



<input type="checkbox"/> Resolution of Governing Group (Council/Board, etc)	<input type="checkbox"/> Letter from Financial Institution (if borrowing funds for Applicant's project share)
<input type="checkbox"/> Financial Evaluation Form (for Municipalities and LSDs only)	<input type="checkbox"/> Approval Letter from Gas Tax Secretariat
<input type="checkbox"/> Map/Drawings/Location Plan	<input type="checkbox"/> KML File of the project location
<input type="checkbox"/> Class D Project Estimate	<input type="checkbox"/> Provincial Climate Lens Checklist
<input type="checkbox"/> Priority if more than one application	<input type="checkbox"/> Capital Works Application - Drinking Water System Information Form

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Project Description/Abstract: (see Application Guideline for example wording)			
Is the proposed project an upgrade or repair to an existing physical infrastructure? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Is this a regionalization project? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide a list of communities involved:			
PROJECT SCREENING CRITERIA			
Does this project conform to the Municipal Plan?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Is the project financially feasible for the applicant?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Water Infrastructure – Transmission/Distribution and/or Treatment Systems			
Does the applicant have a Permit to Operate for water distribution?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Does the applicant currently have water quality issues?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Does the applicant have a Permit to Operate for water treatment?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Does your water system conform to the Canadian Drinking Water Guidelines?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Is community currently on a Boil Water Advisory?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Is community providing water treatment?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Number of Services:		Cost per Service: \$	
Wastewater and Sanitary Sewage Collection and/or Treatment Systems			
Does the applicant have a Permit to Operate for wastewater system?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Local Roads and/or Bridges			
Is there a 10 Year Moratorium Agreement (for roads projects)?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Recreational - Sports Facilities, Fields/Parks, Playgrounds, Bike Paths/Fitness Trails			
Need for indoor organized play area all ages in passive or active activities?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Need for outdoor organized play areas hard and soft surface?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Will you be charging admission to this facility?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A

PROJECT BENEFITS

Environmental

- ☐ Increased use of clean-energy technologies
- ☐ Mitigation of negative environmental impacts
- ☐ Reduction in the level of risk associated with contaminated sites
- ☐ Reduction of greenhouse gas emissions

Infrastructure

- ☐ Assessment and planning of long-term infrastructure requirements, conditions and management practices
- ☐ Improvement in the reliability, performance or efficiency of municipal infrastructure
- ☐ Protection of the integrity, useful life or serviceability of existing municipal

infrastructure

- ☐ Provision of infrastructure essential to support core municipal functionality (town halls, garages, fire halls, etc.)
- ☐ Rehabilitation, restoration or replacement of existing municipal infrastructure
- ☐ Upgrade existing municipal infrastructure to current capacity requirements or design standards

Other

- ☐ Compliance with legislative or regulatory requirements
- ☐ Increased sustainability of municipal development and support of efficient land use
- ☐ Other benefits as listed in the Project Description/Abstract, or in an uploaded

document

- ☐ Reduction in risks to human health
- ☐ Reduction in risk of damages to public or private property
- ☐ Reduction in risks to the safety of workers, users or the general public

Service Availability

- ☐ Increase in number of users provided with connection to municipal public water supply
- ☐ Increase in number of users provided with connection to municipal sanitary sewage collection and disposal system
- ☐ Increase in number of users provided with connection to municipal storm sewage collection and disposal system
- ☐ Increase in the number of properties provided with fire protection from local hydrants
- ☐ Paving of gravel roads
- ☐ Provision of services or facilities not otherwise readily available to the target user group

☐ Reduction in travel distance to avail of recreational, cultural and social facilities and services

Service Efficiency

- ☐ Improvement in the functionality or reliability of services
- ☐ Reduction in service demand (leakage, water consumption, sewage discharge, etc.)
- ☐ Reduction in the cost of service to the municipality or the users

Service Quality

- ☐ Disinfection of untreated public water supply
- ☐ Improvement in management of storm water drainage
- ☐ Improvement in the quality of water available from public water supply
- ☐ Improvement in the quality or level of services provided
- ☐ Improvement in the ride quality of paved roads
- ☐ Reduction in the volume of untreated sanitary sewage discharged to the environment

Solid Waste

- ☐ Increase in extent of waste diversion from landfills
- ☐ Reduction in the discharge or escape of gasses, leachates and other contaminants from landfills
- ☐ Reduction in the number of waste disposal sites
- ☐ Reduction or elimination of open burning of solid waste

PROJECT COST ESTIMATE (INCLUDING HST)

Construction:	\$	
Prime Consultant:	\$	
Equipment:	\$	
Municipal Forces:	\$	
Other	\$	Details:
Total Project:	\$	
Other Funding	\$	Source:
Total Required:	\$	
Detailed Estimate Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Estimate Prepared by:		Date:

Do you propose to use Gas Tax funding for this project? ☐ Yes ☐ No

If yes, amount? \$ _____

Gas Tax Project Number:

Are you applying Gas Tax funding towards your portion of the contribution?

☐ Yes ☐ No

Permission obtained from Gas Tax Secretariat: ☐ Yes ☐ No

ESTIMATED CASH FLOW

Project Total:

\$

Total Estimated Budget Year 1

\$

Total Estimated Budget Year 2

\$

Total Estimated Budget Year 3

\$

Applicant Name:

Signature:

Date:

LIST OF DOCUMENTS ATTACHED

Project Categories – Select one to fill in on the first page of this form
This sheet is not required as part of the application submission

Audit

Breakwaters – Armour Stone

Breakwaters - Gabions

Breakwaters – Sea Wall

Breakwaters – Timber Cribs

Disaster Mitigation

Fire Fighting – Emergency Response Vehicles

Fire Fighting – Fire Fighting Equipment

Local Roads - Bridges

Local Roads – Local Roads

Local Roads – Parking Lots

Municipal Buildings – Community Centers

Municipal Buildings - Culture

Municipal Buildings – Fire Halls

Municipal Buildings – Municipal Depots

Municipal Buildings – Town Halls

Other

Recreational – Bike Paths/Fitness Trails

Recreational – Fields/Parks

Recreational - Playgrounds

Recreational – Sports Facilities

Solid Waste – Equipment

Solid Waste – Interim Consolidation Initiatives

Solid Waste – Landfills and/or Incinerator Closures

Solid Waste – Operation Grants or Committee Expenses

Solid Waste – Other Initiatives

Solid Waste – Professional Services

Solid Waste – Regional Infrastructure - Buildings

Solid Waste – Regional Infrastructure – Compost Facilities

Solid Waste – Regional Infrastructure – Gas Collection

Solid Waste – Regional Infrastructure – General

Solid Waste – Regional Infrastructure - Landfills

Solid Waste – Regional Infrastructure – Leachate Collection and Treatment

Solid Waste – Regional Infrastructure - MRFs

Solid Waste – Regional Infrastructure – Transfer Stations, PDOs, and Other Localized Facilities

Solid Waste – Studies

Storm Water – Storm Water Collection/Retention Systems

Waste Water – Basic Infrastructure

Waste Water – Sanitary Sewage Collection Systems

Waste Water – Sewage Treatment Systems

Water – Basic Infrastructure

Water – Distribution Systems

Water – Drinking Water Treatment Systems

Water/Waste Water – Drink Water Distribution Systems/Sanitary Sewage Collection Systems