

### 3. Eligibility Requirements for International Students working in excess of 30 hours weekly

This policy is in response to the [Federal Government's temporary measure](#) to remove the limit on off-campus work hours for certain international students during study periods until December 31, 2023. Individuals that have submitted an application for a study permit by October 7, 2022 are eligible for this public policy.

OIM will consider applications from certain full-time international students who can demonstrate they meet the criteria for nomination through the NLPNP.

International students that are full-time students working more than thirty (30) hours per week must continue to balance their study commitments with their full-time work commitment. Those who stop studying or reduce their course loads to part-time studies will no longer be eligible to continue working off-campus. International students applying for nomination will need to demonstrate their ability to reasonably balance their work and study commitments. Furthermore, as this is a temporary measure with a current end date of December 31, 2023, applicants must clearly demonstrate their study program is set to be completed by that date.

International Students who meet the eligibility requirements of the NLPNP *Skilled Worker* or NLPNP *Express Entry Skilled Worker* category and wish to apply for Nomination will be required to gather documentation to include with their application that clearly demonstrates their ability to balance their employment and study commitments. This documentation should demonstrate their ability to complete their study program by December 31, 2023.

#### **Required documentation:**

- Copy of Study Permit showing authorization to work in excess of 20 hours weekly off campus;
- Program Audit from their educational institution showing that they are enrolled in a program full-time, with their projected completion date;
- Letter from employer acknowledging employee is enrolled in a study program and willingness to schedule work hours around class schedule and employ the employee for a minimum of 30 hours weekly;
- Letter of explanation from the applicant explaining how they plan to balance both work and study commitments successfully;

The applicant must also meet all eligibility criteria contained in the NLPNP category to which they are applying.

#### **PROCEDURES:**

1. If OIM staff receive an application from an international student working more than 30 hours per week off campus, they will refer the application to the Manager of Immigration Programs. The Manager of Immigration Programs will consult with the Director, who will inform the Assistant Deputy Minister. The Manager and Director will determine if the applicant meets the eligibility criteria, and assign it to an IPDO.
2. Upon receipt of the application, the IPDO will assess it according to the criteria of the category to which the individual is applying.

3. If the applicant has not clearly demonstrated their eligibility and/or has not submitted all required documentation to show their eligibility to the NLPNP, the IPDO may request additional documentation and/or information to seek clarification. If the IPDO does not agree that the applicant meets the criteria to receive a nomination for the category under which they have applied, the IPDO will consult the *Process for Refusing an Application* policy.