

## Cultural Events Fund Final Report

<b>Project Name</b>
Name of Event:
<b>Contact Information</b>
Name of Organization:
Name of Contact:
Email address:
Phone Number:
<b>Event Report</b>
Date(s) of event:
Location of event:
Attendance (Estimate):
Please provide a brief description of activities funded through CEF that allowed the public to observe, experience, or engage with arts and/or heritage:

**FINAL BUDGET**

Did you pay fees to artists, tradition-bearers, knowledge-keepers, or heritage professionals? (Y/N)

If yes, please ensure these are captured in your final budget (below):

Please provide budget information, including revenue from all sources, as well as total project expenses:

Expense Description	Amount	Revenue Description	Amount
Administration		Cultural Event Fund grant	
Artist fees		Other grant (please specify)	
Tradition-bearer or knowledge-keeper fees		Other grant (please specify)	
Heritage professional fees		Donations	
Supplies and equipment		Sales - Tickets	
Rentals - Equipment		Sales - Food/beverage	
Rentals – (other, please specify)		Sales – (other, please specify)	
Food/beverage			
Permits and licenses			
Total		Total	

Please note under the **Auditor General Act, 2021**, you are required to keep records, books of account, and supporting documents in accordance with accepted accounting procedures and practices pertaining to the financial management of funds received from the Minister. You are required to retain and make available such records for audit and inspection by the Minister, by any person authorized on the Minister's behalf, or the Auditor General for a period of six years after the end of your project.

**SIGNATURE:**

Send completed report by email to: [CEF@gov.nl.ca](mailto:CEF@gov.nl.ca)