

NEWFOUNDLAND AND LABRADOR
ARTS COUNCIL

FINANCIAL STATEMENTS

MARCH 31, 2021

Management's Report

Management's Responsibility for the Newfoundland and Labrador Arts Council Financial Statements

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

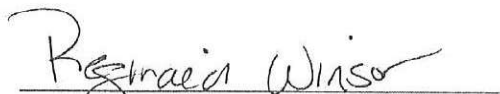
Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that transactions are properly authorized, assets are safeguarded and liabilities are recognized.

Furthermore, management is responsible for making sure transactions comply with relevant policies and authorities and are properly recorded to produce reliable financial information.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews external audited financial statements yearly.

The Auditor General conducts an independent audit of the annual financial statements of the Council, in accordance with Canadian generally accepted auditing standards, in order to express an opinion thereon. The Auditor General has full and free access to financial management of the Newfoundland and Labrador Arts Council.

On behalf of the Newfoundland and Labrador Arts Council.



Reginald Winsor
Executive Director



OFFICE OF THE AUDITOR GENERAL
NEWFOUNDLAND AND LABRADOR

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Newfoundland and Labrador Arts Council
St. John's, Newfoundland and Labrador

Opinion

I have audited the financial statements of the Newfoundland and Labrador Arts Council (the Council), which comprise the statement of financial position as at March 31, 2021, and the statements of operations, change in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Council as at March 31, 2021, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Council in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial statements and my auditor's report thereon. The annual report is expected to be made available to me after the date of this auditor's report.

My opinion on the financial statements does not cover the other information and I will not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated. When I read the annual report, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance.

Independent Auditor's Report (cont.)

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

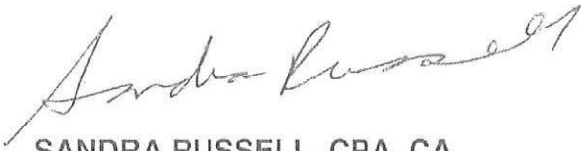
As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Independent Auditor's Report (cont.)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



SANDRA RUSSELL, CPA, CA
Deputy Auditor General

June 30, 2021

St. John's, Newfoundland and Labrador

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
STATEMENT OF FINANCIAL POSITION
As at March 31

2021

2020

FINANCIAL ASSETS

Cash	\$ 1,070,749	\$ 85,687
Accounts receivable (Note 3)	11,312	72,232
Portfolio investments (Note 4)	-	95,000
	<u>1,082,061</u>	<u>252,919</u>

LIABILITIES

Accounts payable and accrued liabilities (Note 5)	233,690	102,172
Deferred revenue (Note 6)	96,262	11,658
	<u>329,952</u>	<u>113,830</u>

Net financial assets 752,109 139,089

NON-FINANCIAL ASSETS

Tangible capital assets (Note 8)	3,511	18,774
Prepaid expenses	1,250	1,867
Arts Fund (Note 9)	50,381	50,381
	<u>55,142</u>	<u>71,022</u>

Accumulated surplus \$ 807,251 \$ 210,111

Contingent liability (Note 14)

The accompanying notes are an integral part of these financial statements.

Signed on behalf of the Council:



Chairperson



Member

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
STATEMENT OF OPERATIONS
For the Year Ended March 31

	2021 Budget	2021 Actual	2020 Actual
	(Note 16)		
REVENUES			
Province of Newfoundland and Labrador			
Grants	\$ 3,936,600	\$ 4,136,600	\$ 3,136,600
Projects (Note 10)	256,158	49,896	219,558
Interest revenue	20,000	19,596	20,274
Donations revenue	-	3,142	-
Other revenue	-	19,709	14,568
	<u>4,212,758</u>	<u>4,228,943</u>	<u>3,391,000</u>
EXPENSES (Note 11)			
Grants			
Annual Operating	300,000	206,364	250,000
Community Arts	100,000	71,723	75,000
Professional Artists Travel Fund grants	100,000	14,076	33,736
Professional Project Grants Program	1,300,000	1,175,358	1,013,267
Sustaining Program for Professional Arts Organizations	1,250,000	1,243,500	1,019,000
	<u>3,050,000</u>	<u>2,711,021</u>	<u>2,391,003</u>
Projects (Note 12)	762,658	406,527	493,894
Operating expenses (Note 13)	559,830	514,255	535,943
	<u>4,372,488</u>	<u>3,631,803</u>	<u>3,420,840</u>
Annual surplus (deficit)	(159,730)	597,140	(29,840)
Accumulated surplus, beginning of year	210,111	210,111	239,951
Accumulated surplus, end of year	\$ 50,381	\$ 807,251	\$ 210,111

The accompanying notes are an integral part of these financial statements.

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended March 31

	2021 Budget	2021 Actual	2020 Actual
(Note 16)			
Annual surplus (deficit)	\$ (159,730)	\$ 597,140	\$ (29,840)
Tangible capital assets			
Acquisition of tangible capital assets	5,000	(3,511)	-
Amortization of tangible capital assets	18,774	18,774	19,347
	<u>23,774</u>	<u>15,263</u>	<u>19,347</u>
Prepaid expenses			
Acquisition of prepaid expenses	-	(1,250)	(1,867)
Use of prepaid expenses	600	1,867	1,966
	<u>600</u>	<u>617</u>	<u>99</u>
Arts Fund	<u>-</u>	<u>-</u>	<u>-</u>
Increase (decrease) in net financial assets	(135,356)	613,020	(10,394)
Net financial assets, beginning of year	139,089	139,089	149,483
Net financial assets, end of year	\$ 3,733	\$ 752,109	\$ 139,089

The accompanying notes are an integral part of these financial statements.

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
STATEMENT OF CASH FLOWS
For the Year Ended March 31

2021

2020

Operating transactions

Annual surplus (deficit)	\$ 597,140	\$ (29,840)
Adjustment for non-cash items		
Amortization of tangible capital assets	18,774	19,347
	<u>615,914</u>	<u>(10,493)</u>
Change in non-cash operating items		
Accounts receivable	60,920	(43,426)
Accounts payable and accrued liabilities	131,518	(16,345)
Deferred revenue	84,604	192
Prepaid expenses	617	99
	<u>893,573</u>	<u>(69,973)</u>

Capital transactions

Purchase of tangible capital assets	(3,511)	-
	<u>(3,511)</u>	<u>-</u>

Investing transactions

Purchase of portfolio investments	(1,400,000)	(2,000,000)
Redemption of portfolio investments	1,495,000	2,005,000
	<u>95,000</u>	<u>5,000</u>
Cash provided from investing transactions	95,000	5,000
Increase (decrease) in cash	985,062	(64,973)
Cash, beginning of year	85,687	150,660
Cash, end of year	\$ 1,070,749	\$ 85,687

The accompanying notes are an integral part of these financial statements.

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
March 31, 2021

1. Nature of operations

The Newfoundland and Labrador Arts Council (the Council) operates under the authority of the Arts Council Act of the Province of Newfoundland and Labrador. The Council has the responsibility of fostering and promoting the study and enjoyment of and the production of works in the arts. The Council consists of eight members appointed by the Lieutenant-Governor in Council.

The Council is a Crown entity of the Province of Newfoundland and Labrador and as such is not subject to Provincial or Federal income taxes.

2. Summary of significant accounting policies

(a) Basis of accounting

The Council is classified as an Other Government Organization as defined by Canadian public sector accounting standards (CPSAS). These financial statements are prepared by management in accordance with CPSAS for provincial reporting entities established by the Canadian Public Sector Accounting Board (PSAB). The Council does not prepare a statement of remeasurement gains and losses as the Council does not enter into relevant transactions or circumstances that are being addressed by the statement. Outlined below are the significant accounting policies followed.

(b) Cash

Cash includes cash in bank, less any amount restricted for the Arts Fund.

(c) Financial instruments

The Council's financial instruments recognized on the statement of financial position consist of cash, accounts receivable, portfolio investments and accounts payable and accrued liabilities. The Council generally recognizes a financial instrument when it enters into a contract which creates a financial asset or financial liability. Financial assets and financial liabilities are initially measured at cost, which is the fair value at the time of acquisition.

The Council subsequently measures all of its financial assets and financial liabilities at cost. Financial assets measured at cost include cash, accounts receivable and portfolio investments. Financial liabilities measured at cost include accounts payable and accrued liabilities.

The carrying value of cash, accounts receivable, portfolio investments and accounts payable and accrued liabilities approximate fair value due to their nature and/or the short term maturity associated with these instruments.

Interest attributable to the financial instruments is reported in the statement of operations.

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
March 31, 2021

2. Summary of significant accounting policies (cont.)

(d) Employee future benefits

The Council and its employees are subject to the Public Service Pensions Act, 2019. Employee contributions are matched by the Council and then remitted to Provident¹⁰ from which pensions will be paid to employees when they retire. This pension plan is a multi-employer defined benefit plan, providing a pension on retirement based on the member's age at retirement, length of service and the average of their best six years of earnings for service on or after January 1, 2015, and, for service before January 1, 2015, the higher of the average of the frozen best 5 years of earnings up to January 1, 2015, or the average of the best 6 years of earnings for all service.

The contributions of the Council to the plan are recorded as an expense for the year.

(e) Tangible capital assets

All tangible capital assets are recorded at cost at the time of acquisition, which includes amounts that are directly related to the acquisition of the assets.

The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as shown:

Office equipment	5 years
Computer equipment	3 years
Computer software	3 years

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Council's ability to provide services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for as expenses in the statement of operations.

Minor tangible capital asset purchases are charged to operations in the year of acquisition.

(f) Prepaid expenses

Prepaid expenses are charged to the expense over the periods expected to benefit from it.

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
March 31, 2021

2. Summary of significant accounting policies (cont.)

(g) Revenues

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

The Council recognizes government transfers as revenues when the transfer is authorized and any eligibility criteria are met, except when and to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability.

Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled. Government transfers consist of funding from the Province of Newfoundland and Labrador.

(h) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is recorded as an expense in that year.

Transfers, which include grants and awards, are recorded as expenses when eligibility criteria are met and the transfer is authorized.

(i) Measurement uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenues and expenses during the period. An item requiring the use of significant estimates is the useful life of tangible capital assets.

Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
 March 31, 2021

3. Accounts receivable

	<u>2021</u>	<u>2020</u>
Harmonized sales tax receivable	\$ 11,312	\$ 37,232
Trade accounts receivable	-	35,000
	<u>\$ 11,312</u>	<u>\$ 72,232</u>

There is no allowance for doubtful accounts since all amounts are considered collectible.

4. Portfolio investments

	<u>2021</u>	<u>2020</u>
Portfolio investments, at cost	\$ -	\$ 95,000
Portfolio investments, at market	\$ -	\$ 95,000

5. Accounts payable and accrued liabilities

	<u>2021</u>	<u>2020</u>
Trade accounts payable	\$ 188,660	\$ 68,764
Accrued employee benefits	45,030	33,408
	<u>\$ 233,690</u>	<u>\$ 102,172</u>

6. Deferred revenue

	<u>2021</u>	<u>2020</u>
Equinor Arts Smarts	\$ 20,000	\$ -
Culture Connection School Touring	70,000	-
Winterset Award	5,762	11,658
Rhonda Payne Award	500	-
	<u>\$ 96,262</u>	<u>\$ 11,658</u>

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
March 31, 2021

7. Employee future benefits

Public Service Pension Plan

The Council and its employees contribute to the Public Service Pension Plan in accordance with the Public Service Pensions Act, 2019 (the Act). The Plan is administered by Provident¹⁰, including payment of pension benefits to employees to whom the Act applies.

The Plan provides a pension to employees based on their length of service and rates of pay. The maximum contribution rate for eligible employees is 11.85% (2020 - 11.85%). The Council's contributions equal the employee contributions of the Plan. Total pension expense for the Council for the year ended March 31, 2021 was \$33,766 (2020 - \$33,588).

8. Tangible capital assets

	Computer Software	Office equipment	Computer equipment	Total
Cost				
Balance, March 31, 2020	\$ 44,992	\$ 31,014	\$ 11,173	\$ 87,179
Acquisition of tangible capital assets	-	-	3,511	3,511
Balance, March 31, 2021	44,992	31,014	14,684	90,690
Accumulated amortization				
Balance, March 31, 2020	29,994	29,681	8,730	68,405
Amortization expense	14,998	1,333	2,443	18,774
Balance, March 31, 2021	44,992	31,014	11,173	87,179
Net book value, March 31, 2021	\$ -	\$ -	\$ 3,511	\$ 3,511
Net book value, March 31, 2020	\$ 14,998	\$ 1,333	\$ 2,443	\$ 18,774

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
March 31, 2021

9. Arts Fund

The Arts Fund was created pursuant to Section 9 of the Arts Council Act. The principal of the Fund is to be kept intact and is comprised of monies received from the Consolidated Revenue Fund of the Province of Newfoundland and Labrador and from gifts and bequests received without terms. The principal portion of the Fund is included in non-financial assets as these funds are restricted and are not available for use for operations or capital purchases. The interest earned on the invested principal may be disbursed, at the discretion of the Council, to foster and promote the study, enjoyment and production of works in the arts. The accumulated interest earned on the restricted funds is held as a designated asset until it is withdrawn. For the year ended March 31, 2021, \$819 (2020 - \$821) was earned through investment of the Fund and is included with interest revenue.

	<u>2021</u>	<u>2020</u>
Restricted funds		
Province of Newfoundland and Labrador	\$ 40,000	\$ 40,000
Gifts and bequests as per Section 12 (2) of the Arts Council Act	10,381	10,381
	<u>\$ 50,381</u>	<u>\$ 50,381</u>

At March 31, 2021, the restricted funds consisted of a Guaranteed Investment Certificate (GIC) in the amount of \$50,381 (2020 - GIC of \$50,381).

Accumulated interest on restricted funds

Accumulated interest, beginning of year	\$ -	\$ -
Interest earned	819	821
Interest allocated for operations	(819)	(821)
	<u>\$ -</u>	<u>\$ -</u>

10. Revenues - Projects

	<u>2021</u> <u>Budget</u> <u>(Note 16)</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
APAF Symposium	\$ -	\$ -	\$ 168,718
Winterset Award	31,658	25,896	25,840
Arts awards	3,500	3,500	3,500
Arts in Education	220,000	20,000	20,000
Rhonda Payne Award	500	500	500
Larry Jackson Award	500	-	1,000
	<u>\$ 256,158</u>	<u>\$ 49,896</u>	<u>\$ 219,558</u>

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
 March 31, 2021

11. Expenses by object

	<u>2021</u> <u>Budget</u> (Note 16)	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
Grants and awards	\$ 3,711,000	\$ 3,066,041	\$ 2,647,203
Salaries and employee benefits	424,000	418,203	411,266
Purchased services	138,714	84,509	257,903
Travel	35,000	3,766	41,603
Professional services	25,000	20,421	27,688
Amortization	18,774	18,774	19,347
Telephone	20,000	20,089	15,830
	<u>\$ 4,372,488</u>	<u>\$ 3,631,803</u>	<u>\$ 3,420,840</u>

For the year ended March 31, 2021, the Council's actual expenses did not exceed its legislated expense limit.

12. Expenses – Projects

	<u>2021</u> <u>Budget</u> (Note 16)	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
APAF - Symposium	\$ -	\$ -	\$ 218,647
Arts awards	50,000	17,031	27,707
Arts smarts	135,000	144,570	145,200
Indigenous Outreach	40,000	15,150	-
Larry Jackson Award	500	-	1,000
Rhonda Payne Award	500	500	500
School Touring Program	75,000	77,300	75,000
Winterset Award	31,658	25,896	25,840
2020 Arts NL Website	20,000	8,580	-
Art in the Time of COVID Fund	120,000	117,500	-
Indigenous Arts Funding Program	145,000	-	-
Equity/Refugee/Newcomer Program	145,000	-	-
	<u>\$ 762,658</u>	<u>\$ 406,527</u>	<u>\$ 493,894</u>

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
March 31, 2021

13. Operating expenses

	<u>2021</u> <u>Budget</u> (Note 16)	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
Amortization	\$ 18,774	\$ 18,774	\$ 19,347
Legal fees	-	410	-
Miscellaneous	27,956	23,469	21,715
Office and postage	9,100	9,533	7,569
Project evaluating fees	25,000	20,011	27,688
Salaries and employee benefits	424,000	418,203	411,266
Telephone	20,000	20,089	15,830
Travel and Council meetings	35,000	3,766	32,528
	<u>\$ 559,830</u>	<u>\$ 514,255</u>	<u>\$ 535,943</u>

14. Contingent liability

A Statement of Claim has been served on the Council by an applicant related to the loss of grant funding. The Council has filed a defense. This claim has not progressed far enough to enable the formation of a definite opinion as to its outcome. Therefore, the likelihood and the amount of loss to the Council is not determinable at this time.

15. Financial risk management

The Council recognizes the importance of managing significant risks and this includes oversight designed to reduce the risks identified to an appropriate threshold. The risks that the Council is exposed to through its financial instruments are credit risk, liquidity risk and market risk. There was no significant change in the Council's exposure to these risks or its processes for managing these risks from the prior year.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Council's main exposure to credit risk relates to cash, portfolio investments and accounts receivable. The Council's maximum exposure to credit risk is the carrying amounts of these financial instruments. The Council is not exposed to significant credit risk with its cash or portfolio investments because these financial instrument are held with a Chartered Bank. The Council is not exposed to significant credit risk related to its accounts receivable as these amounts are primarily due from the Government of Canada. Accordingly, there is no allowance for doubtful accounts.

NEWFOUNDLAND AND LABRADOR ARTS COUNCIL
NOTES TO FINANCIAL STATEMENTS
March 31, 2021

15. Financial risk management (cont.)

Liquidity risk

Liquidity risk is the risk that the Council will be unable to meet its financial liabilities. The Council's exposure to liquidity risk relates mainly to its accounts payable and accrued liabilities. The Council manages liquidity risk by monitoring its cash flows and ensuring that it has sufficient resources available to meet its financial liabilities.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency (foreign exchange) risk, interest rate risk and other price risk. The Council is not exposed to significant foreign exchange or other price risk. The Council is not exposed to significant interest rate risk related to its portfolio investments because these investments have fixed rates and fixed values at maturity.

16. Budgeted figures

Budgeted figures, which have been prepared primarily on a cash basis, are provided for comparison purposes and have been derived from the estimates approved by the Council.

17. Related party transactions

The Council leases office space from the Province of Newfoundland and Labrador at an annual rate of \$1.

18. Non-financial assets

The recognition and measurement of non-financial assets, other than the restricted assets of the Arts Fund, is based on their service potential. These assets will not provide resources to discharge liabilities of the Council. For these non-financial assets, the future economic benefit consists of their capacity to render service to further the Council's objectives. The restricted assets of the Arts Fund are not available to provide resources to discharge the liabilities of the Council as outlined in Note 9.