

Wage Differential Request

Management Employee Wage Differential Information:

Employee Name	Employee ID	Official Position Title	Classification Rate of Pay	PCN	Department	Effective Date of Wage Diff

All Positions Reporting to Manager which Trigger the Wage Differential:

PCN	Incumbent	Employee ID	Official Position Title	Classification Rate of Pay

*Should you require more space than is provided, please attach additional direct reports.

Departmental Verifications

A. The following signatures verify and confirm that this is accurate and **errors could result in overpayments**. Should there be a change in the reporting relationship or salaries associated with this wage differential resulting in the need for the wage differential to stop or be changed, please notify the HR Client Service Centre.

Requested by/Departmental contact: _____ Departmental contact phone number: _____ Date: _____

Immediate Manager's Name: _____ Immediate Manager's Signature: _____ Date: _____

Director Name: _____ Director Signature: _____ Date: _____

Send to HRS Service Centre at [HRClient ServiceCentre@gov.nl.ca](mailto:HRClientServiceCentre@gov.nl.ca)

CC: Management employee requiring wage differential

To be completed by HRS Service Centre, HR Consultant:

Organizational structure confirmed:

All positions are officially classified:

Confirm effective date:

Not red Circled unless as a result of JES:

Verified by Human Resource Consultant Name: _____ Signature: _____ Date: _____

Send to Central Payroll