

Guidelines:

Instructions and Guidelines for Completing the Accessible Communities Grant Application.

Disclaimer

The information contained in this document is intended to serve as a reference for Municipalities/Inuit Community Governments/Local Service Districts to assist them in the preparation of an Accessible Communities Grant application and to clarify the evaluation process.

Grant Objective

Accessible Communities Grants are onetime small-scale provincial grants created to provide funding to Municipalities, Inuit Community Governments and Local Service Districts in Newfoundland and Labrador to assist communities undertaking initiatives to improve accessibility in our communities for the well-being of residents of all ages, including persons with disabilities.

Eligible Projects

These grants are specifically targeted at small municipal infrastructure projects and initiatives, such as minor upgrades to community property for the purpose of providing better accessibility for all. Other examples of eligible projects include: building ramps, pathways, installing push button automatic doors and accessible features in washrooms (grab bars, change tables, help button, sinks etc.). Projects will be evaluated based on how well they advance the following criteria:

- Promotion of individual and community well-being.
- Benefit to individuals of all ages (or across the lifespan) or promotion of age-friendly principles.
- Lasting or long-term benefit to the community and its residents.
- The degree to which it advances components of an existing Accessibility Plan or Age-friendly Community Assessment and Action Plan.

Funding Level

Approved projects will be funded at 90/10 cost shared ratio (90% provincial and 10% municipal) up to a maximum of \$20,000 (less HST rebate) for individual applications. Regional initiatives will be eligible for up to \$30,000 (less HST rebate) per community at 90/10 cost shared ratio.

Regional Initiatives

Municipalities/Inuit Community Governments/Local Service Districts may partner with other nearby Municipalities/Inuit Community Governments/Local Service Districts to file a joint application. A primary contact for the application must be specified and the

names of all partnering communities must be listed on the application with a letter of support attached. Regional initiative proposals will be prioritized.

Deadline for applications is February 20, 2024.

Required Documents

The application and all supporting documentation must be submitted by the applicant to the Department of Municipal and Provincial Affairs for review by the application deadline. Failure to submit these documents may result in your application being deemed ineligible.

1. Fully completed and signed application form.
2. Detailed cost estimate(s) to complete the project.
3. A resolution of council supporting the proposed project.
4. A letter(s) of support from any partners in the case of regional initiatives.
5. Additional supporting documentation (optional).

How are applications evaluated?

1. An application is reviewed for completeness and eligibility.
2. It is then brought to committee for review.
3. Once reviewed, a letter of approval/rejection will be forwarded to your community.

Reporting

1. The proposed project must be completed by **August 31, 2024**.
2. A final report and supporting documentation must be submitted to the Department on project completion and no later than **September 31, 2024**.
3. Failure to meet program deadlines and reporting requirements may be considered during the assessment of future grants offered by the Department.

Contact Information:

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