

**Provincial Agrifoods Assistance Program
Agriculture Infrastructure Application
2024-2025**

**All applications and supporting documentation must be submitted to
the PAAP Program Manager by email at:
PAAP@gov.nl.ca**

Late applications will be accepted and only considered subject
to the availability of program funding.

The Department of Fisheries, Forestry and Agriculture is committed to protecting personal information. The personal information requested is being collected in accordance with section 61(c) of the Access to Information and Protection of Privacy Act, 2015, (ATIPPA, 2015) and will be used for the purpose of administering the Provincial Agrifoods Assistance Program. It will not be used for any other purposes unless authorized under the ATIPPA, 2015.

For further information please contact:
Program Manager
Provincial Agrifoods Assistance Program
Department of Fisheries, Forestry and Agriculture
paap@gov.nl.ca
709-637-2096



Agriculture Infrastructure Application Form

Section I:

Name of Individual or Legal Entity: _____

Farm Name: _____

Farm Location: _____

Contact Person: _____

Mailing Address: _____

Postal Code: _____

Email address: _____

Phone Number: _____ Cell Number: _____

This section must be completed in order to receive payments.

1. Please **check** your type of agribusiness below:

Sole Proprietorship

Partnership (provide names of partners and percentage of ownership)

	%
	%
	%
	%

Corporation (provide name of each shareholder and percentage of ownership)

	%
	%
	%
	%
	%
	%

2. For those sole proprietors/partners/shareholders listed above, please provide the names of any other companies in which they have shares and indicate the percentage of ownership. This information is required for the related parties policy.

Shareholder_____	Company Name _____	% _____
Shareholder_____	Company Name _____	% _____
Shareholder_____	Company Name _____	% _____
Shareholder_____	Company Name _____	% _____
Shareholder_____	Company Name _____	% _____
Shareholder_____	Company Name _____	% _____

3. For those shareholders/partners listed above, please identify agribusinesses owned/co-owned by spouses of the shareholders/partners and indicate the percentage of ownership. This information is required for the related parties' policy.

Spouse_____	Agribusiness _____	% _____
Spouse_____	Agribusiness _____	% _____
Spouse_____	Agribusiness _____	% _____
Spouse_____	Agribusiness _____	% _____
Spouse_____	Agribusiness _____	% _____
Spouse_____	Agribusiness _____	% _____

- Other (If a co-operative, provide list of members)

4. Have you or your partner or any of your companies had a loan or other debt written off by the Government of Newfoundland and Labrador in the past six years?

_____.

If Yes, please include details with your application.

5. How many years have you been farming? _____

Section II: Land Use

1. Please complete the table below for **all** land in production and/or available to you (land that is owned, leased, or rented) in 2023 and 2024.

Crop	Number of Acres in Production		Yield/Acre (bales, lbs, kgs, tonnes)		Crop Sales (\$)	
	2023 Actual	2024 Projected	2023 Actual	2024 Projected	2023 Actual	2024 Projected
Bare Soil/Fallow						
Undeveloped but suitable						
Undeveloped and not suitable						

2. Please provide list of available agriculture land that is owned, leased or rented.

Land Title Reference Number	Indicate if Grant or Lease or Rented Land	Size of Property (Acres)	Number of Acres Cleared and Enhanced	Number of Acres Of Bare Soil or Fallow	Number of Acres Undeveloped But Suitable	Number of Acres Undeveloped But Not Suitable

3. Please provide details on greenhouse space utilized in 2023 and projected for 2024.

Crop Type	2023 Sq. ft.	2024 Sq. ft.

4. Please provide details on herd/flock size in 2023 and projected in 2024:

Livestock/Poultry Type	2023		2024	
	Number of breeding stock	Number of market animals	Number of breeding stock	Number of market animals

5. Are you producing livestock/poultry for human consumption? Yes. No.

If yes, please identify the name and address of the provincial/federal facility where the livestock/poultry are slaughtered.

Section III:

1. Please check (√) in the box the program objective(s) your project addresses:

<input type="checkbox"/> Support On Farm Diversification and Commercialization	<input type="checkbox"/> Increase Secondary and Value-added Processing	<input type="checkbox"/> Advance Adoption of Technology
<input type="checkbox"/> Support Environmental Stewardship and Climate Change Mitigation and Adaption	<input type="checkbox"/> Develop New Agricultural Land	<input type="checkbox"/> Support and Enhance Regional Pastures
<input type="checkbox"/> Address an Identified Need of the Farm and/or Agrifoods Industry	<input type="checkbox"/> Improve the Profitability of the Farm(s)	<input type="checkbox"/> Enhance Farm Productivity and Efficiencies
<input type="checkbox"/> Increase Farm Sales	<input type="checkbox"/> Improve Economic Viability of the Agriculture and Agrifoods Industry	<input type="checkbox"/> Enhance the Competitive Capability of the Agriculture and Agrifoods Industry
<input type="checkbox"/> Develop New Market Opportunities	<input type="checkbox"/> Improve Food Safety Practices	<input type="checkbox"/> Support Adoption of Labour Saving Technology
<input type="checkbox"/> Enhance Vegetable Storage Capacity		

2. Provide a detailed description of your project and how it meets the needs of your operation.

3. Quantify the growth that you expect to achieve as a result of completing this project.
(i.e. Increase sales by X units = \$Y)

4. Explain how this agriculture and infrastructure project will address the program objectives and contribute to Newfoundland and Labrador’s food self-sufficiency, secondary processing, and/or agricultural growth.

Section IV:

Please itemize project expenses below: **(Do not include HST costs)**

Equipment Purchase:	Equipment Cost	Freight
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Cost

Building Construction:	_____
Site Development:	_____
Other: _____	_____
Other: _____	_____
Other: _____	_____
Other: _____	_____
Third Party Labour:	_____

Total Project Costs: _____

Please complete the funding request detailing all sources of funds:

Total Project Cost:	_____
PAAP Request (max. 50%)	_____
Other Government Program Funding:	_____
Proponent Contribution:	_____

**** Price quotes for buildings, site development and equipment purchases must be attached, otherwise the application will be considered incomplete. ****

Section V:

1. Please provide details on the following for all projects involving construction of a physical structure.

Physical structure is defined as building construction, building modifications or improvements, greenhouse and infrastructure, and site development.

Funding is not provided for physical structure activities on rented land.

Is the proposed activity on agriculture leased land? Check one: Yes or No

If yes, please list the lease #(s) on which the proposed activity will occur and the name of legal title holder of the lease.

Lease Number: _____ Identify legal title holder of lease: _____
Lease Number: _____ Identify legal title holder of lease: _____
Lease Number: _____ Identify legal title holder of lease: _____
Lease Number: _____ Identify legal title holder of lease: _____

Please attach a FULL copy of the agriculture land lease(s) to your application.

Is the proposed activity on granted or deeded land? Check one: Yes or No

If yes, please list the grant or deed #(s) on which the proposed activity will occur and the name of legal title holder of the land.

Grant - Volume # _____ Folio #: _____ Identify legal title holder of the land: _____
Grant - Volume # _____ Folio #: _____ Identify legal title holder of the land: _____
Grant - Volume # _____ Folio #: _____ Identify legal title holder of the land: _____
Grant - Volume # _____ Folio #: _____ Identify legal title holder of the land: _____

Please attach a FULL copy of the grant(s) or deed(s) to your application.

Section VI: Farm Map

** You must include with your application a farm map, survey, or Google Earth image map indicating the location of the proposed physical structures.

All building locations must be located within the property boundaries of the leases, grants or deeds. Any activities outside the property boundaries will not be eligible for funding reimbursement.

Section VII: Floor Plan of Building

Indicate the size and dimensions of any buildings or other physical structures that you are applying for in this application. Building floor plans should include room dimensions and purpose and the placement of all walls, doors, windows and plumbing.

Land Reference Number: _____

A large, empty rectangular box with a thin black border, intended for the applicant to draw a floor plan of the building. The box is currently blank.

Your application must be completed in full and submitted to the PAAP Program Manager at the Department of Fisheries, Forestry and Agriculture.

Payments made by the department are subject to the right of government, under the Financial Administration Act, to offset any amounts owing to it by the applicant. Additionally, the amount of assistance made available to you under this program may be released as public information under the Access to Information and Protection of Privacy Act.

I agree/understand/acknowledge that information provided in this application and supporting documents may be released under the Access to Information and Protection of Privacy Act.

I certify that the information provided in this document and accompanying documents are complete and accurate.

Applicant's Signature

Date

Applicant's Signature

Date

Applicant's Signature

Date

Can the information provided with this application be used by the Department of Fisheries, Forestry and Agriculture to develop cost of production studies for the Newfoundland and Labrador agriculture industry? Please check box below.

- Yes.
- No.
- I would like to be contacted with additional information.

I/we permit the sharing of my/our mail and email address with the Newfoundland and Labrador Federation of Agriculture in order to receive industry news and updates.

- Yes.
- No.

Please complete the required sections of the application and attach:

- Statement of Farming Activity T-2042 form for non-Agristability/AgrilInvest participants; or
- T-1273 Statement A-Harmonized AgriStability and AgrilInvest Program Information and Statement of Farming Activity for Individuals; or
- 2021 or 2022 Harmonized Statement A-for Corporations/Co-operatives and Special Individuals; or
- For incorporated entities, financial statements prepared by a licensed public accountant for your most recent complete year are required. If internally prepared statements are submitted, they must be supported by the Corporate Income Tax form, T2, or applicable AgrilInvest/AgriStability Program Information forms.
- Applicants may be required to provide verification of farm sales from the Canada Revenue Agency as supporting documentation for their application.
- Applicants seeking to be approved as a New Entrant must submit the **New Entrant Information Form** in addition to the Agriculture Infrastructure application form.

Agriculture Infrastructure Application Checklist

Before you submit your **2024-25** Agriculture Infrastructure application, please check the following list of questions to make sure all of the required documentation is included.

Please check (√) in the box a **yes** or **no** for the following questions.

Is the application signed and signatures dated as per page 10?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Did you attach proof of sales documentation such as financial statements, T-2042 Statement of Farming Activities or Corporate T2 Form as per page 11?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Did you attach ALL pages of your documents to show proof of land title as per page 8?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Did you include a diagram to show design and size of buildings as per page 9?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Did you include a farm map to show location of the proposed new building on your farm as per page 9?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Did you attach price quotes as per page 7?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If a New Entrant, did you attach the New Entrant Information Form?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If a Regional Pasture, did you attach the Pasture Information Form and the License to Occupy?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Applications that are submitted and deemed to be incomplete will be automatically returned to the applicant and will not be considered for funding.

Please return this checklist with your 2024-25 Agriculture Infrastructure Application