

Active NL Fund Guidelines

The Active NL Fund is designed to support active living. Funding is available for initiatives, infrastructure, and equipment that directly increases sport, physical activity, active recreation, and supports healthy eating for individuals of all ages.

Who can apply?

Not-for-profit, community-based groups and organizations, municipalities, Indigenous Governments, Local Service Districts and schools are eligible to apply.

How much funding is available?

Criteria	Funding Level
Requests that develop, deliver, purchase or upgrade active living infrastructure, equipment and initiatives targeted at increasing sport, physical activity, active recreation, and healthy eating for all individuals of all ages. *Note: Applicants from unincorporated, not for profit organizations, are eligible to receive a maximum of \$1,000.	Up to \$10,000*
Requests for active living infrastructure, equipment, and/or initiatives that: <ul style="list-style-type: none">• Is available to a large number of individuals, across all ages, abilities and regions;• Funding sources beyond the requested amount and/or leveraged funding have been confirmed; and• Offers economic and community benefits.	Greater than \$10,000

What are the eligibility requirements?

Community groups or organizations requesting more than \$1,000 are required to be incorporated and in good standing as a non-profit organization in Newfoundland and Labrador. For information on the incorporation process or to confirm your organization is in good standing, please visit [Companies and Deeds Online](#).

To be eligible for funding, applicants must reside in Newfoundland and Labrador and funding must be used in Newfoundland and Labrador.

Final reports are due within 30 days of project completion and no later than six (6) months from funding approval. **Applications with outstanding final reports will not be accepted.**

Applications will **not be accepted** from government agencies, Health Care Foundations, social enterprises, cooperatives, etc., or from individuals. Schools are eligible to seek funding for active living infrastructure and equipment **only**.

Types of eligible and ineligible expenditures

The examples provided below are not an exhaustive list, however applicants may submit questions to activenl@gov.nl.ca prior to submission.

Eligible Expense Examples

- Sport, physical activity and active recreation equipment and/or healthy eating equipment (maximum of \$1,500 per large healthy eating appliance/equipment);
- Exercise and adaptive/specialized exercise equipment (i.e. treadmill, elliptical, stationary bicycle, etc.). Equipment must be accessible for use in spaces available to the public;
- Multi-use trail development, upgrades, assessments and/or repairs for new or expansion of existing trails;
- Active transportation equipment and infrastructure;
- Development or upgrades to outdoor/indoor recreation and sport infrastructure/spaces;
- Active living initiatives (i.e. active recreation, exercise programs, ongoing recreation, and other active living initiatives) and healthy eating education programs;
- Associated costs for regional, provincial, and/or national sanctioned sporting events for youth or adult sport participants (i.e. facility upgrades, equipment, supplies, etc.);
- Labour costs, when completed by a certified professional where required (i.e. electrical, plumbing, carpentry, etc.); and/or,
- Playground equipment approved by the Canadian Standards Association (CSA).

Ineligible Expense Examples

- Expenses related to the development or upgrading of land/facilities where the applicant has not demonstrated legal land/facility ownership, provided a License to Occupy from Crown Lands or a letter of support from the location owner;
- Work undertaken/completed prior to approval of the application;
- Site or land improvements for parking and/or beautification purposes;
- Motorized vehicles used only for transportation (i.e. cars, boats, ATVs, etc.);
- Core operational costs (i.e. core salaries, utilities, etc.);
- Facility rental costs when the facility is owned/operated by the applicant;
- Personal vehicle mileage, expenses and/or gas;
- Awards, gift cards, prizes, clothing, footwear, uniforms, alcohol, banquets, catering equipment and meals;
- Equipment or fees related to high risk/cost activities (i.e. trampolines, inflatables, fireworks, etc.); and/or,
- Re-granting initiatives, fundraising drives, scholarships or bursaries.

What is the application deadline?

The deadline for applications is **September 30, 2024**. In the event of extenuating circumstances, requests for funding may be accepted beyond the deadline.

How to Apply?

Applicants must submit their completed Active NL Fund 2024-25 application electronically to activenl@gov.nl.ca. **All applications must be received on, or before September 30, 2024.**

Each application must include the following:

- A signed and completed application form;
- A detailed budget outlining the project request including expenses and revenues;
- Quotes for all infrastructure and equipment requests;
- A maintenance plan for all infrastructure and equipment requests;
- Proof of land ownership or license to occupy when applying for trail upgrades; and
- Confirmation from facility owner approving proposed facility upgrades/development.

Incomplete applications **will not be accepted**. Applicants may have none or partial funding approved. It is the applicant's responsibility to ensure all requirements are submitted prior to the deadline.

How will payments be processed?

Approved funding will be processed for payment in one installment through electronic funds transfer. Successful applicants must be set up as a vendor in the Department of Finance's financial management system to receive funds. Successful applicants will be notified of the process required for vendor set up if funding is approved.

What are the reporting requirements?

Final reports are due within 30 days of project completion, and not later than six months from funding approval. Applications submitted by applicants who have not submitted final reports for previously approved projects will not be accepted. The final report can be found at the following link: <https://www.gov.nl.ca/tcar/funding-programs/active-nl/>.

For further information please contact:

Linda Roberts
Recreation and Sport Consultant
activenl@gov.nl.ca
709-729-5270

Alternate formats may be available upon request. Please contact TCAR@gov.nl.ca