

For Use by Public Bodies

DELEGATION FOR GROUP PURCHASING FORM

Public Body Delegating Purchasing Authority		Public Body Accepting Purchasing Authority	
Solicitation Title		Solicitation #	
Description of commodity for which purchasing authority is being delegated			
Initial Term (months, w/o extensions)	Est. Start	Est. End:	Max. Extension to:
months			
Total Anticipated Spend (initial term + all extensions)			

Delegation Authorization

Before delegating purchasing authority for the purpose of group purchasing, a Public Body must ensure its delegation does not conflict with existing contractual obligations.

A decision to extend or terminate any contract resulting from this group procurement is at the sole discretion of the Public Body accepting purchasing authority and the Public Body delegating purchasing authority agrees to be bound by any such decision.

I hereby delegate purchasing authority for the above listed commodity and duration as per [Section 21\(1\) of the Public Procurement Regulations](#) and agree to be bound by the terms and conditions of the procurement contract that results from this delegation. In accordance with Section 21(3) of the **Public Procurement Regulations**, I will forward this completed form to Public Procurement Agency via ppareporting@gov.nl.ca.

Head of Delegating Public Body (or designate)		
Printed Name	Signature	Date