



**Newfoundland and Labrador  
Multiculturalism Grant Program  
(NLMGP)**

**Funding Guidelines  
2019-20**

***Department of Advanced Education, Skills and Labour  
Office of Immigration and Multiculturalism***

This document is available on the internet at: <https://www.gov.nl.ca/immigration/>

**For further information, please contact:**

Department of Advanced Education, Skills and Labour  
Office of Immigration and Multiculturalism

Tel: 709-729-6607

Fax: 709-729-7381

E-mail: [diversity@gov.nl.ca](mailto:diversity@gov.nl.ca)

**August 2019**

**Table of Contents**

- 1.0 Introduction .....4**
- 2.0 Submission of Applications .....4**
- 3.0 Funding Eligibility Criteria.....4**
  - 3.1 Eligible Proponents ..... 4
  - 3.2 Ineligible Applicants..... 5
  - 3.3 Eligible Funding Activities..... 5
  - 3.4 Ineligible Costs..... 5
- 4.0 Funding Arrangements.....5**
- 5.0 Reporting Requirements .....6**
- 6.0 Disclosure of Information.....6**

## **1.0 Introduction**

---

The goal of the Multiculturalism Grant Program is to facilitate opportunities for communities to celebrate diverse cultural holidays and commemorations, as per “The Way Forward on Immigration in Newfoundland and Labrador” (Immigration Action Plan) commitments.

NLMGP provides funding support to non-profit community or non-governmental organizations to plan and host events and activities which highlight diverse cultures and communities across the province.

## **2.0 Submission of Applications**

---

Applications may be made online through the Labour Market Program Support System (LaMPSS) at [http://www.aesl.gov.nl.ca/lampss\\_public/index.html](http://www.aesl.gov.nl.ca/lampss_public/index.html)

All applicants must be registered users of LaMPSS in order to apply for funding. Details and instructions on how to register can be found on the LaMPSS website (see link above).

There is no limit on the total cost for events or activities; however, contributions from the Department shall not exceed \$1,500 per event or activity.

The submissions of applications for funding will be received and assessed on a continuous intake process. As such, there is no closing date for the 2019-20 NLMGP. However, there is a limited amount of allocated funding for this program, so applicants are encouraged to apply as soon as possible for any event or activity seeking support before March 31<sup>st</sup>, 2020.

Organizations are also encouraged to submit an application a minimum eight weeks before planned activities, to allow sufficient time for the assessment process.

## **3.0 Funding Eligibility Criteria**

---

### **3.1 Eligible Applicants**

The applicant must be an established non-profit community organization (registered under the *Corporations Act*) or other public or non-governmental organization (e.g., public educational institution, regional development authority).

The applicant must also demonstrate a need, the ability, and sufficient capacity to organize and plan suggested activities. Applicants must fulfill the following requirements to ensure eligibility:

1. The organization is incorporated as a non-profit corporation or has a written agreement with an appropriately incorporated organization to administer approved funding;
2. The organization demonstrates community support by showing a range of stakeholder representation on a committee or board and/or through letters of support from key stakeholders;
3. The organization satisfies the Department that it can receive, manage and account for public funding in a fair and transparent manner;
4. The organization complies with provincial and federal labour, human rights, and privacy legislation; and

5. The community or region receiving immigrants within the next year has already received immigrants in the past, or has identified immigration as a key growth strategy.

### **3.2 Ineligible Applicants**

Ineligible applicants under NLMGP include:

- Individuals;
- Businesses/private sector organizations or companies;
- Funding bodies/organizations whose sole mandate is to award grants or funding;
- Immigration agents, consultants, or recruiters; and
- Non-registered community organizations.

Priority will be given to proposals which commit to engaging all residents of the province in the spirit of cross-cultural engagement and understanding.

### **3.3 Eligible Funding Activities**

Cross-cultural engagement leading to collective understanding of the diverse cultures in Newfoundland and Labrador assists in the goal to eliminate cultural and racial discrimination.

Eligible funding activities would be those that:

- Help provide exposure to cultural diversity and understanding of cultural differences in Newfoundland and Labrador communities through intercultural exchanges;
- Create an avenue for cultural groups and/or organizations to educate other residents on their specific cultures, as well as engage them in culture-specific celebrations; and/or
- Promote and encourage local understanding of the benefits newcomers and their accompanying cultural backgrounds bring to Newfoundland and Labrador's economy and culture.

### **3.4 Ineligible Costs**

Ineligible costs include:

- Capital costs, including vehicle purchases, construction or renovation of buildings or monuments, etc.;
- Travel outside Newfoundland and Labrador, except in special circumstances pre-approved by the Department;
- Any and all foods, beverages and/or refreshments for participants or guests of events;
- Financial losses/deficits incurred by the organization;
- Wage subsidies, training allowances or tuition payments; and
- Lobbying/advocacy activities of the organization.

## **4.0 Funding Arrangements**

---

Following a notification Letter of Approval, organizations will receive a contract which outlines the terms and conditions of the funding, and represents a legally binding contract between Her Majesty in Right of Newfoundland and Labrador, as represented by the Minister Responsible for the Department of Advanced Education, Skills and Labour, and the organization. The contract must be signed by an authorized signatory from each party. The first payment will be released only after the contract has been signed by both parties.

Final Reports will request information on the outputs, objectives and outcomes. This is an essential accountability element in the funding process.

## **5.0 Reporting Requirements**

---

All successful applicants must submit a **Final Report** at the conclusion of the grant. The Department reserves the right to request additional reports, if needed. A Reporting Schedule will be outlined in the Contract.

Failure to submit a Final Report or to meet the conditions of funding, may disqualify the organization from receiving future funding support.

Organizations receiving funding are required to report on the activities undertaken and the results achieved with the NLMGP funding, actual and projected expenses, and the impact of the funding.

## **6.0 Disclosure of Information**

---

Prior to approval, proposals will be considered the property of the applicants and will only be available to the Department officials evaluating the proposal. Once approved, proposals submitted to the Department are subject to the Newfoundland and Labrador *Access to Information and Protection of Privacy Act* (ATIPPA). By entering into an agreement with the Department, proponents agree to public disclosure of their proposal content.

Any information in the proposal that the proponent considers to be proprietary should be marked as "confidential", and will be subject to appropriate consideration as defined within *ATIPPA*. Submitted proposals, and content within, become property of the Government of Newfoundland and Labrador.

Evaluation reviews made public through *ATIPPA* will not include any materials deemed to be proprietary in nature. If selected agencies have access to immigrants' personal information that is protected under *ATIPPA*, agencies should understand that they may not disclose or reveal any such personal information. Failure to comply with these regulations may result in criminal prosecution or civil liability of the agency and the individual(s) involved.