



Financial Statements of

COLLEGE OF THE NORTH ATLANTIC

Year ended March 31, 2019

Statement of responsibility

The accompanying financial statements are the responsibility of the management of the College of the North Atlantic (the "College") and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

In carrying out its responsibilities, management maintains appropriate systems of internal and administrative controls designed to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

The Board of Governors met with management and its external auditors to review a draft of the financial statements and to discuss any significant financial reporting or internal control matters prior to their approval of the finalized financial statements.

KPMG LLP as the College's appointed external auditors, have audited the financial statements. The auditor's report is addressed to the Board of Governors and appears on the following page. Their opinion is based upon an examination conducted in accordance with Canadian generally accepted auditing standards, performing such tests and other procedures as they consider necessary to obtain reasonable assurance that the financial statements are free of material misstatement and present fairly the financial position and results of the College in accordance with Canadian public sector accounting standards.



Board Chair



Senior Vice President &
Chief Operating Officer



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INDEPENDENT AUDITORS' REPORT

To the Board of Governors of the College of the North Atlantic,

Opinion

We have audited the financial statements of the College of the North Atlantic (the Entity), which comprise:

- the statement of financial position as at March 31, 2019
- the statement of operations for the year then ended
- the statement of change in net financial assets (debt) for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2019 and its results of operations and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants

St. John's, Canada

June 12, 2019

College of the North Atlantic
Statement of Financial Position
Year Ended March 31, 2019, with comparative information for 2018

	<u>March 31</u> <u>2019</u>	<u>March 31</u> <u>2018</u>
Financial Assets		
Cash	\$ 29,238,926	\$ 36,746,721
Receivables (Note 4)	18,281,739	19,118,537
Inventories for resale	1,079,090	1,227,485
Trust funds on deposit (Note 5)	6,394,626	5,848,610
	<u>54,994,381</u>	<u>62,941,353</u>
Liabilities		
Accounts payable & accrued liabilities (Note 6)	\$ 12,582,626	\$ 12,323,410
Vacation pay accrual	7,582,448	7,752,461
Post-employment benefits	1,590,562	18,354,843
Compensated absences (Note 7)	10,611,660	11,161,142
Due to Qatar Campus (Note 8)	7,224,401	7,530,358
Deferred contributions - operating (Note 9)	11,957,504	8,672,854
Trust funds payable (Note 5)	6,394,626	5,848,610
	<u>57,943,827</u>	<u>71,643,678</u>
Net Debt	<u>\$ (2,949,446)</u>	<u>\$ (8,702,325)</u>
Non-Financial Assets		
Tangible capital assets (Schedule 1)	\$ 17,768,718	\$ 17,796,987
Inventories held for use	98,057	98,515
Prepaid expenses	1,449,896	1,062,410
	<u>19,316,671</u>	<u>18,957,912</u>
Accumulated surplus	<u>\$ 16,367,225</u>	<u>\$ 10,255,587</u>

Commitments (Note 10)
Contingent liabilities (Note 11)

Approved:

Board Chair 

Board Member 

College of the North Atlantic
Statement of Operations

Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Revenue (Schedule 2)			
Grants and reimbursements	\$ 67,628,500	\$ 65,508,700	\$ 68,214,043
Labour market agreements	23,200,000	26,198,335	24,874,088
Tuition	11,085,173	10,258,975	11,048,013
Classroom/video rental	15,000	33,605	15,000
Interest	287,435	773,691	554,634
Fees	695,272	723,362	664,547
Apprenticeship	6,035,250	4,201,700	4,726,710
Bookstore	2,414,300	1,946,171	2,033,624
Corporate	1,801,794	1,702,299	2,119,333
Daycare	530,500	811,464	592,374
Equipment and materials	1,992,893	1,771,154	1,930,593
Food services	1,268,870	972,258	1,077,355
International	834,756	1,273,400	810,780
Parking	3,200	2,018	2,474
Residence	305,120	239,376	267,929
Special projects	1,916,401	5,035,243	2,541,096
Qatar project	7,768,750	7,618,750	9,351,658
Other	640,046	561,483	1,091,245
Total revenue	<u>128,423,259</u>	<u>129,631,984</u>	<u>131,915,496</u>
Expenditures (Schedules 3 to 15)			
Facilities	10,510,007	10,846,533	10,756,930
Administration	17,621,541	14,222,779	17,545,838
Instructional	64,375,675	60,391,560	64,020,218
Student services	11,819,635	11,175,684	11,397,039
Information technology	6,962,993	7,077,999	6,946,041
Resale	5,165,370	4,900,196	4,796,975
Apprenticeship	4,826,444	3,939,505	4,715,328
Continuing education	606,339	570,096	589,249
Contracts	2,550,316	3,092,912	3,502,476
International	628,349	706,734	533,010
Special projects	1,941,348	5,616,078	2,366,128
Qatar project	1,415,242	980,269	1,077,113
Total expenditure	<u>128,423,259</u>	<u>123,520,345</u>	<u>128,246,345</u>
Annual Surplus (Deficit)	<u>(0)</u>	<u>6,111,639</u>	<u>3,669,151</u>
Accumulated surplus, beginning of year	<u>10,255,587</u>	<u>10,255,587</u>	<u>6,586,436</u>
Accumulated surplus, end of year	<u>\$ 10,255,586</u>	<u>\$ 16,367,226</u>	<u>\$ 10,255,587</u>

College of the North Atlantic
Statement of Change in Net Financial Assets (Debt)
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019 Total	2018 Total
Annual surplus	\$ 10,255,586	\$ 6,111,639	\$ 3,669,151
Changes in tangible capital assets			
Acquisition of tangible capital assets	(1,997,657)	(5,872,899)	(3,291,501)
Write-downs on tangible capital assets	-	1,708	-
Amortization of tangible capital assets	<u>5,716,710</u>	<u>5,899,459</u>	<u>5,719,514</u>
Increase in net book value of tangible capital assets	<u>3,719,053</u>	<u>28,268</u>	<u>2,428,013</u>
Changes in other non-financial assets			
Acquisition of prepaid expenses (net of usage)	-	(387,486)	103,732
Acquisition of inventory of supplies (net of usage)	<u>-</u>	<u>458</u>	<u>3,828</u>
(Decrease) increase in other non-financial assets	<u>-</u>	<u>(387,028)</u>	<u>107,560</u>
Decrease in net financial assets	13,974,639	5,752,879	6,204,724
Net financial debt at beginning of year	<u>(8,702,325)</u>	<u>(8,702,325)</u>	<u>(14,907,048)</u>
Net financial assets (debt) at end of year	<u><u>\$ 5,272,314</u></u>	<u><u>\$ (2,949,446)</u></u>	<u><u>\$ (8,702,325)</u></u>

College of the North Atlantic
Statement of Cash Flow
Year Ended March 31, 2019, with comparative information for 2018

	<u>2019</u>	<u>2018</u>
Operating		
Annual surplus (deficit)	\$ 6,111,639	\$ 3,669,151
Add (deduct) non-cash items:		
Write-downs on tangible capital assets	1,708	-
Amortization of capital assets	5,899,459	5,719,514
Accrued compensated absences - decrease	<u>(549,482)</u>	<u>(8,647)</u>
	11,463,324	11,224,928
Changes in:		
Receivables	836,798	2,122,964
Inventory	148,853	98,955
Prepaid expenses	(387,486)	103,732
Deferred contributions - operating	3,284,650	2,864,928
Accounts payable and accrued liabilities	259,216	1,899,260
Vacation pay accrual	(170,013)	(176,796)
Accrued post-employment benefits	(16,764,281)	1,844,910
Due to Qatar campus	<u>(305,957)</u>	<u>(3,027,320)</u>
Net cash provided by operating transactions	<u>(1,634,896)</u>	<u>15,110,650</u>
Capital		
Acquisitions of tangible capital assets	<u>(5,872,899)</u>	<u>(3,291,501)</u>
Net cash applied to capital transactions	<u>(5,872,899)</u>	<u>(3,291,501)</u>
Net cash (applied) provided	(7,507,795)	11,819,150
Cash, beginning of year	<u>36,746,721</u>	<u>24,927,572</u>
Cash, ending of year	<u>\$ 29,238,926</u>	<u>\$ 36,746,721</u>

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

1 Nature of operations

The College of the North Atlantic (the College) operates under the authority of the College Act, 1996, Province of Newfoundland and Labrador. In accordance with Section 6 of the College Act, 1996, the College is a statutory crown corporation and as such is not subject to either Federal or Provincial income taxes and is exempt from Municipal taxes. The College is Newfoundland and Labrador's public college. The College is committed to providing accessible, responsive, quality learning opportunities which prepare people to become self-sufficient contributors to social and economic development both in a provincial and global context.

2 Accounting Changes and Future Adoptions

On April 1, 2018, The College adopted Canadian public sector accounting standard PS 3430 Restructuring Transactions.

The adoption of this standard did not result in an accounting policy change for the entity, and did not result in any adjustments to the financial statements as at April 1, 2018.

3 Summary of significant accounting policies

The financial statements of the College have been prepared within the framework of Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada and reflect the following significant accounting policies:

(a) *Revenue recognition*

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenses are incurred, services are performed or when stipulations are met. Federal and provincial revenues for operating and capital purposes are recognized in the period in which all eligibility criteria or stipulations have been met. When revenue is received without eligibility criteria or stipulations, it is recognized when the transfer from the applicable Government is authorized.

Tuition fees and contract training revenues are recognized as income to the extent that the related courses and services are provided within the fiscal year of the college. Ancillary revenues including parking, bookstore, residence and other sundry revenues are recognized when products are delivered or services are provided to the student or client, the sales price is fixed and determinable, and collection is reasonably assured.

Management fees for operating and administering a College in the State of Qatar are recognized as earned.

(b) *Asset Classification*

Assets are classified as either financial or non-financial. Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not to be consumed in the normal course of operations. Non-financial assets are acquired, constructed or developed assets that do not provide resources to discharge existing liabilities, but are employed to deliver education services, may be consumed in normal operations and are not for sale in the normal course of operations.

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

(c) *Inventories for resale*

Inventory which consists mainly of books and food supplies is recorded at the lower of cost or net realizable value. The amount of any write-downs of inventories to net realizable value and all losses of inventories are recognized as an expense in the period the write-down or loss occurred. For the year ended March 31, 2019, the write-down of inventory was \$318,227 (2018 - \$54,147).

(d) *Tangible Capital Assets*

Tangible capital assets recorded prior to the April 1, 1997 amalgamation of the former Colleges are recorded at either cost, nominal, or approximate fair value. Tangible capital assets acquired after April 1, 1997 are recorded at cost.

Amortization is recorded on a straight line basis using the following estimated useful lives:

Artwork	No amortization
Capital improvements	10 years
Computer and peripherals	3 years
Furnishings	5 years
Instructional equipment	5 years
Other electronic equipment	5 years
Software	3 years
ERP - PeopleSoft	10 years
Vehicles	5 years

One half year's amortization is taken in the year of acquisition. No amortization is recorded for assets under development.

The value of donated artwork has not been recorded in these financial statements. An accurate valuation of donated artwork has not been obtained at March 31, 2019.

Contributed tangible capital assets are recorded at fair value at the date of contribution. Repairs and maintenance costs are charged to expense. Betterments that extend the estimated life of an asset are capitalized. When a tangible capital asset no longer contributes to the college's ability to provide service, and the value of future economic benefits associated with the tangible capital asset is less than the net book value, the carrying value of the tangible capital asset is reduced to reflect the decline in the asset's value.

The land and buildings being used by the College, with the exception of some rental property, are the properties of the Province of Newfoundland and Labrador. Expenditures for repairs and maintenance of these buildings, paid by the Province, are not recorded in the financial statements of the College. Refer to note 16 for further information.

(e) *Post-employment benefits and compensated absences*

The College provides post-employment benefits and compensated absences to certain employment groups. These benefits include severance and non-vesting sick leave. The College has adopted the following policies with respect to accounting for these employee benefits:

- (i) Past practice has been that upon termination, retirement or death, the organization provides their employees, with at least one year of service with severance benefits equal to one week of pay per year of service up to a maximum of 20 weeks. In 2018-19 employees were given the option to have their accumulated severance paid to them, or deferred to a date beyond March 31, 2019. The remaining liability reflects the amount that has been deferred. No further severance will accrue, and this benefit is not available to new College employees going forward.

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

- (ii) The College provides their employees with sick leave benefits that accumulate but do not vest. The benefits provided to employees vary based upon classification within the various negotiated agreements. An actuarially determined accrued liability has been recorded on the statements for non-vesting sick leave benefits. The cost of non-vesting sick leave benefits are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, long term inflation rates and discount rates.

(f) *Vacation pay liability*

The College recognizes vacation pay as an expense on the accrual basis.

(g) *Foreign Currencies*

Transactions in foreign currencies are recorded in Canadian dollars at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the Statement of Financial Position date. Exchange gains or losses arising from the translations are included in the Statement of Operations in the amount of a \$6,075 loss (2018 - \$2,046 loss).

(h) *Financial instruments*

The College classifies its financial instruments as either fair value or amortized cost. The College's accounting policy for each category is as follows:

Fair value

This category includes cash and trust accounts and are classified as held for trading.

Transaction costs related to financial instruments in the fair value category are expensed as incurred.

Amortized cost

This category includes accounts receivable and accounts payable and accrued liabilities. They are initially recognized at cost and subsequently carried at amortized cost using the effective interest rate, less any impairment losses on financial assets.

Transaction costs related to financial instruments in the amortized cost category are added to the carrying value of the instrument.

Write-downs on financial assets in the amortized cost category are recognized when the amount of a loss is known with sufficient precision, and there is no realistic prospect of recovery. Financial assets are then written down to the net recoverable value with the write downs being recognized in the statement of operations.

There were no embedded derivatives in any contracts that require special accounting treatment.

(i) *Pensions*

College staff are subject to either the Public Service Pension Plan (PSPP), or the Government Money Purchase Pension Plan (GMPP).

The primary plan, PSPP, is a multi-employer plan and a defined benefit pension plan. Staff contributions are matched by the College and then remitted to the Public Service Pension Plan (PSPP) from which pensions will be paid to employees when they retire. The costs of the multi-employer plan are the College's contributions to the plan in the period. PSPP members must have at least 5 years of pensionable service to obtain a pension benefit. Normal retirement age under the Plan is 65 however early retirement options are available. Members of the PPSP are required to make contributions toward the funding of their pension benefits as follows:

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

- (i) 10.75% of earnings up to the Year's Basic Exemption, the portion of earnings upon which no CPP contributions are required;
- (ii) 8.95% of earnings in excess of the Year's Basic Exemption up to and including the Year's Maximum Pensionable Earnings ("YMPE"); and
- (iii) 11.85% of earnings in excess of the YMPE.

Pensions paid under the PSPP are indexed annually. Indexing is applied at the rate of 60% of the increase in the Consumer Price Index (CPI), with the increase in the CPI capped at 2%. Indexing applies to benefits of pensioners who have attained age 65 prior to October 1 of each year.

The lifetime pension benefit is determined as 1.4% of the best six year average salary (up to the three year average YMPE) multiplied by the years of pensionable service, plus 2% of the best six year average salary (in excess of the average YMPE) multiplied by the years of pensionable service.

Staff shall participate in the GMPP only if they are ineligible for the PSPP. Payments are made to a private investment firm from which pensions will be paid to employees when they retire. The GMPP is a defined contribution plan.

The annual contributions for pensions are recognized as an expenditure in the accounts on a current basis.

During the year 2019 the College contributed \$7,457,387 to the PSPP and \$754,006 to the GMPP. In 2018 the College contributed \$7,707,056 to the PSPP and \$750,992 to the GMPP.

(j) *Measurement uncertainty*

The preparation of financial statements in conformity with Canadian public sector accounting standards, requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenues and expenses during the period. Items requiring the use of significant estimates include the useful life of tangible capital assets, accrued sick leave, impairment of assets and allowance for doubtful accounts.

Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

(k) *Inventories held for use*

Inventories held for use include fuel and supplies for the heavy equipment program, and are recorded at the lower of historical cost and replacement cost.

4 Receivables

	<u>2019</u>	<u>2018</u>
Government of Newfoundland	\$ 5,098,681	\$ 7,647,435
LMDA Subsidy	10,115,804	8,641,031
Students	1,178,511	1,265,482
Government agencies and other	2,326,928	2,007,636
	<u>18,719,924</u>	<u>19,561,584</u>
Less allowance for doubtful accounts	438,185	443,048
	<u>\$ 18,281,739</u>	<u>\$ 19,118,537</u>

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

5 Trust funds on deposit

Trust accounts represent donations and related interest restricted for scholarships, awards and other specified purposes. Changes in the trust account balance are as follows:

	<u>2019</u>	<u>2018</u>
Opening balance	\$ 5,848,610	\$ 5,863,209
Net deposits and payments	474,240	(79,162)
Interest	<u>71,776</u>	<u>64,563</u>
Closing balance	<u>\$ 6,394,626</u>	<u>\$ 5,848,610</u>

6 Accounts payable & accrued liabilities

	<u>2019</u>	<u>2018</u>
Trade liabilities	\$ 3,517,304	\$ 3,899,140
Accrued wages and benefits	6,480,192	6,984,601
End of service compensation	0	35,621
Other	<u>2,585,130</u>	<u>1,404,048</u>
	<u>\$ 12,582,626</u>	<u>\$ 12,323,410</u>

7 Compensated absences

The actuarial valuation date for the sick leave accrual was March 31, 2018 and has been extrapolated for March 31, 2019.

The economic assumptions used in the valuation are the College's best estimated of expected rates as follows:

	<u>2019</u>	<u>2018</u>
Wages and salary escalation	0.75%	0.75%
Discount rate	3.05%	3.30%

The sick leave accrual as at March 31 are as follows:

Accrued sick pay benefit obligation		
beginning of year	\$ 8,944,094	\$ 9,732,263
Current period benefit cost	510,443	942,911
Benefit payments	(1,094,924)	(1,175,962)
Interest on the accrued benefit		
sick leave obligations	273,999	355,782
Actuarial gains	<u>(245,255)</u>	<u>(910,900)</u>
Accrued sick pay benefit obligation		
end of year	8,388,357	8,944,094
Unamortized actuarial experience gain	<u>(2,223,303)</u>	<u>(2,217,048)</u>
Accrued benefit liability, end of year	<u>\$ 10,611,660</u>	<u>\$ 11,161,142</u>

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

8 Comprehensive Agreement with the State of Qatar

The College has a comprehensive agreement with the State of Qatar to establish, operate and administer a College of Applied Arts and Technology in Doha, Qatar for a period, September 30, 2001 to August 31, 2012. It was extended to August 31, 2013, and subsequently extended to August 31, 2019. A new agreement was signed to August 31, 2022. The agreement is funded by the State of Qatar. For its services, the College was paid an annual Management Fee of 25% of base salaries from April to August 2018, and 20% from September to March 2019. The College receives quarterly advances to cover cash flow requirements.

Due to Qatar

	<u>2019</u>	<u>2018</u>
Cash on Deposit	\$ 10,320,617	\$ 10,995,397
Payables (accruals)	<u>(3,096,216)</u>	<u>(3,465,039)</u>
Net Liability	<u>\$ 7,224,401</u>	<u>\$ 7,530,358</u>

Results of Operations

	<u>2019</u>	<u>2018</u>
Net Proceeds	\$ 7,618,750	\$ 9,351,658
Management Costs (Schedule 14)	<u>(980,269)</u>	<u>(1,077,113)</u>
	<u>\$ 6,638,481</u>	<u>\$ 8,274,545</u>

9 Deferred contributions - operating

Deferred contributions represent unspent externally restricted funding that has been received and relates to a subsequent year. Changes in the contributions deferred to future periods are as follows:

	<u>2019</u>	<u>2018</u>
Balance, beginning of year	\$ 8,672,854	\$ 5,807,926
Less amounts recognized as revenue in the year	<u>(20,280,447)</u>	<u>(18,717,744)</u>
Add amounts received during the year	<u>23,565,097</u>	<u>21,582,672</u>
Balance, end of year	<u>\$ 11,957,504</u>	<u>\$ 8,672,854</u>

Deferred contributions -operating are comprised of:

	<u>2019</u>	<u>2018</u>
Residence and program fees	\$ 75,856	\$ 103,559
Tuition	1,851,093	787,794
Contract training and special projects	<u>10,030,555</u>	<u>7,781,501</u>
	<u>\$ 11,957,504</u>	<u>\$ 8,672,854</u>

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

10 Commitments

Lease Commitment

The College leases some equipment and facilities under long-term operating leases. Lease payments for the next five years, committed under operating leases extending beyond one year, are as follows:

2019-2020	\$	1,402,447
2020-2021		1,233,803
2021-2022		1,208,663
2022-2023		1,205,518
2023-2024		1,068,642

11 Contingent liabilities

The College has received notices of claim for damages. No provision has been made for these claims because management does not expect the College to incur any material liability, or because an estimate of loss, if any, is not determinable at this time.

12 Financial instruments risk management

Classification

The following table provides cost and fair value information of financial instruments by category.

	2019		
	Fair Value	Amortized Cost	Total
Cash	\$ 29,238,926	\$ -	\$ 29,238,926
Trust funds on deposit	6,394,626	-	6,394,626
Accounts receivable		18,281,739	18,281,739
	<u>\$ 35,633,552</u>	<u>\$ 18,281,739</u>	<u>\$ 53,915,291</u>
Accounts payable and accrued liabilities	-	12,582,626	12,582,626
Vacation pay accrual	-	7,582,448	7,582,448
Due to Qatar Campus	-	7,224,401	7,224,401
Trust funds payable	-	6,394,626	6,394,626
	<u>\$ -</u>	<u>\$ 33,784,101</u>	<u>\$ 33,784,101</u>

Fair value hierarchy

The College uses the following hierarchy for determining and disclosing the measurement subsequent to initial recognition at fair value, grouped into Levels 1 to 3 based on the degrees to which the fair value is observable:

- a) Level 1 fair value measurements are those derived from quote prices (unadjusted) in active markets for identical assets or liabilities using the last bid price;
- b) Level 2 fair value measurements are those derived from inputs other than quoted prices included within level 1 that are observable from the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices) and;
- c) Level 3 fair value measurements are those derived from valuation techniques that include inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Cash and cash equivalents and trust funds on deposit are classified in the level 1 hierarchy.

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

13 Financial instruments risk management

Risk management

a) Credit risk

Credit risk is the risk of financial loss to the College if a debtor fails to make payments of interest and principal when due. The College is exposed to this risk relating to its cash, accounts receivable, and trust funds. The College holds its cash accounts with federally regulated chartered banks who are insured by the Canadian Deposit Insurance Corporation. In the event of a default, the College's cash accounts are insured up to \$300,000 (2018 - \$300,000).

Accounts receivable from federal and provincial governments pose minimal credit risk. Credit risk from accounts receivable due from students is mitigated by financial approval processes before a student is enrolled. Miscellaneous receivables from various other corporate entities are monitored on a regular basis.

The College measures its exposure to credit risk based on how long the amounts have been outstanding. An impairment allowance is set up based on the College's historical experience regarding collections. The amounts outstanding at year end were as follows:

	Total	Current	30-60 days	> 61 days
Government receivables	\$ 15,214,484	\$ 15,059,456	\$ 106,246	\$ 48,782
Student receivables	1,178,513	(18,646)	(40,979)	1,238,138
Other receivables	<u>2,326,927</u>	<u>1,822,908</u>	<u>115,393</u>	<u>388,626</u>
Gross receivables	18,719,924	16,863,718	180,660	1,675,546
Less: impairment allowances	(438,185)	-	-	-
Net receivables	<u>\$ 18,281,739</u>	<u>\$ 16,863,718</u>	<u>\$ 180,660</u>	<u>\$ 1,675,546</u>

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of market factors. Market factors include three types of risk: currency risk, interest rate risk, equity risk.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

(i) Currency Risk

Currency risk relates to the College operating in different currencies and converting non-Canadian earnings at different points in time when adverse changes in foreign currency rates occur.

During the year the College had the following foreign currency transactions:

	2019	2018
Receipts		
US dollar (USD)	\$ 64,400	\$ 96,380
Payment		
US dollar (USD)	807,827	566,586
Euros (EUR)	54,811	30,210

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

ii) *Interest rate risk*

Interest rate risk is the potential for financial loss caused by fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates.

Management believes that the interest rate risk of the College is not material.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

iii) *Equity risk*

Equity risk is the uncertainty associated with the valuation of assets arising from changes in equity markets.

Management believes that the equity risk of the College is not material.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

c) *Liquidity risk*

Liquidity risk is the risk that the College will not be able to meet all cash outflow obligations as they come due. The College mitigates this risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining investments that may be converted to cash in the nearest term if unexpected cash outflows arise. The following table sets out the contractual maturities (representing undiscounted contractual cash-flows of financial liabilities):

	2019		
	Within 6 Months	6 Months to 1 year	> 1 year
Accounts payable and accrued liabilities	\$ 12,017,621	\$ 565,005	\$ -
	\$ 12,017,621	\$ 565,005	\$ -

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

14 Comparative figures

Certain of the 2018 comparative figures have been reclassified to conform to the financial presentation adopted in 2019.

15 Budget

The budget amounts included in these financial statements are the amounts approved by the College's board for the current fiscal year. The budget would include all known service and program changes and enhancements for the coming year. Additional changes to services and programs that are initiated during the year would be funded through budget adjustments.

College of the North Atlantic
Notes to Financial Statements
For the twelve months ending March 31, 2019

16 Related party transactions

The College had the following transactions with the government and other government controlled organizations:

	<u>2019</u>	<u>2018</u>
Grants from the province	\$ 98,978,495	\$ 101,020,943
Transfer from Dept. of Tourism, Culture, Industry	566,732	31,528
Transfer from Dept. of Education & Early Childhood	439,912	197,795
Transfer from Research & Development Corp	13,696	118,632
Transfer from Dept of Children, Seniors & Social	179,723	-
Transfer to Memorial University	134,410	4,321

As per the College Act, 1996, all real property necessary for the purpose of the college shall be acquired by and in the name of the Crown. As such, the College uses buildings managed through the Department of Works, Services and Transportation for which the Province records operating expenses by building with some exceptions. The college is entirely responsible for all operating costs of Prince Phillip Drive campus. The College is also partially responsible for operating costs at the following buildings: Happy Valley Goose Bay, Grand Falls Windsor, Corner Brook, Bay St. George, and Burin campuses. Operating costs and capital costs incurred by the College are recorded under Facilities and reflected in the College's financial statements. Items considered capital in nature which are incurred by the college are recorded as leasehold improvements. Operating and capitals costs incurred by the Province that are not recorded by the College for this fiscal year totaled \$8,730,041 and for 2017-18 totaled \$7,877,776. All transactions are recorded at fair value.

17 Economic dependance

The College is dependent on Provincial Government to provide sufficient funds to continue operation, replace essential equipment and complete capital projects.

College of the North Atlantic
Tangible Capital Assets
March 31, 2019

	Artwork	Capital improvements	Computer and peripherals	Furnishings	Instructional equipment	Other electronic equipment	Software	ERP - Peoplesoft	Vehicles	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cost										
At March 31, 2018	5,500	32,339,769	5,020,871	769,373	46,871,980	723,975	591,224	6,779,293	12,152,375	105,254,360
Additions	-	812,281	323,865	143,935	3,480,514	-	-	-	1,112,304	5,872,899
Disposals	-	97,061	703,627	7,000	604,349	28,555	-	-	92,568	1,533,160
At March 31, 2019	5,500	33,054,989	4,641,109	906,308	49,748,145	695,420	591,224	6,779,293	13,172,111	109,594,099
Accumulated Amortization										
At March 31, 2018	-	23,467,543	4,658,322	703,618	41,767,656	704,968	591,224	5,092,258	10,471,785	87,457,374
Amortization	-	2,311,980	261,170	31,733	2,086,258	13,506	-	298,933	895,879	5,899,459
Disposals	-	97,061	703,627	7,000	604,349	27,277	-	-	92,138	1,531,452
At March 31, 2019	-	25,682,462	4,215,865	728,351	43,249,565	691,197	591,224	5,391,191	11,275,526	91,825,381
Net Book Value:										
At March 31, 2018	5,500	8,872,226	362,549	65,755	5,104,324	19,007	-	1,687,035	1,680,590	17,796,987
At March 31, 2019	5,500	7,372,527	425,244	177,957	6,498,580	4,223	-	1,388,102	1,896,585	17,768,718

College of the North Atlantic Revenue

Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Provincial Government Grants			
Grant-in-aid	\$ 65,866,100	\$ 64,166,100	\$ 65,678,900
Provincial capital grant	1,250,000	819,016	2,022,743
Other grants	512,400	523,584	512,400
Labour market agreements	-	2,133,123	99,077
	<u>67,628,500</u>	<u>67,641,823</u>	<u>68,313,120</u>
Facilities			
Classroom/video rental	15,000	33,605	15,000
Gain on disposal of capital assets	23,000	32,639	54,545
Parking	3,200	2,018	2,474
Other	-	-	5,157
	<u>41,200</u>	<u>68,262</u>	<u>77,176</u>
Administration			
Interest	287,435	773,691	554,634
Other	55,840	71,626	176,070
	<u>343,275</u>	<u>845,317</u>	<u>730,704</u>
Instructional			
Tuition	8,487,558	7,804,396	8,356,476
Equipment and materials	1,992,893	1,771,154	1,930,593
Labour market agreements	23,200,000	24,065,212	24,775,011
Daycare	530,500	811,464	592,374
Other	257,704	174,026	319,049
	<u>34,468,655</u>	<u>34,626,252</u>	<u>35,973,503</u>
Student services			
Application fee	307,680	362,027	306,118
Registration fee	387,592	361,335	358,429
Other	303,222	266,729	499,322
	<u>998,493</u>	<u>990,091</u>	<u>1,163,869</u>
Information technology			
Other	-	16,100	-
	<u>-</u>	<u>16,100</u>	<u>-</u>
Resale			
Bookstore	2,414,300	1,946,171	2,033,624
Food services	1,268,870	972,258	1,077,355
Residence	305,120	239,376	267,929
Other	280	-	1,230
	<u>3,988,570</u>	<u>3,157,805</u>	<u>3,380,138</u>

College of the North Atlantic Revenue

Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Apprenticeship			
Apprenticeship	6,035,250	4,201,700	4,726,710
	<u>6,035,250</u>	<u>4,201,700</u>	<u>4,726,710</u>
Continuing education			
Tuition	859,865	951,124	801,046
Other	-	32,633	35,872
	<u>859,865</u>	<u>983,757</u>	<u>836,918</u>
Contracts			
Tuition	1,737,750	1,503,818	1,890,490
Corporate	1,801,794	1,669,666	2,119,333
	<u>3,539,544</u>	<u>3,173,484</u>	<u>4,009,823</u>
International			
International	834,756	1,273,400	810,780
	<u>834,756</u>	<u>1,273,400</u>	<u>810,780</u>
Special projects			
Special projects	1,916,401	5,035,243	2,541,096
	<u>1,916,401</u>	<u>5,035,243</u>	<u>2,541,096</u>
Qatar Project			
Management fee	7,618,750	7,618,750	9,345,694
Other	150,000		5,964
	<u>7,768,750</u>	<u>7,618,750</u>	<u>9,351,658</u>
	<u>\$ 128,423,259</u>	<u>\$ 129,631,984</u>	<u>\$ 131,915,496</u>

College of the North Atlantic
Summary of Facilities Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 1,642,207	\$ 1,629,225	\$ 1,592,763
Professional development	4,333	204	1,694
Professional fees	7,472	12,468	4,826
Travel	5,245	2,680	5,108
Insurance	260,000	228,853	248,114
Photocopying/printing	1,508	1,693	1,325
Office related supplies	731	469	526
Freight and customs	-	118	73
Telephone	7,388	4,746	4,667
Utilities	1,154,704	1,512,260	1,361,028
Repairs and maintenance	1,375,923	1,345,895	1,421,999
Vehicle operations	43,010	41,095	42,171
Equipment rentals	4,856	770	73,224
Facilities rentals	127,287	37,738	117,255
Protective clothing	13,558	11,129	18,059
Amortization	5,716,710	5,899,459	5,719,513
Computer supplies	21,027	4,364	21,253
Contracted services	79,500	75,357	60,368
Minor equipment and tools	4,517	4,785	16,265
Materials and supplies	40,032	33,225	46,699
	<u>\$ 10,510,007</u>	<u>\$ 10,846,533</u>	<u>\$ 10,756,930</u>

College of the North Atlantic
Summary of Administration Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 14,568,184	\$ 11,184,499	\$ 14,735,058
Professional development	87,942	42,205	184,580
Employee recognition and wellness	17,035	15,131	14,768
Professional fees	647,388	739,232	474,777
Travel	348,899	262,534	263,337
Recruitment and relocation	100,000	-	11,936
Bank charges	213,300	189,776	178,531
Photocopying/printing	186,579	180,625	191,463
Office related supplies	341,011	254,793	289,342
Membership fees	93,350	64,715	61,480
General advertising	42,250	26,019	24,560
Doubtful receivables	69,000	101,874	54,505
Freight and customs	76,060	75,180	86,723
Telephone	407,249	620,762	649,489
Utilities	5,911	7,298	4,668
Repairs and maintenance	10,750	33,108	31,431
Vehicle operations	138	741	3,152
Equipment rentals	2,450	1,280	3,862
Facilities rentals	38,620	38,519	38,619
Protective clothing	8,450	6,509	6,050
Computer supplies	33,191	69,915	66,660
Contracted Services	39,585	128,408	2,166
Educational materials	6,930	2,524	2,037
Daycare operations	-	315	-
Student related	750	3,485	1,267
Minor equipment and tools	38,706	32,198	31,110
Minor computer equipment	41,544	47,307	20,185
Materials and supplies	196,269	93,827	114,082
	<u>\$ 17,621,541</u>	<u>\$ 14,222,779</u>	<u>\$ 17,545,838</u>

College of the North Atlantic
Summary of Instructional Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 57,693,538	\$ 55,117,923	\$ 58,491,972
Professional development	172,000	103,499	112,059
Employee recognition and wellness	-	575	1,270
Professional fees	147,663	218,315	190,664
Travel	369,547	327,563	311,078
Recruitment and relocation	50,000	38,591	17,743
Photocopying/printing	359,440	255,503	323,910
Office related supplies	53,098	38,622	40,526
Membership fees	16,982	10,680	9,725
General advertising	31,950	11,255	12,629
Freight and customs	8,420	14,004	38,574
Telephone	17,910	21,555	14,903
Utilities	14,090	19,219	9,083
Repairs and maintenance	159,758	183,034	129,154
Vehicle operations	528,290	528,175	517,029
Equipment rentals	48,353	26,858	27,644
Facilities rentals	34,365	32,042	31,229
Protective clothing	32,370	17,156	25,229
Food cost	76,500	28,273	64,945
Laundry and drycleaning	4,900	2,598	964
Computer supplies	221,663	294,877	238,468
Contracted services	1,102,427	1,194,451	987,171
Educational materials	69,987	54,312	70,695
Daycare operations	91,000	89,313	83,501
Student related	129,774	96,984	129,783
Minor equipment and tools	242,399	364,933	459,120
Minor computer equipment	58,246	197,463	212,938
Materials and supplies	2,641,004	1,103,787	1,468,212
	<u>\$ 64,375,675</u>	<u>\$ 60,391,560</u>	<u>\$ 64,020,218</u>

College of the North Atlantic
Summary of Student Services Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 10,403,002	\$ 9,999,056	\$ 9,985,025
Professional development	39,051	38,758	33,701
Employee recognition and wellness	300	1,016	1,429
Professional fees	15,000	112,222	9,263
Travel	96,173	88,154	82,507
Insurance	18,000	18,000	18,000
Bank charges	-	-	468
Photocopying/printing	128,401	94,234	94,087
Office related supplies	35,215	22,490	24,992
Membership fees	10,518	12,397	5,727
General advertising	582,750	351,128	443,493
Freight and customs	8,850	12,353	10,378
Telephone	5,512	2,524	4,022
Repairs and maintenance	-	-	39,589
Vehicle operations	-	-	257
Equipment rentals	-	-	4,381
Protective clothing	250	415	-
Laundry and drycleaning	4,875	3,742	924
Computer supplies	22,089	29,159	28,625
Contracted services	13,900	18,185	9,052
Educational materials	221,544	172,125	152,983
Student related	105,783	81,156	86,194
Minor equipment and tools	24,154	73,624	210,280
Minor computer equipment	24,576	5,232	46,589
Materials and supplies	59,693	39,714	105,073
	\$ 11,819,635	\$ 11,175,684	\$ 11,397,039

College of the North Atlantic
Summary of Information Technology Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 4,842,690	\$ 4,690,195	\$ 4,694,131
Professional development	17,500	-	4,383
Professional fees	-	264,232	335,469
Travel	33,139	11,894	18,203
Photocopying/printing	3,506	2,534	2,794
Office related supplies	2,450	681	1,890
Membership fees	1,000	1,424	1,126
Freight and customs	545	1,541	1,779
Telephone	9,871	62,188	10,722
Utilities	4,000	-	-
Repairs and maintenance	4,000	6,839	10,056
Vehicle operations	-	90	-
Equipment rentals	-	233,143	-
Facilities rentals	-	25,553	-
Protective clothing	650	567	463
Computer supplies	1,691,793	1,706,215	1,770,175
Contracted services	270,000	726	28,491
Minor equipment and tools	9,070	1,889	7,701
Minor computer equipment	58,574	62,527	34,551
Materials and supplies	14,205	5,761	24,107
	<u>\$ 6,962,993</u>	<u>\$ 7,077,999</u>	<u>\$ 6,946,041</u>

College of the North Atlantic
Summary of Resale Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 2,202,505	\$ 2,146,007	\$ 2,180,734
Professional development	-	68	763
Professional fees	-	-	35,532
Travel	1,200	1,554	6,195
Photocopying/printing	8,510	5,560	8,843
Office related supplies	13,085	8,000	7,991
Freight and customs	148,775	106,146	160,718
Telephone	2,250	2,491	1,956
Utilities	19,100	20,849	20,978
Repairs and maintenance	24,200	33,516	38,787
Protective clothing	13,580	12,038	12,242
Food cost	693,930	559,158	616,189
Laundry and drycleaning	12,750	10,431	10,366
Textbooks and supplies	1,913,754	1,796,642	1,597,384
Computer supplies	16,050	18,536	17,793
Contracted services	50,000	74,287	28,791
Student related	4,200	1,928	1,391
Minor equipment and tools	11,833	74,153	30,658
Minor computer equipment	5,625	-	-
Materials and supplies	24,024	28,832	19,664
	\$ 5,165,370	\$ 4,900,196	\$ 4,796,975

College of the North Atlantic
Summary of Apprenticeship Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 3,982,643	\$ 3,322,169	\$ 3,972,383
Professional development	500	2,067	-
Professional fees	1,300	1,697	648
Travel	3,461	686	820
Photocopying/printing	3,830	2,134	2,729
Office related supplies	-	89	1,105
Membership fees	1,372	738	705
General advertising	-	-	438
Freight and customs	370	3,239	1,825
Utilities	-	25	-
Repairs and maintenance	31,995	24,524	25,645
Vehicle operations	525	253	239
Equipment rentals	2,150	327	2,592
Facilities rentals	-	837	-
Protective clothing	3,150	1,385	3,379
Food cost	18,700	19,524	17,842
Laundry and drycleaning	700	502	479
Computer supplies	20,381	13,364	12,483
Contracted services	-	25	-
Educational materials	11,275	7,049	10,545
Student related	432,019	287,975	369,066
Minor equipment and tools	50,574	28,222	41,910
Minor computer equipment	6,749	424	2,492
Materials and supplies	254,750	222,250	248,003
	\$ 4,826,444	\$ 3,939,505	\$ 4,715,328

College of the North Atlantic
Summary of Continuing Education Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 436,175	\$ 385,030	\$ 407,948
Professional fees	2,000	903	95
Travel	16,000	22,243	23,611
Photocopying/printing	10,000	12,837	9,223
Office related supplies	-	204	60
General advertising	-	220	1,377
Freight and customs	3,000	3,038	3,250
Vehicle operations	-	1,061	180
Equipment rentals	-	802	3,119
Facilities rentals	10,000	7,777	12,011
Contracted services	100,000	102,808	93,995
Educational materials	3,164	-	60
Student related	15,000	27,421	29,863
Materials and supplies	11,000	5,752	4,457
	\$ 606,339	\$ 570,096	\$ 589,249

College of the North Atlantic
Summary of Contract Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 1,918,966	\$ 2,507,623	\$ 2,558,156
Professional development	450	1,106	455
Employee recognition and wellness	-	970	-
Professional fees	-	240	29,983
Travel	107,800	87,577	106,462
Photocopying/printing	10,300	16,353	21,518
Office related supplies	3,000	3,023	401
Membership fees	1,000	704	1,209
General advertising	4,600	8,068	4,296
Freight and customs	10,000	8,015	12,307
Telephone	2,100	1,370	976
Repairs and maintenance	-	4,929	6,159
Vehicle operations	-	185	475
Equipment rentals	32,500	29,618	75,727
Facilities rentals	4,500	2,366	4,101
Protective clothing	5,000	2,403	2,439
Food cost	30,000	39,139	35,904
Laundry and drycleaning	1,000	1,033	1,016
Computer supplies	-	494	15,056
Contracted Services	160,000	159,693	228,306
Educational materials	6,800	3,823	9,149
Student related	70,000	147,287	173,841
Minor equipment and tools	12,800	5,268	35,375
Minor computer equipment	5,000	-	-
Materials and supplies	164,500	61,625	179,165
	\$ 2,550,316	\$ 3,092,912	\$ 3,502,476

College of the North Atlantic
Summary of International Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 247,765	\$ 330,701	\$ 331,872
Professional development	-	946	-
Professional fees	24,000	29,304	32,290
Travel	255,681	292,299	136,926
Photocopying/printing	-	1,165	893
Office related supplies	487	294	356
General advertising	718	290	276
Freight and customs	250	638	4,770
Telephone	2,600	2,459	1,430
Computer supplies	-	347	377
Contracted services	-	37,532	19,428
Educational Materials	-	367	-
Student related	2,500	1,902	2,280
Minor computer equipment	-	1,952	-
Materials and supplies	94,348	6,538	2,112
	<u>\$ 628,349</u>	<u>\$ 706,734</u>	<u>\$ 533,010</u>

College of the North Atlantic
Summary of Special Projects Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 549,010	\$ 2,840,748	\$ 1,192,179
Professional development	7,500	28,172	15,113
Professional fees	75,476	113,247	84,369
Travel	52,431	149,629	78,832
Insurance	-	960	-
Photocopying/printing	100	7,573	521
Office related supplies	2,250	14,059	184
Membership fees	-	-	435
General advertising	20,317	26,070	27,857
Freight and customs	-	590	2,819
Telephone	1,850	14,313	1,550
Utilities	-	2,909	3,500
Repairs and maintenance	-	59,966	233,184
Equipment rentals	-	1,418	26,445
Facilities rentals	17,340	107,547	4,397
Protective clothing	-	672	100
Computer supplies	2,500	88,304	20,943
Contracted services	-	26,596	57,829
Educational materials	460,389	4,180	6,219
Daycare operations	19,000	-	-
Student related	262,341	509,951	561,147
Minor equipment and tools	29,000	192,877	14,470
Minor computer equipment	-	73,603	9,024
Materials and supplies	441,842	1,352,694	25,011
	\$ 1,941,348	\$ 5,616,078	\$ 2,366,128

College of the North Atlantic
Summary of Qatar Project Expenditures
Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 1,005,535	\$ 800,515	\$ 822,951
Professional development	3,000	796	5,358
Employee recognition and wellness		-	288
Professional fees	128,000	11,791	32,496
Travel	124,000	125,272	137,332
Photocopying/printing	2,865	2,080	3,189
Office related supplies	1,900	356	1,751
Membership fees	2,300	1,540	1,854
General advertising	86,300	9,290	26,437
Freight and customs	2,000	658	979
Telephone	11,000	6,109	7,137
Facilities rentals	22,643	9,434	22,643
Computer supplies	2,500	429	1,908
Student related	10,000	-	-
Minor equipment and tools	1,000	1,981	3,948
Minor computer equipment	6,200	5,829	4,904
Materials and supplies	6,000	4,189	3,938
	<u>\$ 1,415,242</u>	<u>\$ 980,269</u>	<u>\$ 1,077,113</u>

College of the North Atlantic Summary of Expenditures

Year Ended March 31, 2019, with comparative information for 2018

	Original 2019 Budget (Note 15)	2019	2018
Salaries and benefits	\$ 99,492,220	\$ 94,953,691	\$ 100,965,172
Professional development	332,276	217,821	358,106
Employee recognition and wellness	17,335	17,692	17,755
Professional fees	1,048,299	1,503,651	1,230,412
Travel	1,413,575	1,372,085	1,170,411
Recruitment and relocation	150,000	38,591	29,679
Insurance	278,000	247,813	266,114
Bank charges	213,300	189,776	178,999
Photocopying/printing	715,038	582,291	660,495
Office related supplies	453,226	343,080	369,124
Membership fees	126,522	92,198	82,261
General advertising	768,885	432,340	541,363
Doubtful receivables	69,000	101,874	54,505
Freight and customs	258,270	225,520	324,195
Telephone	467,730	738,517	696,852
Utilities	1,197,805	1,562,560	1,399,257
Repairs and maintenance	1,606,626	1,691,811	1,936,004
Vehicle operations	571,963	571,600	563,503
Equipment rentals	90,309	294,216	216,994
Facilities rentals	254,754	261,813	230,255
Protective clothing	77,008	52,274	67,961
Amortization	5,716,710	5,899,459	5,719,513
Food cost	819,130	646,094	734,880
Laundry and drycleaning	24,225	18,306	13,749
Textbooks and supplies	1,913,754	1,796,642	1,597,384
Computer supplies	2,031,194	2,226,004	2,193,741
Contracted services	1,815,412	1,818,068	1,515,597
Educational materials	780,089	244,380	251,688
Daycare operations	110,000	89,628	83,501
Student related	1,032,368	1,158,089	1,354,832
Minor equipment and tools	424,053	779,930	850,837
Minor computer equipment	206,514	394,337	330,683
Materials and supplies	3,947,668	2,958,194	2,240,523
	<u>\$ 128,423,259</u>	<u>\$ 123,520,345</u>	<u>\$ 128,246,345</u>