

Arts Infrastructure and Programming Fund Application Form

General Information			
Full legal name of organization:			
Street/P.O. Box (must match Newfoundland and Labrador Registry of Companies):			
Town/City:	NL		
Postal Code:			
Contact Name:	Title/Position:		
Telephone:	Email:		
Head of Organization (if different from above):			
Name:	Title/Position:		
Telephone:	Email:		
<p>Please indicate which category you are applying for:</p> <p><input type="checkbox"/> Facility Equipment Upgrades/Arts Infrastructure</p> <p><input type="checkbox"/> Community Arts Programming</p>			
Applicant Information			
Are you a non-profit organization, municipality, indigenous government, local service district, or school? If no, you are not eligible to apply.	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Yes</td> <td style="width: 50%; border: none;">No</td> </tr> </table>	Yes	No
Yes	No		
Are you incorporated and in good standing under the Newfoundland and Labrador Registry of Companies , incorporated under the municipalities act, or a school?	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Yes</td> <td style="width: 50%; border: none;">No</td> </tr> </table>	Yes	No
Yes	No		
Please provide your Newfoundland and Labrador Registry of Companies Company Number. If uncertain, please visit the following link: Newfoundland and Labrador Registry of Companies .			
How many individuals or groups are serviced or supported by your organization?			

Request Details

Project/Initiative Description:

Anticipated Start Date:

Anticipated End Date:

Describe how the project/initiative will align with program goals to increase engagement and participation in cultural activity:

Complete this section if requesting funding for facility equipment upgrades/arts infrastructure

Is the applicant the legal owner of the location/facility?
(If no, applicant must demonstrate ownership entitlement)

Yes

No

Please briefly outline a maintenance plan for facility equipment or arts infrastructure:

Complete this section if requesting funding for Community Arts Programming

Location of Activity:

Number of Activities/Performances planned:

Number of Participants:

Estimated audience attendance:

Will admission fees be charged for this activity?
If yes, please include projected revenue in the budget section below.

Yes

No

Budget**Please note, quotes must be provided for all infrastructure and equipment requests.**

Itemized Expense	Expense Cost	Requested Funding
Expenses Subtotal:		

Revenue Source(s)	Amount
Revenue Subtotal:	
Total Amount Requested:	

For requested funding more than \$10,000, please provide a brief description for each of the following:

The facility is available to many communities and constituencies (if requesting infrastructure funding).	
Programming will engage a large number of people in multiple communities (if requesting community arts funding).	
A demonstrated need for increased funding support.	
Other economic and community benefits.	

Applicant's Declaration for Operational Support

To the Department of Tourism, Culture, Arts and Recreation (TCAR):

a) I confirm that the information given in this application is, to the best of my knowledge and ability, complete, true and correct.

b) I certify that financial assistance from TCAR is a significant factor in the decision to proceed with this project.

c) I certify that neither the applicant nor its officers are involved in any litigation, or in any proceedings before any government board, agency or tribunal which have not been disclosed in writing as an attachment to this application.

d) I will provide all information required by TCAR to complete the assessment of this project and I authorize TCAR to make any inquiries of such persons, firms, corporations or other government agencies as it deems necessary in order to reach a decision on this application.

e) I will instruct the existing lenders, as indicated above, to provide TCAR with full information concerning my (the applicant's) operating and financial position. I further authorize TCAR to discuss fully my (the applicant's) affairs with the funding partners and credit agencies and other potential contributors regarding this application.

Name of Signing Officer: _____

Signature: _____

Date: _____

Submit your completed application to:

NicoleRousseau@gov.nl.ca

Privacy and Confidentiality Notice

We will only use the personal information collected or provided as part of this application process for purposes directly related to the operation of the relevant programs and for statistical reports. Information you provide us in confidence, both personal and business-related, will be kept confidential unless:

- you approve its release, or
- we are required or authorized by laws such as the Access to Information and Protection of Privacy (ATIPP) Act to release it.

If you have questions regarding privacy and confidentiality, contact the Access and Privacy Coordinator, Department of Tourism, Culture, Arts and Recreation, phone (709) 729-7000 or email TCAR@gov.nl.ca.