

**Accessibility Standards Advisory Board
January 20, 2026, Meeting Summary Report
Emera Innovation Exchange, 100 Signal Hill Road**

Attendees: Jeffrey Normore (Chair), Kathleen Parewick, Josh Menchions, Trisha Rose, Juanita Ford, Allison Noseworthy, Les Gilholme, Camille Rose, Terri Jean Murray (Director, DPO), Kate Dawe (DPO), Karen Davis (DPO), Rhiannon Macdonald (DPO)

Opening Remarks: Board Chair welcomed members and introduced Hon. Joedy Wall, Minister Responsible for the Status of Persons with Disabilities.

Dialogue with the Minister:

Minister Wall greeted the Board and introductions were facilitated. Minister Wall thanked the Board for their ongoing commitment to accessibility and inclusion in Newfoundland and Labrador and for their critical work with the development of accessibility standards. Discussions focused on current and arising Board business including the approval of Employment as the third accessibility standard for development. Minister Wall also advised the Board of his support and approval of their request for two additional in-person meetings for the 2026-27 schedule. Board members had the opportunity to ask questions and offer insight regarding other accessibility-related topics including the lack of equitable access to condominium board services, the need for funding options to retrofit housing for accessibility and the recommendation for the allocation of funding for small businesses to support their adherence to accessibility standards.

Updated Draft Accessible Customer Service Standard Recommendations Review

The Board's recommendations for Accessible Customer Service were reviewed and revised to reflect changes to the section on Service Animals and Support Animals. Final revisions were made. Draft to be sent for approval.

Accessibility Standards Canada (ASC) Presentation on the Federal Employment Standard

Dino Zuppa, CEO, Accessibility Standards Canada presented information on the Federal employment standard. The presentation provided an overview of the standard, the framework for developing the standard, as well as the key components that make up the foundation of the standard.

Review of Technical and Economic Considerations

The Board completed a final review of the technical and economic considerations. Document revised by Board Chair to reflect changes. Draft to be sent for approval.

Action Items

- Board Chair, Jeffrey Normore will circulate the revised Draft Accessible Customer Service Standard to the Board for approval.
- Board Chair will circulate draft technical and economic considerations, as discussed in the meeting, for Board approval.
- Board Chair will draft response letter to the Minister Wall and circulate for Board approval.

Next Board Meeting

The next Board Meeting will take place virtually on Tuesday, March 3, 2026, from 9:00 am to 12:00 pm.