr. Randy Pelletier, Solicitor, Justice (for Mr. Paul Noble for Items #1 and #2)

#### Committee Support:

Mr. Craig Martin, Executive Director, Cabinet Secretariat  
Mr. Cluney Mercer, ADM, Municipal and Intergovernmental Affairs (Items #2 #3 and #4)  
Mr. Randy Pelletier, Solicitor, Justice (Items #3 and #4)

Time: 10:00 a.m.

Place: Department of Justice and Public Safety Boardroom

#### **1. Minutes October 17, 2014 MF Oversight Meeting**

The Committee reviewed and approved the Minutes from the October 17, 2014 meeting.

#### **2. Muskrat Falls Project September Reporting**

The Executive Director presented the information received for the month of September relating to Project schedule, costs and risks.

#### **3. Review Report Template for September Report**

The Committee discussed the proposed template and presentation of the information to be reported in the Committee report for the quarter ended September 2014. The Committee approved the

drafting template and advised the Executive Director to populate the report based on this template for distribution and review by the Committee members.

#### **4. Other Items**

The Executive Director advised the Committee of the status of the contract award for Advisory Services. The Executive Director also advised the Committee of the confirmed dates for the visit by the Independent Engineer on November 24, 2014 to November 27, 2014.

#### **5. Next Steps**

Committee Members discussed the next steps to be taken:

- a) Schedule next meeting of Committee for an update from Nalcor's Internal Audit Department for November 21, 2014;
- b) Follow up with Nalcor on questions arising from September reporting;
- c) Continue drafting of report for quarter ended September 2014 for distribution to Committee members;
- d) Schedule Committee representatives to participate in the next scheduled Independent Engineer visit; and
- e) Schedule meeting of Committee to review final draft of Committee report for quarter ended September 2014 for November 28, 2014;

#### **6. Adjournment**

Meeting was adjourned at approximately 12:00 p.m.



**Craig Martin, CMA**  
Executive Director,  
Muskrat Falls Project Oversight Committee