

## The Premier’s Medal for Arts, Heritage, Sport and Recreation Nomination Form

Application Checklist	
Please review the application to ensure that all required information has been provided. Incomplete applications are not accepted.	
<input type="checkbox"/> Nominee Information	<input type="checkbox"/> Nominee Permission
<input type="checkbox"/> Nominator Information	<input type="checkbox"/> Nomination Statement Summary
<input type="checkbox"/> Letters of Support	<input type="checkbox"/> Optional Additional Material
Submit Completed Nomination Package to:  <input type="checkbox"/> Arts - <a href="mailto:PremiersMedalArts@gov.nl.ca">PremiersMedalArts@gov.nl.ca</a> <input type="checkbox"/> Heritage - <a href="mailto:PremiersMedalHeritage@gov.nl.ca">PremiersMedalHeritage@gov.nl.ca</a> <input type="checkbox"/> Sport - <a href="mailto:PremiersMedalSportsRec@gov.nl.ca">PremiersMedalSportsRec@gov.nl.ca</a> <input type="checkbox"/> Recreation - <a href="mailto:PremiersMedalSportsRec@gov.nl.ca">PremiersMedalSportsRec@gov.nl.ca</a>	<input type="checkbox"/> Or by mail to:  Premier’s Medal for Arts, Heritage, Sport and Recreation Department of Tourism, Culture, Arts and Recreation P.O. Box 8700 St. John’s, NL A1B 4J6

Privacy and Confidentiality Notice
<p>We will only use the personal information collected or provided as part of this application process for purposes directly related to the operation of the relevant program and for statistical reports. Information you provide us in confidence, both personal and business-related, will be kept confidential unless:</p> <ul style="list-style-type: none"> <li>• you approve its release, or</li> <li>• we are required or authorized by laws such as the Access to Information and Protection of Privacy (ATIPP) Act to release it.</li> </ul> <p>If you have questions regarding privacy and confidentiality, contact the Access and Privacy Coordinator, Department of Tourism, Culture, Arts and Recreation, by phone 709-729-7000 or email <a href="mailto:TCAR@gov.nl.ca">TCAR@gov.nl.ca</a></p>

Step 1: Nominee Information	
<p>I wish to nominate the following <input type="checkbox"/> individual <input type="checkbox"/> group  for the Premier's Medal for <input type="checkbox"/> Arts <input type="checkbox"/> Heritage <input type="checkbox"/> Sport and Recreation</p>	
Name of individual or group being nominated	
Mailing address	
Telephone	Email Address

Step 2A: Nominee Permission	
Note: if this is a posthumous nomination, skip to 2B.	
<p>For individuals:</p> <p><input type="checkbox"/> I consent to stand for nomination and to participate in the Premier's Medal for Arts, Heritage, Sport and Recreation</p> <p><input type="checkbox"/> (OPTIONAL) I self-identify as belonging to an equity-deserving community (for example, identification as a member of an Indigenous or racialized community, 2SLGBTQQIA+ community, a person with a disability, and/or a member of another equity-deserving group)</p> <p>For groups:</p> <p><input type="checkbox"/> I have the authority to consent on behalf of the nominee group.</p> <p><input type="checkbox"/> (OPTIONAL) My group represents an equity-deserving community or provides services primarily to an equity-deserving community.</p>	
Nominee Signature	Date
An e-mail from the nominee, including the relevant statement(s) above will be accepted as signature.	

Step 2B: Posthumous Nominee	
<input type="checkbox"/> This is a posthumous nomination.	
Nominee Date of Birth	Nominee Date of Death
Primary Community of Residence	
<input type="checkbox"/> I have contacted the nominee's surviving family to advise of my intent to make this nomination.	
Contact name for surviving family	
Mailing address	
Telephone	Email Address

Step 3: Nominator Information	
Name	
Mailing address	
Telephone	Email Address
<input type="checkbox"/> I hereby declare that all the information provided in this application is true and accurate in every respect. I understand that the nominee, may be required to return an awarded medal, if information is found to be inaccurate for any reason.	
Nominator Signature	Date

#### Step 4: Nomination Statement Summary

Include a nomination statement below describing the reasons you believe the nominee's contributions to Arts, Heritage, or Sport and Recreation (under any or all of the evaluation criteria) are worthy of consideration for the Premier's Medal.

The statement should not exceed the area below (approximately 500 words).

Evaluation Criteria:

- Commitment and leadership
- Achievements at the community, provincial, national, and/or international level
- Social and/or economic impact of contributions at community, provincial, national, and/or international level
- Innovative practices

## Step 5 – Letter(s) of Support

Attach at least one letter of support, outlining evidence of the nominee’s contributions to the Arts, Heritage or Sport and Recreation sectors, under any or all of the evaluation criteria listed in Step 4.

Letter(s) of support must meet the following requirements:

- Is written by someone with direct knowledge for the nominee’s accomplishments,
- Should not exceed two pages,
- Must be dated and signed,
- Must include contact information for the author (email and/or telephone), and
- Cannot come from a nominee’s immediate family.

### Letter of Support 1

A letter of support attached to this nomination, is provided by:

Name

Name of Organization (if applicable)

Position/Title (if applicable)

Address

Telephone

Email Address

### Letter of Support 2

A letter of support attached to this nomination, is provided by:

Name

Name of Organization (if applicable)

Position/Title (if applicable)

Address

Telephone

Email Address

<b>Letter of Support 3</b>	
A letter of support attached to this nomination, is provided by: Name	
Name of Organization (if applicable)	Position/Title (if applicable)
Address	
Telephone	Email Address

<b>Step 6: Additional Supporting Materials (Optional)</b>
<p>You may provide additional material to support the nomination, such as publications, media stories, tributes, work produced, etc. Please submit any supporting material with the nomination form.</p> <p>Print material sent electronically, should be in .pdf, .doc, .docx, .rtf, .txt, .jpg, .jpeg, .tiff, .tif, .xps format.</p> <p>When possible, please provide links to audio or video materials, instead of attaching files. Total file size should not exceed 20mb.</p> <p>Provide a list and short description of any additional supporting material here (links to audio and video can be inserted in this list).</p>

1.
2.
3.
4.
5.