

FAQs - Not for Profit Moose Licence Application

Our organization does not have access to a computer to complete the fillable PDF NFP moose licence application, can we request to have an application mailed and submit a hand written application?

No, only the fillable PDF application will be accepted. Once completed you can submit by email at wildlifelicence@gov.nl.ca; fax to 709-637-2099 or mail to Wildlife Division, P.O. Box 2007, Corner Brook, NL, A2H 7S1.

We are a charitable organization registered with Revenue Canada Agency (CRA), however, we do not have a copy of our registration to provide with the NFP moose licence application. What do we do?

You can obtain a copy of your charities registration by visiting [List of charities - Canada.ca](http://Listofcharities-Canada.ca) , click on “ List of Charities”, then click on “Advanced Search” . Enter the legal name of your charity or the registration number, then click charity details, pop up page outlines the charities name, registration number, mailing and email addresses, print this page and include with your NFP moose licence application.

We are a registered incorporated not for profit, however, we do not have a copy of the registration to provide with the NFP moose licence application. What do we do?

You can obtain a copy of your registration from Companies and Deeds Online (CADO) website: <https://cado.eservices.gov.nl.ca/> click “Registry of Companies & Online Search”, click “Search Registry of Companies”, enter the name of your organization or registration number, click “Search”. A detailed company information page pops up which outlines the company’s name, registration number and mailing address, etc, print this page and include with your NFP moose licence application.

Our organization is not a registered as a charity or an incorporated not for profit, however, we are affiliated with an incorporated not for profit, can we still apply for a NFP moose licence?

Non-incorporated committees and groups will not be eligible for a NFP Moose Licence. However, if they are affiliated in some way with a larger group that is incorporated or a registered charity, the larger group may apply on their behalf. Note: A registered charity or an incorporated not for profit can only apply on behalf of one non-incorporated group per season. Please ensure you complete the application properly:

- The larger group that is registered as a charity or an incorporated not for profit is to complete the application.

- Enter the charity registration or incorporated not for profit number (include copy of registration as noted above).
- Enter the name of the registered charity or the incorporated not for profit and in brackets (applying on behalf of, enter the name of the non-incorporated group).
- Enter the mailing address, telephone number, email address and contact name for the non-incorporated group.
- Application must be signed by an individual authorized to sign on behalf of the incorporated not-for-profit or registered charitable organization.
- An example of the above is: The Town of (applying on behalf of the Volunteer Fire Department), enter the mailing address, telephone number, email address and contact name for the Volunteer Fire Department, however, the application must be signed by a person who has signing authority for the Town. Note: All Towns in the province are incorporated, and in this instance, a copy of registration is not required.

We are a registered religious organization and there are multiple churches/groups that are affiliated with our organization. Can each church/group apply using the same CRA registration number?

No, a registration number can only be used once per season per application. In this instance, the registered religious charity can only submit one application on behalf of the church/group that falls under their organization.

Can a Town apply on behalf of more than one organization that is affiliated with the Town, example, Volunteer Fire Department and the Recreation Committee?

No, a Town can only apply on behalf of one non-incorporated group per season.

Our organization is not registered and we are not associated with a registered larger group, can we still submit an application?

No, applications will only be accepted from incorporated not-for-profit or registered charitable organizations operating in Newfoundland and Labrador.

Can we provide a list of eligible hunters before the start of the moose hunting season?

No, eligible hunters must be listed on the application, if no eligible hunters are listed the application will be considered incomplete and not accepted.

If awarded a NFP moose licence, can an organization change or add a hunter's name at any time.

No, a hunter's name cannot be added or changed after the application deadline date.