

Timber Sale Agreement (TSA) Application

Submit a completed and signed application to the address outlined in the TSA Request for Bids Information Package. Please provide any additional information to help support your application. Retain a copy for your records.

I am applying as a:

New Applicant

Current Commercial Permit Holder

TSA Identification Number: _____

Section 1. Applicant Information (All applicants complete this section)

Business Name (Legal): _____

Primary Contact: _____

Title: _____

Address: _____

Street / P.O. Box

City

Province

Postal Code

Business Phone: _____

Business Fax: _____

Cell Phone: _____

Email: _____

Business Type:

Corporation

Partnership

Proprietorship

CRA Business Number: _____

Is your business registered in Newfoundland and Labrador? YES NO

Company Number: _____

Number of Employees: Full Time/Permanent _____ Part Time/Temporary _____

Equipment to be used: _____

Do you have any outstanding fees or fines with the Province of Newfoundland & Labrador? YES NO

I am:

- A current commercial permit holder. ➔ Begin at Section 2
- A new applicant. ➔ Begin at Section 3

Section 2. Current Commercial Permit Holder Information (To be completed by current permit holders)

How long have you been a Commercial Permit holder? _____ Years

Current Commercial Permit Information:

Location	Permit No.	Softwood Allocation (m ³)	Hardwood Allocation (m ³)

Past Annual Production: Softwood: _____ m³ Hardwood: _____ m³

Are your return/royalty submissions up to date? YES NO

If **NO**, explain why: _____

Products Currently Produced _____

Current Product Market: _____

Section 3. TSA Bid Details (All applicants complete this section)

Advertised Volume: Softwood _____ m³ Hardwood _____ m³

Applicant Estimate: Softwood _____ m³ Hardwood _____ m³

Did you confirm your volume estimate? YES NO

If **YES**, please describe the method used:

Did you review the suggested Resource Access Plan (i.e. In-block access and main road access maps) located within the Tender Document?

YES NO

If **YES**, do you agree with the suggested Resource Access Plan? If not, please explain and/or provide a revised Resource Access Plan.

Did you evaluate the harvest area for any adverse harvesting conditions (i.e. ground conditions, slope, etc.)?

YES NO

Product(s) to be produced: _____

Projected Market: _____

Projected Employment: Full Time/Permanent: _____ Part Time/Temporary: _____

Contractor Bid on Total Standing Volume:
(Please indicate total dollar amount.) _____

Section 4. Timber to be Scaled (All applicants complete this section)

As per Forestry Act, Section 120, all timber cut for commercial purpose on Crown lands, public land or forest land shall be scaled by a timber scaler before being manufactured.

Did you employ or have access to a certified timber scaler? YES NO

If YES, Scaler Name: _____

Scaler Certificate Number: _____

Section 5. Environmental Management System (EMS) (All applicants complete this section)

All forestry operations administered by the Department of Fisheries and Land Resources must comply with the requirements of EMS certification. This includes forest access road construction and maintenance, harvesting operations, silviculture operations, and the insect and disease forest protection program.

Is your company willing to operate and comply with the requirements of the departments Environmental Management System? YES NO

Have any employees within your company completed the **EMS Awareness Standard Operating Procedures - Harvesting** training? YES NO

Is your company prepared to complete all required EMS training before commencing operations? YES NO

Section 6. Occupational Health and Safety (All applicants complete this section)

Workers and employers in Newfoundland & Labrador have responsibilities under the Occupational Health and Safety Act and Regulations with regards to workplace safety.

Does your company have an Occupational Health and Safety (OHS) program? YES NO

If NO, please provide a brief overview of how you plan to address OHS requirements.

Section 7. Supplemental Information

If you feel the information provided in this application does not adequately cover the full extent of your operations, please provide any additional information to help support your bid. This may include, additional business information, revised resource access plan, further details on proposed operations and potential harvesting scheduled.

Section 8. Applicant Declaration (All applicants complete this section)

I confirm the information given in this application is, to the best of my of my knowledge and ability, complete, true and correct. I acknowledge that failure to disclose relevant information may result in the cancelation of this application and any associated Commercial Cutting Permits.

I acknowledge that approval in part or all of this application does not commit the Government of Newfoundland and Labrador to providing financial assistance or any other Government sponsored programs or services. If approved, the Government of Newfoundland and Labrador may disclose your name and bid information as required *Freedom of Information Act*.

The Department of Fisheries and Land Resources reserves the right to approve, refuse or defer any, or all bids received.

Signature of Authorized Individual: _____

Name (please print): _____

Title: _____

Date: _____

The Department of Fisheries and Land Resources is committed to protecting personal information, which is being collected in accordance with section 61(c) of the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015) and will be used in the assessment of Timber Sale Agreement applications and administration of commercial cutting permits. It will not be used for any other purposes unless authorized under ATIPPA, 2015.

For Office Use Only
Review Committee Comments/ Recommendation: