

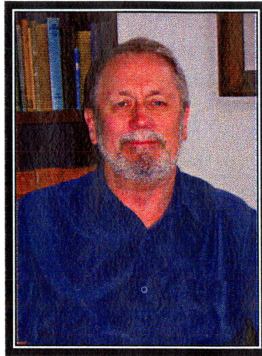
# Humber Valley Regional Planning Advisory Authority

## Activity Plan

April 1, 2010- March 31, 2011

## Message from the Chairperson

---



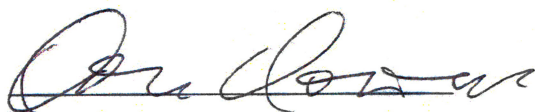
I am very pleased to present the first Activity Plan for the Humber Valley Regional Planning Advisory Authority conforming to the requirements of the *Transparency and Accountability Act*. The Advisory Authority is a Category 3 government entity and was appointed by the Minister of Municipal Affairs, according to Section (9) of the *Urban and Rural Planning Act, 2000*.

The members of the Regional Planning Advisory Authority consist of an elected representative from each of the seven municipalities; representatives from five government departments with a mandate in land use; and, a representative employee from each of the seven municipalities. During 2009 the Advisory Authority was divided into a Leadership Committee (Team) and Technical Committee (Team).

In preparing its Activity Plan, careful consideration was given to the strategic directions of government, as communicated by the Minister responsible for the Department of Municipal Affairs. The Advisory Authority intends to make a contribution to the Minister's strategic direction: *Strengthened Municipal Capacity* through the development of a regional land use plan for the Humber Valley region of the Province.

My signature below is indicative of the entire Humber Valley Regional Planning Advisory Authority's accountability for the preparation of this plan and for achieving the specific objective of the plan.

The Advisory Authority intends to solicit public consultation, both formal and informal, and to ensure that the recommended regional plan submitted to the Minister of Municipal Affairs reflects the views of the public in the Humber Valley to the fullest extent possible.

A handwritten signature in black ink, appearing to read 'Donovan F. Downer'. The signature is fluid and cursive.

Donovan F. Downer, PhD  
Independent Chair  
Humber Valley Regional Planning Advisory Authority

# Table of Contents

---

Section 1.0	Overview.....	Page 4
Section 2.0	Mandate.....	Page 7
Section 3.0	Values.....	Page 8
Section 4.0	Primary Clients .....	Page 9
Section 5.0	Vision.....	Page 10
Section 6.0	Mission Statement .....	Page 11
Section 7.0	Issues.....	Page 12
Section 8.0	Strategic Directions.....	Page 14

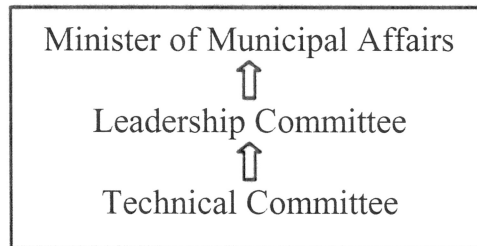
## 1.0 Overview

---

Pursuant to Section (9) of the *Urban and Rural Planning Act, 2000*, the Minister of Municipal Affairs appointed the Humber Valley Regional Planning Advisory Authority (the Advisory Authority). The Advisory Authority is composed of seven mayors or designates; senior representatives of each of the seven participating municipalities; and, seven senior directors or designates from five government departments with a mandate in land use.

The Advisory Authority is divided into two committees (teams): a Leadership Team comprised of the seven mayors or designates and a Technical Team composed of a town office representative or designate from each of the seven municipalities and a senior representative or designate from each of the five government departments: two from Natural Resources (Forestry and Agrifoods), two from Environment and Conservation (Water and Land), one from Government Services, one from Municipal Affairs and one from Tourism, Culture and Recreation. An independent chair, who chairs both the Leadership and Technical Teams, was appointed in March 2009.

The following diagram provides information on the hierarchy of advising responsibility with respect to the operation of the two committees of the Advisory Authority and the path of recommendations with respect to the regional plan:



In accordance with Section (9) of the *Urban and Rural Planning Act*, the Minister has the ultimate authority over the Advisory Authority.

A Municipal Affairs representative sits on both the Leadership and the Technical Teams.

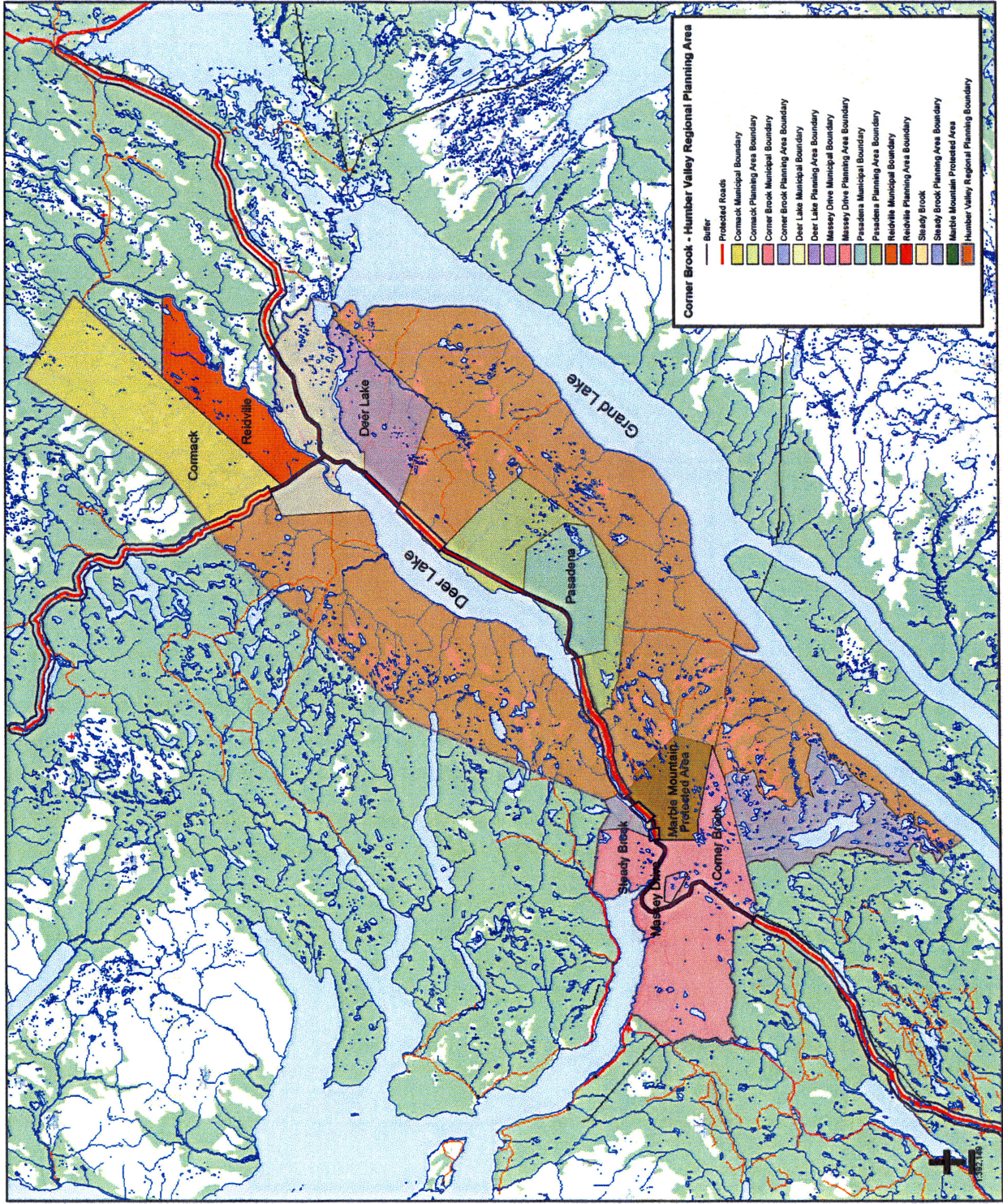
The Province and municipalities are sharing the cost of developing the regional plan, as per the following cost-sharing formula:

<b>HUMBER VALLEY REGIONAL PLAN Cost-Sharing Formula</b>			
	<b>POPULATION (2006)</b>	<b>COST SHARE/YEAR</b>	<b>TOTAL COST SHARE</b>
Corner Brook	20,083	26,028.00	52,055.00
Massey Drive	1,170	1,516.00	3,033.00
Steady Brook	435	564.00	1,128.00
Pasadena	3,180	4,122.00	8,243.00
Deer Lake	4,827	6,256.00	12,513.00
Reidville	511	662.00	1,324.00
Cormack	657	852.00	1,704.00
Province		160,000.00	320,000.00
<b>TOTAL</b>		<b>\$200,000.00</b>	<b>\$400,000.00</b>

The Advisory Authority can be contacted as follows:

Humber Valley Regional Planning Advisory Authority  
 19-21, Suite 25, West Street  
 Corner Brook, NL, A2H 2Y6  
 Tel: (709) 632-2922  
[hv\\_regionalplan@bellaliant.com](mailto:hv_regionalplan@bellaliant.com) or  
[humbervalleyregplanning@nf.aibn.com](mailto:humbervalleyregplanning@nf.aibn.com)

Website: [www.cbhvregionalplan.ca](http://www.cbhvregionalplan.ca)



Map of the Humber Valley Regional Planning Area

## 2.0 Mandate

---

The mandate for the Humber Valley Regional Planning Advisory Authority is as follows:

- to oversee the preparation of a Regional Plan for the Humber Valley Regional Planning Area including devising an appropriate public consultation process

The Advisory Authority derives its mandate from section (9) of the *Urban and Rural Planning Act, 2000*:

9. (1) *Where a regional authority for a regional planning area is the minister,*

*(a) the preparation of a regional plan for that area shall include a procedure for consultation with the municipalities and other appropriate persons and organizations in the regional planning area; and,*

*(b) he or she may appoint persons to oversee the consultation procedure and development of the regional plan.*

*(2) Persons appointed under paragraph (1)(b) shall include representatives from each municipality and other persons and organizations that the minister considers appropriate from the regional planning area.*

To view the *Urban and Rural Planning Act, 2000* in its entirety please visit <http://assembly.nl.ca/Legislation/sr/statutes/u08.htm>.

## 3.0 Values

---

The values of the Humber Valley Regional Planning Advisory Authority offer a guiding framework for the entire Advisory Authority as we work in our various capacities. As such, the following have been identified as the core values as we work to achieve the objective set out in this plan.

**Collaboration:** Each member of the Regional Planning Advisory Authority seeks the knowledge and opinions of others in the region.

**Respect:** Each member of the Regional Planning Advisory Authority will allow members or citizens to express opinions in a forum that allows those individuals who have the floor to speak without interruption and without intimidation.

**Transparency** Each member of the Regional Planning Advisory Authority, to the best of their ability, will ensure the public is informed by creating open communication processes.

**Commitment** Each member of the Regional Planning Advisory Authority will ensure effective representation from mayors or representatives from each of the municipal councils as well as employee representatives from each of the town offices and provincial representatives of each of the provincial government departments.

**Integrity** Each member of the Regional Planning Advisory Authority will represent the interests of both the provincial government and the seven municipalities.



## **4.0 Primary Clients**

---

The Humber Valley Regional Planning Advisory Authority identifies its primary clients as those individuals, groups, or organizations who are the principal users and/or beneficiaries of the regional land use plan for the Humber Valley, and include the following:

- Government of Newfoundland and Labrador;
- Official representatives of each of the municipalities;
- Citizens and stakeholders with an interest in and concern with land use and regional land use planning.

## 5.0 Vision

---

The vision of the Humber Valley Regional Planning Advisory Authority is as follows:

***A regional plan that guides the use of land, water and other natural resources for the benefit of the entire region and ensures the responsibilities for stewardship, as well as the social, cultural and economic benefits of those resources, are distributed to all residents of the Humber Valley in an equitable manner.***

## 6.0 Mission

---

Given that the Humber Valley Regional Planning Advisory Authority is tabling a one-year plan and the mission for a government entity is for six years, the Advisory Authority has determined that it will not develop a mission at this time. However, the Advisory Authority has determined that it can contribute to the mission of the Department of Municipal Affairs during the one year encompassed by our plan. Its primary contribution will be the preparation of a regional land use plan for consideration of the Minister. The Advisory Authority will also submit for the Minister's consideration a comprehensive set of Development Regulations that will guide the implementation of policies of the Regional Land Use Plan in areas outside the jurisdiction of any current municipal development control. The Advisory Authority will also make a recommendation to the Minister of Municipal Affairs on a mechanism to implement the Regional Land Use Plan and Development Control Regulations when those documents are completed and submitted to the Minister. Below is the Municipal Affairs' mission and the indicator towards which we shall make a contribution:

By March 31, 2011, the Department of Municipal Affairs will have improved the efficiency of municipal service delivery.

**Measure:** Improved efficiency of municipal service delivery

**Indicators:**

- Completion of regional land use plans for the Northeast Avalon and Humber Valley regions

It is the intention of the Advisory Authority to report on its contribution towards the above indicator in the 2010-11 annual report. (Note that the Humber Valley Regional Planning Advisory Authority is only responsible for the Humber Valley plan.)

## 7.0 Issue

---

### **Issue: Regional Land Use Plan**

Humber Valley is one of the areas of the Province that has experienced significant growth and development in recent years. In 2006, the Great Humber Joint Council expressed concern with the pace and nature of development occurring within the region outside of municipal boundaries. The Joint Council suggested that a form of development control for the unincorporated areas of the region should be implemented in the same manner as municipalities undertake development control. The Department of Municipal Affairs responded to this request by recommending that a regional plan be developed for the area to foster a more equitable system of development control within the region, including areas outside of current municipal jurisdiction.

In order to facilitate development of the regional plan, the Minister of Municipal Affairs established the Humber Valley Regional Planning Advisory Authority. Current members of the Advisory Authority were appointed in 2009, with a mandate to develop a draft plan by March 31, 2011. In developing the land use plan, the Regional Authority will consult with participating municipalities, as well as Government representatives and other individuals and organizations that have an interest in land use in the region. The Advisory Authority will also provide oversight to the consultant hired to undertake various components of the development of the land use plan.

Development of a regional plan for Humber Valley supports one of the strategic directions of the Department of Municipal Affairs: *Strengthened Municipal Capacity*. Completion of regional land use plans is a component of this strategic direction, as articulated in the Department of Municipal Affairs Strategic Plan for 2008-11.

**Objective:** By March 31, 2011, the Humber Valley Regional Planning Advisory Authority will have submitted the draft plan for regional land use to the Minister of Municipal Affairs.

**Measure: Submitted the draft plan**

**Indicators:**

- Number of meetings of the Advisory Authority
- Met members of the municipal governments, local service districts committees and other unincorporated areas in the region
- Met citizens of the region and stakeholder groups
- Held public meetings to solicit input into the regional land use plan
- Collected information and mapping from the public, government departments and other agencies
- Identified those issues and their analyses to include in the regional land use plan
- Provided direction to the consultant in the preparation of the regional land use plan
- Completed draft regional land use plan

## 8.0 Strategic Directions

---

Strategic directions are the articulation of desired physical, social or economic outcomes and normally require action by more than one government entity. These directions are generally communicated by Government through platform documents, Throne and Budget Speeches, policy documents, and other communiqués. The *Transparency and Accountability Act* requires departments and public bodies to take into account these strategic directions in the preparation of their performance-based plans. This action will facilitate the integration of planning practices across Government and will ensure all entities are moving forward on key commitments.

The Humber Valley Regional Planning Advisory Authority falls under the responsibility of the Minister of Municipal Affairs, and as such must take into consideration the strategic directions as communicated to the Advisory Authority from that Minister. Each strategic direction is comprised of a number of components, or focus areas. The Regional Planning Advisory Authority must take these directions and their relevant component areas into consideration in the development of their plan. They are as follows:

**Strategic Direction:                      Strengthened Municipal Capacity**

<b>Components of Strategic Direction</b>	<b>To be addressed in the entity's Activity Plan</b>	<b>To be addressed in the entity's operational and/or work plan</b>
Regional land use plans	X	

The table above lists only the components of the strategic direction that pertain to the Humber Valley Regional Planning Advisory Authority. For a full listing of all of the strategic directions and components for which the Minister of Municipal Affairs is responsible, please see Appendix A of the Department of Municipal Affairs Strategic Plan 2008-11.