

mcp newsletter

October 23, 2020

20-14

**TO: NON-MED ACCESS FEE-FOR-SERVICE PHYSICIANS PROVIDING
INFLUENZA IMMUNIZATION**

RE: UPDATE ON DOCUMENTATION REQUIREMENTS

Each time an influenza vaccination is administered, it must be documented. Dr. Janice Fitzgerald, Chief Medical Officer of Health's memo of October 9, 2020 states that "... the expectation for this season is that immunizations be documented as record level data." This data assists the Department of Health and Community Services' response to both influenza this season as well as COVID-19. As such, non-Med Access users must complete the *Seasonal Influenza Immunization and Record of Consent Form* whenever an influenza vaccination is provided.

For further information on billing as well as a copy of the *Seasonal Influenza Immunization and Record of Consent Form*, please see newsletter 20-13 (Temporary Influenza Immunization Fee Code) <https://www.gov.nl.ca/hcs/files/TEMPORARY-INFLUENZA-IMMUNIZATION-FEE-CODE.pdf>.

A fillable pdf *Seasonal Influenza Immunization and Record of Consent Form*, along with Dr. Fitzgerald's memo and other resources specific to physicians on influenza immunization are available at <https://www.timefortheshot.ca/resources/>.

Completed *Seasonal Influenza Immunization and Record of Consent Forms* should be batched and submitted biweekly to the Newfoundland and Labrador Centre for Health Information (NLCHI) using the [attached cover sheet](#):

Influenza Vaccination Clinic Forms
70 O'Leary Avenue
St. John's, NL A1B 2C7

Batches may be transferred to NLCHI via courier service at no charge or alternatively, by in-person drop-off. The custodian of personal health information must ensure that this transfer of information is in compliance with the **Personal Health Information Act**.

To arrange courier service at no cost to the physician, please contact Susan Peach at susan.peach@nlchi.nl.ca or (709) 752-6000.

Alternative to completing the *Seasonal Influenza Immunization and Record of Consent Form*:

For non-Med Access users, completion of the form is the required method of documentation this year. However, eDOCSNL is offering free access and support for a limited-use version of the electronic medical record (EMR) for the exclusive purpose of documenting influenza vaccinations. This will meet documentation requirements for billing influenza immunizations and is an acceptable alternative to using the *Seasonal Influenza Immunization and Record of Consent Form*. EMR training is required but is completed online in one to two hours. More information is available at <https://edocsnl.ca> or email info@edocsnl.ca.

NLCHI will be reaching out to non-Med Access clinics to offer and facilitate the EMR option above as well as to address any questions regarding the required documentation for influenza vaccinations this year.

Documentation requirements for fee code 54650 (Influenza Immunization) without completion of the *Seasonal Influenza Immunization and Record of Consent Form*:

MCP will honour any claims billed for fee code 54650 (Influenza Immunization) that were completed October 13 to October 20, 2020 inclusive without completion of the *Seasonal Influenza Immunization and Record of Consent Form* as long as all other billing requirements are met, including documentation requirements as outlined in section 4.2 of the MCP Medical Payment Schedule. Physicians may submit these claims now.

Questions relating to the content of this newsletter should be directed to Dr. Colleen Crowther, Assistant Medical Director at (709) 758-1557 or by email at colleencrowther@gov.nl.ca
