

# Sustainable Canadian Agricultural Partnership

Competitive. Innovative. Resilient.

## Agriculture Research Program Application

Newfoundland and Labrador



**All applications and supporting documentation must be submitted to:**

Attn: Sustainable Canadian Agricultural Partnership  
Department of Fisheries, Forestry and Agriculture  
Agriculture Business Development Division

P.O. Box 2006

Corner Brook, NL A2H 6J8

**Email:** [SCAP@gov.nl.ca](mailto:SCAP@gov.nl.ca)

This application is subject to change from time to time without notice. Consult our website at [www.gov.nl.ca/ffa](http://www.gov.nl.ca/ffa) for the most up-to-date information or contact us by phone at 709-637-2378 or by email at [SCAP@gov.nl.ca](mailto:SCAP@gov.nl.ca).

Legal Name of Applicant	Contact Name	CRA Business Number (Mandatory)
Agri-Business/Farm Name (if applicable)	Agri-Business/Farm Location(s) <input type="checkbox"/> Same as Mailing Address	<input type="checkbox"/> New Entrant Years operating: _____ <input type="checkbox"/> Business Plan attached <input type="checkbox"/> Business Plan on file  Refer to Sustainable CAP Program Guide for information on New Entrant requirements
Mailing Address	Provincial Electoral District of Farm	
E-mail	Phone Number	Cell Number
<input type="checkbox"/> I/we permit the sharing of my/our address and email address with the Newfoundland and Labrador Federation of Agriculture in order to receive industry news and updates.		
<b>Please indicate your agri-business type below</b>		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Legislative Body	<input type="checkbox"/> Industry Association
<input type="checkbox"/> Other (Specify)		
<input type="checkbox"/> Partnership – Provide names, addresses and percentage of ownership		
Name		%
Address		
Name		%
Address		
Name		%
Address		
<input type="checkbox"/> Corporation		
Please complete name, address and percentage of ownership for each shareholder		
Name		%
Address		
Name		%
Address		
Name		%
Address		
Provide the names and addresses of any business entities in which sole proprietors / partners / shareholders / spouses have ownership		
Name -		Company Name -
Address		
Name -		Company Name -
Address		
Name -		Company Name -
Address		
Notes:		
<input type="checkbox"/> Cooperative – provide names of cooperative members below:		

How many years have you been farming/operating your agri-business? _____ <input type="checkbox"/> Not applicable	
Premise Identification Program Number _____ <input type="checkbox"/> Not applicable	
Date of Environmental Farm Plan (EFP) Update/Completion <b>DD / MM / YYYY</b> <input type="checkbox"/> Not applicable	
Are you, any shareholders, or spouses a current or former federal/provincial public office holder, or federal/provincial public servant? <input type="checkbox"/> No <input type="checkbox"/> Yes If Yes, refer to the Sustainable Canadian Agricultural Partnership Program Guide for Conflict of Interest Guidelines.	
Are you or any of your partners / shareholders in arrears with the Government of Newfoundland and Labrador? <input type="checkbox"/> No <input type="checkbox"/> Yes - include details with application	Have you or any of your partners / shareholders had a loan or other debt written off by the Government of Newfoundland and Labrador within the last 6 years? <input type="checkbox"/> No <input type="checkbox"/> Yes - include details with application
Are you at least 19 years of age? <input type="checkbox"/> No <input type="checkbox"/> Yes	Are you (the applicant) capable of entering into a contractual agreement with the Minister of Fisheries, Forestry and Agriculture? <input type="checkbox"/> No - include details with application <input type="checkbox"/> Yes
Is your farm/agri-business/company/organization majority owned (50% or more) by one or more of the following groups? Select all that apply. (Please note this information is for data collection only and will not influence the decision regarding the project)	
Indigenous person/peoples (Select all that apply) <input type="checkbox"/> First Nation(s) <input type="checkbox"/> Inuk/Inuit <input type="checkbox"/> Métis <input type="checkbox"/> Unknown/unsure	<input type="checkbox"/> Woman/Women
	<input type="checkbox"/> Youth (Age 19-40)
	<input type="checkbox"/> Not Applicable <sup>1</sup>
	<input type="checkbox"/> Decline to Identify
<sup>1</sup> Not applicable: A person that does not identify as Youth, Women and/or Indigenous Peoples, however, does choose to identify.	
<b>Provide a description of your farm, agri-business or organization:</b> Please include farm, agri-business or organization history, commodities produced, secondary processing activities, average annual gross business revenue and any future development plans.	

## Agriculture Research

The objective of the Agriculture Research Program is to provide support for creating opportunities to further improve the sustainability, resiliency, and competitiveness of the sector. Investment will focus on basic and applied research, knowledge and technology transfer activities, supporting the development of highly qualified personnel, pilot projects, and on-farm and post-farm demonstration activities. **Please consult the Sustainable CAP Program Guide pages 25-27 for information relevant to this application.**

Indicate which of the following describes your proposed project:

Development of Highly Qualified Personnel	Innovation Forum or Research Conference
Basic and/or Applied Research	Agricultural Research and Knowledge Transfer for Indigenous peoples
Climate Change Research	On-farm Demonstrations
Post-farm Demonstrations	Other

For **Agriculture Research**, you must include a copy of your research proposal, budget and supporting documentation.

Select any of the following groups who will directly benefit<sup>2</sup> from the project's activities. Select all that apply. (Please note this information is for data collection only and will not influence the decision regarding the project):

Indigenous person/peoples (Select all that apply) <input type="checkbox"/> First Nation(s) <input type="checkbox"/> Inuk/Inuit <input type="checkbox"/> Métis <input type="checkbox"/> Unknown/unsure	<input type="checkbox"/> Woman/Women
	<input type="checkbox"/> Youth (Age 19-40)
	<input type="checkbox"/> Not Applicable <sup>3</sup>
	<input type="checkbox"/> Decline to Identify

<sup>2</sup> Direct benefit: Includes those who are expected to receive direct benefits from the project activities. For example, those who receive training or a service, or those who attend a workshop or event. It would not include the funding recipients themselves.

<sup>3</sup> Not applicable: A person that does not identify as Youth, Women and/or Indigenous Peoples, however, does choose to identify.

Please indicate the **location** where the project will be taking place (municipality or local service district):

Please identify any collaborators that will be involved with this project:

Please indicate the number of Highly Qualified Personnel such as graduate, doctoral and post-doctoral students that will be working on this project:

**Project Description:** To apply for funds towards **Agriculture Research**, please provide the details of your proposed project and how it meets the objectives and eligible activities of the program. Describe the benefit to the Newfoundland and Labrador agriculture, agri-foods and agri-products sector and how it will further improve the sustainability, resiliency, and competitiveness of the sector. Please indicate if this is a joint project between industry and a post-secondary institution.

To **host a knowledge transfer and information sharing event**, please attach a proposal with an agenda/information package, list of exhibitors, speakers with biographies, location of the event, proposed budget with quotes and identify the target audience. Also include challenges, issues and/or opportunities addressed by the project; project activities and milestones; comments on the managerial ability and human resources and skills required to successfully complete the project; industry benefits of the project; and industry support.

Itemize estimated costs as they apply to your project (excluding HST).

<b>Agriculture Research Program Budget</b>		<b>Costs</b>
Travel Costs (meals, mileage and incidentals are paid at Provincial Treasury Board rates)		
Airfare		
Accommodations		
Meals		
Ground Transportation:	Car Rental	
	Fuel for Rental	
	Mileage (for use of personal vehicle)	
	Taxi Fares	
	Other Transportation	
Other (specify)		
Audio/Video Equipment Rental		
Registration Costs		
Speaker Costs		
Graduate Research		
Student Stipend		
Field Research Materials and Supplies		
Laboratory Services		
Student Travel and Accommodations		
Equipment and Machinery		
Infrastructure		
Other (specify)		

Other Funding Sources*	Amount	Approved	
		Yes	No

Project Funding Details	
Total Project Costs (A)	
Sustainable Canadian Agricultural Partnership Funding Request (B)	
Other Funding Sources (A-B) Please identify in the table at the left	

\*Itemize all Other Funding Sources (i.e.: Self, ACOA, FCC, chartered bank, etc.) as they apply to the project (do not include Sustainable Canadian Agricultural Partnership funding request).

## DECLARATION

Any payments made by the Department are subject to the right of Government, under the *Financial Administration Act*, to set off any amounts owing to it by the applicant. Under the authority of section 61(c) of the Access to Information and Protection of Privacy Act, 2015, personal information will be collected for the purpose of assessing the applicant's eligibility for funding under the Sustainable Canadian Agricultural Partnership in Newfoundland and Labrador. Information provided on this application may be used for other analysis within the Department of Fisheries, Forestry and Agriculture. Information provided may be shared with third parties for the purpose of project assessment, program audit and/or evaluation. For further information on privacy issues under the Sustainable Canadian Agricultural Partnership in Newfoundland and Labrador, please contact (709) 637-2378.

- I certify that the information provided in this document, its related application and any other supporting information, is accurate and complete.
- I certify that I am a Canadian citizen or have Permanent Canadian Resident Status, and that I am 19 years of age or older.

_____	_____	_____
Applicant Signature	Position	Date
_____	_____	_____
Co-Applicant Signature	Position	Date
_____	_____	_____
Co-Applicant Signature	Position	Date

To complete your application, please attach your most recent financial information as appropriate: Upon request, applicants may be required to provide Canada Revenue Agency Notice of Assessment.

### Sole Proprietorship or Partnership (required for all partners):

- Statement of Farming Activities (T2042) - for non-AgriStability/AgriInvest participants.
- Statement A – AgriStability and AgriInvest Programs Information and Statement of Farming Activities for Individuals (T1163 or T1273) - for AgriStability and AgriInvest participants.
- Statement B – AgriStability and AgriInvest Programs Information and Statement of Farming Activities for Additional Farming Operations (T1164 or T1274) - for AgriStability and AgriInvest participants.

### Incorporated Entities/Other:

- Financial Statements prepared by a licensed public accountant for your most recent complete year are required. If internally prepared statements are submitted, they must be supported by the Corporate Income Tax Form, T2, including the General Index of Financial Information (GIFI) or applicable AgriInvest/AgriStability Program Information forms.

Additional financial information/information to determine the viability of any project application may be required.