

Required Forms:

1. Newfoundland and Labrador Provincial Nominee Forms

Forms relating directly to the NLPNP application

1. I have read the NLPNP Skilled Worker Application Guide	SWG 001	<input type="checkbox"/>
2. Application	NLPNP – 0002	<input type="checkbox"/>
3. Employment Offer (to be completed by the Employer)	NLPNP – 0003	<input type="checkbox"/>
4. Declaration of Personal Net Worth (Supporting documents will be required)	NLPNP – 0004	<input type="checkbox"/>

2. Federal Forms

All PNP applicants must complete and include the following documents with their NLPNP application
(Please submit photocopies and keep your originals with you)

PLEASE NOTE: It is necessary to read the *Application for Permanent Residence: Guide for Provincial Nominees* (IMM EP7000). This can be found here: [Guide for Provincial Nominees](#)

1. I have read the Application for Permanent Residence: Guide for Provincial Nominees	IMM EP 7000	<input type="checkbox"/>
2. Generic Application Form for Canada	IMM 0008	<input type="checkbox"/>
3. Additional Dependents / Declaration Form (to be completed by the Principal Applicant on behalf of each of your dependents if you have more than 5 dependents)	IMM 0008DEP	<input type="checkbox"/>
4. Schedule A – Background / Declaration To be completed by all where applicable - whether accompanying you to Canada or not:		
o Principal Applicant	IMM 5669	<input type="checkbox"/>
o Spouse or Common-Law Partner (<i>if applicable</i>)	IMM 5669	<input type="checkbox"/>
o Any dependent children aged 18 or over (<i>if applicable</i>)	IMM 5669	<input type="checkbox"/>
5. Additional Family Information To be completed by all where applicable - whether accompanying you to Canada or not:		
o Principal Applicant	IMM 5406	<input type="checkbox"/>
o Spouse or Common-Law Partner	IMM 5406	<input type="checkbox"/>
o Any dependent children aged 18 or over	IMM 5406	<input type="checkbox"/>
6. Schedule 4: Economic Classes: Provincial Nominees	IMM 008 Schedule 4	<input type="checkbox"/>

7. Supplementary Information – Your Travels	IMM 5562	<input type="checkbox"/>
8. Fee Payment Form – Application for Permanent Residence	IMM 5620	<input type="checkbox"/>
9. Use of Representative (if applicable)	IMM 5476	<input type="checkbox"/>
10. Document Checklist	IMM 5690	<input type="checkbox"/>
11. Separation Declaration for Minor Travelling to Canada (if applicable)	IMM 5604	<input type="checkbox"/>
12. Statutory Declaration of Common-law Union (if applicable)	IMM 5409	<input type="checkbox"/>

Required Supporting Documents:

NOTE: If you are currently working in the Province, we will accept photocopies of original supporting documents with your application.

If you or your family members are outside of the Province, all supporting documents **MUST BE NOTARIZED COPIES**, notarized by a Notary Public or **CERTIFIED COPIES**, certified by a Commissioner of Oaths, unless otherwise stated.

1. Travel Documents and Passports* :

Copies of the pages of your passport or travel documents for you, your spouse or common-law partner and your dependent children showing:

- Passport number
- Date of issue and expiry
- The photo, name, date and place of birth
- Pages showing any amendments in name, date of birth, expiration, etc.

***If you live in a country other than your country of nationality, include a photocopy of your visa for the country in which you live.**

2. Temporary Visas/Permits for Canada (past and current):

Copies for you, your spouse or common-law partner and your dependent children:

- o Work Permit(s)
- o Study Permit(s)
- o Visitor Permit(s)

3. Identity and Civil Status Documents:

You must provide the following documents for you and your spouse or common-law partner:

- o Birth Certificates
- o Marriage Certificate
- o Final Divorce documents (if applicable)
- o Death Certificates of former spouse(s) or common-law partner(s) (if applicable)

<p>If you have a common-law partner, complete and include the <i>Statutory Declaration of Common-law Union</i> (IMM 5409 listed above) and provide evidence that you have cohabitated with your partner for a period of at least 12 continuous months. Additionally, provide the following documents listing both your names:</p>	<input type="checkbox"/>
<p>○ Copies of joint bank account statements</p>	<input type="checkbox"/>
<p>○ Copies of jointly signed residential lease</p>	<input type="checkbox"/>
<p>○ Utilities bills</p>	<input type="checkbox"/>
<p>○ Income Tax documents from Canada Revenue Agency that show that you have claimed Common-law status on your taxes.</p>	<input type="checkbox"/>
<p>4. Children's Information (if applicable):</p>	
<p>○ Birth Certificates (which name parents)</p>	<input type="checkbox"/>
<p>○ Adoption papers issued by recognized national authorities showing the legal, approved adoption of adopted dependent children</p>	<input type="checkbox"/>
<p>○ Proof of full custody for children under the age of 18 and proof that the children may be removed from the jurisdiction of the court</p>	<input type="checkbox"/>
<p>If the other parent of your children is not accompanying you to Canada, you must submit a signed <i>Separation Declaration for Minor Travelling to Canada</i> (IMM 5604 listed above). You must submit one form for each child and a copy of the non-accompanying parent's photo ID showing their signature.</p>	<input type="checkbox"/>
<p>5. Employment Information:</p>	
<p>Letter of reference from current or future employer (if you have arranged employment). Letter must be ORIGINAL and written on company letterhead and must include the following:</p>	
<p>— Official position title and National Occupation Code (NOC) (if known);</p>	
<p>— Detailed description of position;</p>	
<p>— Start date or expected start date;</p>	
<p>— Total annual salary, hourly rate and rate if overtime is worked, details of related benefits;</p>	<input type="checkbox"/>
<p>— Location of employment;</p>	
<p>— Minimum number of hours per week you are anticipated to work;</p>	
<p>— Indication that you will be employed permanently or contractually.</p>	
<p>○ Copy of Labour Market Opinion from your employer (if applicable)</p>	<input type="checkbox"/>
<p>○ Letter(s) of reference from past employer(s) must be ORIGINAL.</p>	<input type="checkbox"/>
<p>○ Copy of Contract you have signed for your employer</p>	<input type="checkbox"/>
<p>6. Financial Information:</p>	
<p>Provide proof of unencumbered and readily transferable funds in the form of:</p>	
<p>○ Current bank certificate letter, or Current bank account statements (past six months);</p>	<input type="checkbox"/>
<p>○ Mortgage documents (if applicable);</p>	<input type="checkbox"/>
<p>○ Investment documents (if applicable)</p>	<input type="checkbox"/>

7. Education Information:

You must provide the following documents for you and your spouse or common-law partner:

- Post-secondary education documents: vocational or technical certificates or diplomas;
- College or University documents: certification of completion and /or the graduation degree, diploma, or certificate issued by the college or university;
- Trade/Apprenticeship documents: evidence of apprenticeship or journeyman license;
- Transcripts: ORIGINAL transcripts for all successfully completed studies (diplomas, certificate degrees);
- Professional qualifications certificates: submit if available (e.g., Engineer, computer programmer, accountant, economist, architect, nurse, etc.)

8. Proof of Language Proficiency:

- Copy of language proficiency test results from IELTS or CELPIP

9. Police Certificate and Clearances:

You, your spouse or common-law partner and any dependent over the age of 18 are strongly encouraged to submit your ORIGINAL police certificates with your application. If you are nominated, you will be required to have this for the Permanent Residence Application. You are required to have certificates from anywhere you have lived since the age of 18 for over 6 months. Police certificates usually are valid for one year from the date of issue.

NOTE: If you are not currently working in Newfoundland and Labrador and are applying for PNP with an arranged employment, you **MUST submit police certificate/clearances. Please visit: <http://www.cic.gc.ca/english/information/security/police-cert/index.asp> for information on how to obtain police certificates from any country.**

10. Proof of relationship to family in Canada:

Submit proof of relationship showing you or your accompanying spouse/common-law partner have a close relative living in Canada. Submit a copy of his or her:

- Proof of relationship: submit birth certificate(s), marriage certificate(s) or adoption certificates to prove relation to you or partner
- Proof of status: Record of Landing (**IMM1000**), Confirmation of Permanent Residence, Permanent Resident Card, Photo page of Canadian Passport, Copy of Canadian citizenship Card
- Proof of Residency: provide evidence your relative physically lives in Canada by submitting copies of lease agreements, the most recent Notice of Assessment from Canada Revenue Agency, an employer's letter confirming employment, monthly bills (showing relative's full name and address).

11. Evidence of visit to Newfoundland and Labrador (if applicable)

12. Fee Payment:

Please submit a payment of CAD \$250 with your NLPNP application. This is the processing fee for the Provincial application only. If you are successful with your NLPNP application, please be advised there will be additional fees associated with your Permanent Residence application.

1. **Payment must be in the form of:** bank draft, money order or certified cheque.
2. **Payment should be addressed to:** NL Exchequer
3. **Applications without fees will not be processed.**

NOTE: Cash will not be accepted. Please indicate cheque # or money order serial # here: _____

13. Mailing your NLPNP Application:

Please confirm the following are included when you mail your application:

- This document checklist
- Your complete application,
- Supporting documents required in this checklist

Please mail your application to the following address:

**Office of Immigration and Multiculturalism
Department of Advanced Education and Skills
P.O. Box 8700
St. John's, NL
A1B 4J6**