



Expression of Interest/Application Green Transition Fund

Instructions:

This expression of interest/application will be used as a pre-assessment tool to determine if the proposed project is eligible and suitable for the Green Transition Fund. **Should this expression of interest/application be approved, the next step is an assessment of the full project proposal.**

If the information provided is not sufficient to complete an initial assessment for eligibility, additional information may be requested by a JGRD representative.

Projects that do not clearly demonstrate all eligibility requirements will not be considered for further evaluation. This is a competitive process, therefore, all projects that meet eligibility criteria may not necessarily be approved.

Approval process of your project will not commence until the full proposal and all supporting documentation is received to the satisfaction of JGRD.

For questions or additional information regarding the process or proposal, please contact GTF@gov.nl.ca. Submit a signed, completed expression of interest/application with any supporting documentation to GTF@gov.nl.ca. Retain a copy for your records.

Applicant Identification			
Legal Name of Applicant			
Operating Name, if different			
Key Contact		Fax Number	
Key Contact Title		Email	
Business Phone		Website	
Mailing Address		CRA Business Number, if applicable	
Applying for Indigenous stream (optional)	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Applicant Identification	
Applying for Rural stream (optional)	Yes No
Applying for General Stream	Yes No

Form of Organization			
<input type="checkbox"/> Corporation	<input type="checkbox"/> General Partnership	<input type="checkbox"/> Limited Liability Partnership	<input type="checkbox"/> Business Network
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Cooperative	<input type="checkbox"/> To Be Incorporated	<input type="checkbox"/> Other Non-Profit Organization

Project Information			
Project Name (Identifier Name)			
Project Location			
Start Date		End Date	

Brief Description of the Project
<p>Include the project objectives and the anticipated deliverables. How does the proposed project meet the program eligibility criteria? The information should describe “what” you are proposing to do and “why” it should be done.</p> <p>*Please keep as brief as needed, however, feel free to provide this information as an appendix. No more than two (2) pages.</p>

Green Transition Priorities

Please outline your green transition objectives as they relate to this project

Project Participants/Stakeholders

- a) Project Team** – list the key team members and indicate whether their participation is confirmed or likely.
- b) Key Project Partners** – identify the key project partners and indicate whether role in the project's success and if their participation is confirmed or likely
- c) Supporting Stakeholders** – identify letters of support or formal agreements with supporting organizations (ie. Indigenous organizations, municipalities, academia, industry associations, or commercial enterprises).

Project Potential

Identify the benefits to be realized through this project and anticipated opportunities, and challenges.

--

Estimated Project Costs (\$)	
	Amount (\$)
Land and Improvements	
Buildings and Structures	
Machinery and Equipment	
Leasehold Improvements	
Other Capital Costs	
Marketing	
Working Capital	
Wages and MERC	
Training	
Travel	
Professional/Technical Assistance	
Other _____	
TOTAL	

Proposed Financing Sources (\$)		
	Amount (\$)	Confirmed Yes/No
Applicant's Investment		
Green Transition Fund		
Bank		
ACOA		
Other Federal Agency		
Other International Agency		
Other _____		
Other _____		
Other _____		
Other _____		
Other _____		
Other _____		
TOTAL		

List of Affiliated/Associated Companies (Commercial Only)

Existing Debt with Government (Commercial Only)

Include all outstanding amounts due to Provincial Government departments and/or agencies by the applicant, its shareholders and its affiliated/associated companies. If additional space is required, please provide on a separate sheet.

Company/Shareholder	Financier - Department/ Agency/Entity	Key Financier Contact	Amount Outstanding

Debt Settled or Written Off by Government (Commercial Only)

Include all debt settled or written off in the last six years by Provincial Government departments and/or agencies on behalf of the applicant, its shareholders and its affiliated/associated companies. If additional space is required, please provide on a separate sheet.

Company/Shareholder	Financier - Department/ Agency/Entity	Financier Key Contact	Amount Settled and Year	Amount Written Off and Year

Privacy and Confidentiality Notice

Information is being collected under the authority of section 61(c) of the Access to Information and Protection of Privacy Act, 2015. We will only use the personal information collected by or provided to the Department for purposes directly related to the application and for statistical analysis and reporting under the Green Transition Fund Program. Information you provide us in confidence, both personal and business-related, will be kept confidential unless

- you approve its release, or
- we are required or authorized by laws such as the *Access to Information and Protection of Privacy (ATIPP) Act, 2015* to release it.

If you have questions regarding privacy and confidentiality, contact the Access and Privacy Coordinator, Department of Jobs, Growth and Rural Development by email: atipp-jgrd@gov.nl.ca

Applicant's Declaration/Consent and Disclosure

To the Department of Jobs, Growth and Rural Development (JGRD):

- a) I confirm that the information given in this application is, to the best of my knowledge and ability, complete, true and correct. I acknowledge that failure not to disclose relevant information may result in cancellation of this application by JGRD.
- b) I certify that financial assistance from JGRD is a significant factor in the decision to proceed with this project.
- c) I certify that neither the applicant, affiliated/associated companies nor its officers are involved in any litigation, or in any proceedings before any government board, agency or tribunal which have not been disclosed in writing as an attachment to this application.
- d) I consent to JGRD sharing the information contained in this application and supporting documentation with other Federal and Provincial Government departments and its entities for purposes of the assessment of this application.
- e) I will provide all information required by JGRD to complete the assessment of this project. I authorize JGRD to make any inquiries of such persons, firms, corporations and shareholders or other government agencies as it deems necessary in order to reach a decision on this application. I agree that credit reports may be obtained from Dun and Bradstreet, Trans Union and other creditors in order to seek credit status.
- f) I certify that all debts owing to Provincial Government Departments and/or it's agencies, by the applicant and its affiliated/associated companies and shareholders have been disclosed in this application, including any amounts settled or written off by the applicant, its affiliated/associated companies and its shareholders in the last six years.
- g) I will instruct the existing lenders as indicated above to provide JGRD with full information concerning my (the applicant's) operating and financial position. I further authorize JGRD to discuss fully my (the applicant's) affairs with the lenders.
- h) I authorize JGRD to access, at any reasonable time, the site and premises of the facility described in this application.
- i) I confirm that, if this application is approved, legal documentation may be requested including but not limited to ByLaws, Certificate of Good Standing, Certificate of Secretary under seal for current shareholders/directors or unanimous shareholder consent, Unanimous Shareholders' Agreement, Demand Note, General Security Agreement and/or property or other mortgage documentation.
- j) I give permission to officers of JGRD to use information contained in this application for assessing my (the applicant's) eligibility; coordinating and providing follow-up services, and for program evaluation and research to improve the quality of programs and services offered.

The Applicant hereby agrees that should a "Letter of Financing" result from this application, that offer shall include an agreement to make public the financing amount and name of the recipient together with the purpose and other information pertaining to employment created.

Signature of Authorized Signing Officer	Title
Print Name of Authorized Signing Officer	Date