

PROJECT TIMELINE EXTENSION REQUEST

Project Title		MI Project Number	
Ultimate Recipient		Date	
Date of Funding Approval Letter			
Current Approved Project Description:			
Current Project Status (select one)			
01 - Recipient Agreement Not Yet Signed		09 - Tender Called	
02 - Recipient Agreement Signed		10 - Tender Closed	
03 - Consultant RFP Issued		11 - Contract Awarded	
04 - Preferred Consultant Selected		12 - Construction Ongoing	
05 - Prime Consultant Agreement Signed		13 - Construction Complete	
06 - Design Ongoing		14 - Waiting on Close out Documents	
07 - Tender Document Review		15 - Deficiencies Remain	
08 - Approval to tender Issued		16 - HOLD	
Requested Extension for (select one)			
01 – Consultant Procurement Timeline (12 months from project approval date)			
02 – Contractor Procurement (24 months form project approval date)			
03 – Project completion timeline (36-48 months form project approval date)			
Explanation for the Amendment Requested			
Cause of Delay:			
Actions taken to adjust schedule:			

Schedule Impacts				
Original Completion date		Proposed Completion Date		
Revised Estimated Fiscal Year Cash Flow				
Prior FYs (Actual)	Y1 Estimate (current year)	Y2 Estimate	Y3 Estimate	Project Total
Ultimate Recipient Approval				
Signature				
Date				
Minute/Resolution of Council/Board attached?			YES <input type="checkbox"/>	NO <input type="checkbox"/>
Departmental Review				
		Date	Name (print) & Signature	
Project Representative Review	Recommend		_____	
	Reject			
Regional Engineer	Recommend		_____	
	Reject			
Director	Approve		_____	
	Reject			
Comments				