

**\* Deadlines & Time Frames  
for Towns Who Have Opted to Avail of Mail-in Voting**

Latest date to begin voter enumeration	<b>July 28</b>	The listing of voters must begin at least 2 months prior to Election Day. You may begin before July 28.
Voters List must be completed	<b>August 28</b>	Got 'em all?
Posting of the time & place for nominating candidates Use MEF-01	<b>August 14 (earliest) to August 21 (latest)</b>	Must be posted 10 days before nomination day (if only one day is set) or 10 days before the first nomination day (if more than one day is set) in at least 2 places in town & in a local newspaper, if available
Nomination Period Use MEF-02 or if needed MEF-03	<b>August 24 to August 31(excluding August 28 &amp; 29)</b>	Must be all days. Candidates to be nominated between 9:00 a.m. & 4:00 p.m. Send MEF-04 immediately to MPA following close of nominations. Also send MEF-4.1 as soon as possible.
Last date for posting & publishing a list of nominated candidates Use MEF-04	<b>Depending on nomination period: September 1 (latest) to September 7 (latest)</b>	Returning Officer has within 7 days after the date on which nominations close to give notice of the names of the nominated candidates in at least 2 places in town & the local paper.
Advance Poll period of 14 days Use MEF-04	<b>September 14 to September 25 inclusive</b>	If council decides to hold an Advance Poll, it must also decide when & where. Returning Officer must post in 2 places & publish in a local paper a notice of Advance Poll at least once in the 7 days before the poll (Two polls? One must be on Sept 25.)
Last day for swearing in election officials, candidates & agents & for impeditive voters to apply	<b>September 27(No later than 4:00 p.m.)</b>	Use: MEF-09; MEF-10; MEF-11; & MEF-12.
<b>ELECTION DAY</b>		
	<b>September 28</b>	Polls open at 8:00 a.m. & close at 8:00 p.m.
Declaration of the elected candidates	<b>September 29 before noon</b>	Returning Officer publicly declares & posts in a conspicuous place the results of the election showing the number of votes received by each candidate.
Request for recount period	<b>September 29 – October 1, inclusive</b>	Recounts must be requested not more than 3 days after the election.
Recounts must commence by this date	<b>September 29 (earliest) to October 4 (latest)</b>	Recounts must commence not more than 3 days after receiving the request.
Returning Officer sends Election Report to MAPA	<b>October 5</b>	Must use MEF-17. Send original to MPA within 7 days of the election & one copy retained by Returning Officer. Also send MEF-17.1 to MPA.
Last day for swearing in new councillors	<b>October 12</b>	New councillors must be sworn in within 14 days of the election. Use MEF-18.
First meeting of the newly elected council must be held by this date	<b>October 12</b>	Newly elected councils must have their first meeting within 14 days of being elected.
Election documents are destroyed, UNLESS there is a legal challenge that must be dealt with by the courts	<b>October 28</b>	Use MEF-13 &/or MEF-08C to update voters list before destroying election documents. If court action is taken, the election documents are destroyed only after the court action is completed & finalized.
Councillors have up to 90 days after the election to file MEF-19A or MEF-19B	<b>December 27</b>	Last date to file MEF-19A or MEF-19B if municipal regulations do not state otherwise