

**Accessibility Standards Advisory Board**  
**March 3, 2026, Virtual Meeting Summary Report**

**Attendees:** Jeffrey Normore (Chair), Kathleen Parewick, Josh Menchions, Trisha Rose, Juanita Ford, Allison Noseworthy, Terri Jean Murray (Director, DPO), Kate Dawe (DPO), Karen Davis (DPO).

**Regrets:** Camille Rose, Les Gilholme

**Opening Remarks:** Board Chair welcomed members to the meeting, read the land acknowledgement and reviewed housekeeping items.

**Updates from Board Chair:**

- Board Chair acknowledged and congratulated member's new position as vice chair.
- Board Chair advised that recommendation package was sent to the Minister Wall including the Accessible Customer Service Standard recommendations and economic and technical considerations, as well as letter from Board Chair. Minister replied with letter of receipt.

**DPO Updates:**

- DPO's Accessible Taxi and Busing Grant has been expanded to include buses. These changes are meant to encourage more applicants, in addition to taxi operators, to apply for support to help improve accessible transportation within and between communities across the province. The deadline for applications is March 15, 2026.
- The Expression of Interest for the Information and Communication Standard Development Committee is in the review stages of approval. An update will be provided once approved.

**Board Activity Plan 2026 to 2029**

The Board reviewed and edited the 2026 to 2029 Activity Plan for Board approval. There was discussion around ensuring that the document is written in plain language. Chair and Vice chair to write a letter to the Minister to that same effect.

**Employment Standard Preparation**

Agenda item tabled for in-person meeting in April 2026.

**Action Items:**

- Chair to review and sign Chair's message in the activity plan and send it to DPO for final review.
- Chair and Vice Chair to write a letter to Minister Wall reflecting Board's recommendation that Board reports be written in plain language.
- DPO to compile jurisdictional scan of accessible employment standards.

**Next Board Meeting:**

The next in person meeting will be April 14, 2026, in St. John's.