



PROSPECTORS ASSISTANCE APPLICATION FORM GUIDE - REGULAR GRANT

- This guide was created to help individuals fill out the [Prospectors Assistance 2020 Application Form](#) for a Regular Grant. It contains all the essential elements that should be included in your application.
- **The Prospectors Assistance 2020 Application Form for a Regular Grant is limited to a maximum combined total of five mineral licences and/or areas of Crown Land.**
- **Applicants must be a resident of Newfoundland and Labrador, and be at least 19 years of age.**

SECTION A: PERSONAL INFORMATION

This section provides an overview of the applicant's personal information and includes details such as: Name of Prospector, Address, City/Town, Postal Code, and Date of Birth (dd/mmm/yyyy). Applicants must also provide the preferred email address and phone number that will be used for all correspondence regarding their Prospectors Assistance Grant. The preferred email address will be used by Mineral Incentive Program (MIP) personnel for all communication related to the MIP.

The **Supplier Number** is a unique number that is assigned to you by the Department of Finance, Financial Systems Control Division. If you are a new applicant, had a change of address, or have not received a grant within the last five years, please complete the [Supplier Setup & Maintenance Form](#) and submit to the Financial Systems Control Division. The information provided on the Supplier Setup & Maintenance Form must correspond with the information provided in Section A on your Prospectors Assistance 2020 Application Form in order to receive payment from the Government of Newfoundland and Labrador.

SECTION B: PROSPECTING EXPERIENCE AND TRAINING

This section provides an overview of the applicant's prospecting experience and training.

Prospector Experience

Select the appropriate box which best reflects the number of years the applicant has been prospecting to date.

Prospectors Training Course

Indicate if the applicant has completed the Prospectors Training Course offered by the Department of Industry, Energy and Technology. If yes, provide the year the course was completed.

Prospectors Assistance Grant

Indicate if the applicant has previously received a Prospectors Assistance Grant through the MIP, Department of Industry, Energy and Technology, Newfoundland and Labrador. If yes, provide the most recent year a grant was received.

Mining Industry Experience

Indicate if the applicant has previous experience working in the mining industry. If yes, provide the name(s) of the company and the number of year(s) worked.

SECTION C: EXPLORATION APPROVAL

An Exploration Approval from the Mineral Lands Division is required for all exploration being conducted on mineral licences in the applicant's name and/or for which he/she is a joint owner as required in Subsection 5(4) of the *Mineral Act*. If Exploration Approval has not been obtained, an [Application for Exploration Approval](#) must be submitted to the Mineral Lands Division as required.

Exploration completed on mineral licences and without approval is in contravention of Subsection 5(5) of the *Mineral Act*, and is considered an offence, and will NOT be funded.

The **Mineral Licence Number** is assigned by the Mineral Claims Recorder for land that has been staked. Provide the mineral licence(s) numbers the applicant intends to conduct work on with the Prospectors Assistance Grant.

The **Exploration Approval Number** is provided on the Exploration Approval letter given by the Exploration Approvals Geologist from the Mineral Lands Division. This number is valid for a period of one year and must be obtained prior to commencing work on mineral licence(s) should previous approval(s) be expired.

The **Expiry Date** is the date for which the Exploration Approval has expired. This can be found on your Exploration Approval letter given by the Exploration Approvals Geologist from the Mineral Lands Division.

SECTION D: PROPERTY OWNERSHIP AGREEMENT

This section must be completed if exploration will be conducted on a mineral licence(s) not directly registered in the applicant's name.

When prospecting is to be completed on one or more licences not registered directly in the applicant's name a [Property Ownership Agreement](#) must be registered with the Mineral Lands Division (Mineral Claims Recorder), prior to starting an exploration program under a Prospectors Assistance Grant.

The **Mineral Licence Number** is assigned by the Mineral Claims Recorder to land that has been staked.

The **Licence Holder** is the original owner of the mineral licence.

The **Registration Date** is the date (dd/mmm/yyyy) the Property Ownership Agreement was registered with the Mineral Lands Division (Mineral Claims Recorder).

SECTION E: EXPLORATION PROPOSAL

Applicants must provide details of their exploration plans for the upcoming field season, including information such as: approximate duration of field program (start/end dates, total number of prospecting days), written/typed work plan, location map(s), approximate number of each type of sample to be collected, laboratory to be used for analysis, and geophysical surveying details (if applicable).

The application form and exploration work plan should only include details for mineral licence(s) and/or areas of Crown Land the application pertains to. Information outlined on the Prospectors Assistance 2020 Application Form must correspond to the information provided on the exploration work plan. **Applications that do not provide all the required information and documentation will not be processed, with the applicant being notified that they must reapply.**

The **Proposed Dates** outline the anticipated time frame for the exploration work plan. This includes the applicant's start date, end date, and the total number of prospecting days. **Please note: expenses associated with exploration work will only be considered for funding as of the Effective Date of the Prospectors Reimbursement Agreement.**

SECTION E: EXPLORATION PROPOSAL (*cont'd*)

An **Exploration Work Plan** MUST be provided for each area of mineral licence(s) and/or of area(s) of Crown Land pertaining to the application and should include:

- A summary of the underlying geology of the mineral licence(s) and/or areas of Crown Land.
- Previous work completed on the property, including promising assay results supported by accompanying assay certificates, and a summary of historical (i.e., third-party) exploration in the area.
- Description of the planned exploration program for the upcoming field season.
- Rationale for continued work on each mineral licence(s) and/or area(s) of Crown Land.

Please refer to the [Sample Exploration Work Plan \(Regular Grant\)](#) which outlines the format all applicants must follow.

Location map(s) outlining the proposed exploration program MUST be submitted for the mineral licence(s) and/or area(s) of Crown Land the application pertains to. Mineral licence map(s) must be included if exploration is planned on staked land. If exploration is planned on Crown Land, a map(s) outlining the specific area of Crown Land must be included.

A digital option, Google Earth Pro (other software programs such as: QGIS, MapInfo, etc. are acceptable as well), has the capacity to create basic exploration maps. Maps created using Google Earth Pro can outline sampling area(s) and grids, geophysical surveys, etc. and are satisfactory for the purposes of application.

Mineral License Table

This table must be completed if exploration will be conducted on one or more mineral licences.

The **Mineral License Number** is obtained from the Mineral Claims Recorder for land that has been staked.

The **National Topographic System (NTS) Map Sheet Number** is used to identify the appropriate topographic map on which the mineral licence(s) is located.

The **Property Name** is the name of the property/project for which the mineral licence(s) is a part of. The name is assigned by the licence holder(s) for one or a group of licences that are contiguous and/or in close proximity. While it is a common practice to have a property/project name, it is not a necessary part of holding a mineral licence(s). If a property name is not assigned, please indicate **N/A** in the Property Name box.

Commodity(s) are the minerals (e.g., gold, copper, lead, zinc, etc.) being explored for.

Crown Land Table

This table must be completed if prospecting will be conducted on one or more areas of Crown Land.

The **Prospecting Area** is the general name for the area to be explored (i.e., Birchy Lake, Dog Pond, Rocky Brook, etc.).

The **National Topographic Map Sheet (NTS) Number** is used to identify the appropriate topographic map on which the Crown Land is located.

Commodity(s) are the minerals (e.g., gold, copper, lead, zinc, etc.) being explored for.

Note: Location map(s) are a mandatory requirement of the program and the appropriate box should be checked.

SECTION E: EXPLORATION PROPOSAL (*cont'd*)

Sampling & Analysis

The applicant must identify the laboratory to be used for sample analysis at the time of application. The use of local business is strongly encouraged. If applicants wish to use non-local laboratories, a written request that includes an explanation as to why they require a non-local laboratory must be included with the application. If a laboratory, other than as identified in the application and Schedule A of the Prospectors Reimbursement Agreement is used, the associated analytical expenditures (and any related expenses) will **NOT** be funded.

Indicate the approximate number of samples, including a breakdown of sample type, to be collected during the exploration program. Trace element geochemistry (30+ elements) and gold analysis are required for all samples. Pre-approval from the MIP Manager or designate is required for select analyses (e.g., mineral indicator analysis, gold grain studies, whole rock, etc.).

Geophysical Survey(s)

If applicable, indicate the type of geophysical survey(s) to be completed and the approximate number of line kilometres to be surveyed.

SECTION F: BUDGET INFORMATION

Regular grants of up to **\$6,000** are available for traditional grassroots exploration on Crown Land open for staking and/or on mineral licences staked in the applicant's name (including claims registered with the Claims Recorders Office as being jointly owned between two or more individuals). Prospectors may also apply for funding towards air support, up to a **maximum of \$6,000** to access remote properties.

Expenses claimed for the funding categories below will be limited to the amounts approved on Schedule A of the Prospectors Reimbursement Agreement, excluding Sampling and Analysis. **Any changes to the Prospectors Reimbursement Agreement MUST be requested and approved in writing in the form of an Amended Agreement prior to commencing the exploration program(s).**

See the [Prospectors Assistance 2020 Program Guidelines](#) for complete details.

Sampling & Analysis

Sampling and analysis, excluding air support, must form **at least 50%** of the regular grant total and can comprise the full amount of the grant. This includes the cost of sample bags and the costs associated with shipping of samples to the laboratory for analysis.

Meals

The daily food allowance for field work is **\$30** and is only valid for grant holders. Receipts are not required and this funding category may form a **maximum of 15%** of the regular grant total.

Supplies

Provide a list and cost breakdown of supplies to be purchased at the time of application. Supplies eligible under this category must be prospecting-specific and can include such equipment as gold pans, hammers, shovels, field stationary, soil augers, etc. Back-packs, clothing, footwear, or safety supplies are not eligible for funding.

Applicants are encouraged to have a soil auger to aid in sampling. A maximum of **\$150** will be provided towards this **one-time-only** purchase.

Applicants are encouraged to have a global positioning system receiver (GPS) to aid in sampling. A maximum of **\$150** will be provided towards this **one-time-only** purchase.

SECTION F: BUDGET INFORMATION (cont'd)

Fuel

Fuel costs (for trucks, ATV's, snowmobiles, etc.) may form a **maximum of 25%** of the regular grant total. All fuel receipts MUST coincide with the Daily Log of the Prospectors Assistance 2020 Final Report Form. Receipts must clearly show that fuel was purchased. Handwritten receipts must have a corresponding, itemized cash register receipt to be eligible for reimbursement.

Rentals

Rentals such as ATV's, boats, heavy equipment, etc. must be from independent, non-related individuals and/or commercial dealers. Two separate quotes must be included in the application. Rentals do not cover costs associated with a motor vehicle such as a car, truck, etc. In a case where two quotes cannot be obtained, written approval from the MIP is required.

Accommodations

Funding for accommodations (**up to \$50 per night**) is available for the grant holder whose project area(s) is more than 150 kilometres from their home. The maximum accommodation allowance cannot exceed **\$500** of the regular grant total. Receipts from non-commercial residences must include the date of stay and the name, address, and phone number of the residence owner. Non-commercial residences must be from independent, non-related individuals and/or businesses. Cabins, trailers, and motor home rentals (private and commercial) are considered "Accommodations".

Specified Help

Refers to casual assistance required for manual labour and must be deemed essential by the MIP. It allows for a maximum of one person to assist during exploration activities, with a daily allowance of **\$25** for labour and **\$30** for food. A detailed rationale for the required help must be included in the application.

Mineral Resources Review (MRR) Conference

Applicants may apply for a **maximum of 75%** of the costs towards travel, meals (**\$30 per diem – receipts required**) and accommodations only, to attend the annual MRR Conference in St. John's, NL. Funding for the MRR Conference can form a **maximum of \$500 (for island-based prospectors)** and **\$1,000 (for Labrador-based prospectors)** of the regular grant total. Applicants must present a written/typed request to attend and partner with the Matty Mitchell Prospectors Resource Room. The purpose of this assistance is for displaying and promoting mineral properties.

Note: MRR registration costs are not eligible for reimbursement.

Professional Geoscientist

A maximum allowable daily rate for consultation from a professional geoscientist (P.Geo.) is **\$450 per day** to a **maximum of 20%** of the regular grant total.

A detailed explanation for the services of a P.Geo., if required, MUST be requested at the time of application. The P.Geo. must be registered with Professional Engineers and Geoscientists of Newfoundland and Labrador (PEGNL) and can be used for mapping, interpretation, and related report writing. However, the P.Geo. will **NOT** be funded to prepare the grant holder's final report. Funding approval for this category is at the discretion of the Selection Committee.

Applications from professional geoscientists will be excluded from using this funding category.

Air Support

Applicants may apply for **80%** of the total costs for air support (helicopter or float plane charter, aviation fuel) up to a **maximum of \$6,000** to access remote properties. For charter air support, two quotes from independent, non-related businesses must be included.

SECTION F: BUDGET INFORMATION (cont'd)

Air support requests must be submitted in writing and will be reviewed by the Selection Committee for approval. Approval will be based on technical merit and the location, size, and scope of the prospector's exploration plan. The type of aircraft to be used during operations, such as a Bell 207LR Helicopter, must be included with the request.

Travel Allowance

One round-trip flight may be covered from the island portion of the province to Labrador (or vice versa) for the grant holder to access their approved prospecting area(s). Original itemized receipts are required for reimbursement.

Travel Allowance funding **MUST** be requested at the time of application.

SECTION G: CHECKLIST

Review the checklist to ensure all the required information on the Prospectors Assistance 2020 Application Form has been completed and all the mandatory supporting documentation is included. This checklist **MUST** be completed and submitted with the application. **If any of the required information/documentation is missing, the application will not be processed, with the applicant being notified that they must reapply.**

'Yes' – Indicates all the required information is on the application form and the supporting documentation is included.

'N/A' – Indicates this section does not pertain to the application.

SECTION H: ACKNOWLEDGEMENTS AND SIGNATURE

The Acknowledgements and Signature section **MUST** be completed and dated to verify all applicable sections of the Prospectors Assistance 2020 Application Form have been completed and all supporting documentation have been included with the submitted application.

Failure to sign and date the application will result in the application not being processed, with the applicant being notified that they must reapply.