

---

# Aquaculture Policy – Extension of Formal Warning Compliance Date

---

**Effective Date:** May 21, 2026

**Policy Cross References:** Aquaculture Licence Policies

**Legislative References:** Aquaculture Act, 2023  
Aquaculture Regulations, 2025  
Aquaculture Administrative Regulations  
Aquaculture Ticket Offences Regulations

---

## **Scope:**

As per the Aquaculture Licensing Inspection Program, inspections are conducted by Inspectors to ensure aquaculture facilities are operating in accordance with the Aquaculture Act, 2023, the Aquaculture Regulations, 2025, the Aquaculture Administrative Regulations and the Aquaculture Ticket Offences Regulations.

This policy applies to all licensees that have received a formal warning, have not implemented corrective measures within the time frame identified in the formal warning, and request an extension to the time frame due to extenuating circumstances.

This policy provides a process for extending the time frame allowed to address compliance deficiencies due to extenuating circumstances, allowing the licensee additional time to implement corrective actions without being issued a summary offence ticket.

It is the responsibility of the licensee to be compliant with the Aquaculture Act, 2023, the Aquaculture Regulations, 2025, the Aquaculture Administrative Regulations and the Aquaculture Ticket Offences Regulations, at all times.

## **Policy:**

- A licensee that has received a formal warning may request an extension to the time frame identified to remediate the compliance deficiency identified on the formal warning due to extenuating circumstances.
- Extenuating circumstances that may be considered for extension include:

- Adverse weather events impeding remediation (Adverse weather events are defined as weather and/or sea conditions that are sufficiently severe to negatively impact safety, operations, or navigation, potentially preventing the performing of intended activities);
  - Unforeseen operational matters resulting in insufficient resources to conduct remediation (e.g., mortality events, escapes, other supported operational matters);
  - Difficulty / delays in sourcing necessary materials or equipment; and
  - Other extenuating circumstances that may be acceptable to DFA.
- 
- The Compliance Date Extension Request Form (Annex 1) must be submitted by email to the Licensing Manager at least five (5) business days in advance of the compliance date identified on the formal warning.
  - If the request is approved, the new compliance date will be communicated to the licensee, within 48 hours, subject to the availability of any additional information required to inform a decision.
  - If the request is denied, the compliance date for the formal warning does not change from the original date, and the licensee is subject to a summary offence ticket if the deficiency is not remediated upon re-inspection.

ANNEX 1: Compliance Date Extension Request Form

DEPARTMENT OF FISHERIES AND AQUACULTURE  
COMPLIANCE DATE EXTENSION REQUEST

DATE: \_\_\_\_\_

LICENSEE NAME: \_\_\_\_\_

AQUACULTURE LICENCE NUMBER: \_\_\_\_\_

AQUACULTURE FACILITY NAME: \_\_\_\_\_

Attention Licensing Manager:

The above licensee is seeking an extension to the compliance date related to the formal warning issued to the Aquaculture facility referenced above, on \_\_\_\_\_, (date of warning letter)

which provided a compliance date of: \_\_\_\_\_ (compliance date on warning)

Reason for extension request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

New Compliance Date requested: \_\_\_\_\_ (date)

Supporting documentation included, if applicable:

- Local weather reports / Marine weather reports
- Correspondence or other documentation supporting difficulty/delays in sourcing materials or equipment
- Reports of operational matters resulting in insufficient resources to conduct remediation (ex. mortality events, escapes, other supported operational matters)
- Original photographs or videos
- Other (supporting documentation of extenuating circumstances)

This request must be submitted at least **5 business days** before the scheduled compliance date as provided on the formal warning or it will not be considered. If this extension is denied, the original compliance date will remain in place.

Please forward a response to this request to: \_\_\_\_\_ (e-mail address)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone number

**Departmental Response** (To be completed by the Department of Fisheries and Aquaculture)

- Extension Request Approved
- Extension Request Denied

Comments: \_\_\_\_\_